

RESOLUTION No. 2008-004

RESOLUTION OF THE RURAL NORTH VACAVILLE WATER DISTRICT  
BOARD OF DIRECTORS ADOPTING AMENDMENTS TO  
THE DISTRICT'S RULES AND REGULATIONS

**WHEREAS**, the Board of Directors of the Rural North Vacaville Water District appointed a subcommittee and directed its subcommittee and staff to draft amendments to both the District's Rules and Regulations and its Operational Rules; and

**WHEREAS**, the subcommittee has prepared its proposed amendments, which include combining the two sets of rules into a single document as well as numerous revisions that reflect current conditions and needs; and

**WHEREAS**, the Board has solicited and received extensive public participation in the rule amendment process; and

**WHEREAS**, the draft rules captioned "Revised Final Draft for RNVWD Board review – Dec. 9, 2008" has been considered by the Board in public hearing, and is an appropriate update and revision of the District's existing rules.

**RESOLVED**, the draft rules referenced above are adopted as the District's amended rules and regulations, effective immediately. Staff is directed to format these rules as appropriate and then to publish them and make them available via the Internet, at the District's office in Fairfield, and at Cal Water's office in Dixon.

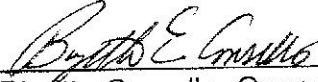
Passed and adopted by the Board of Directors of the Rural North Vacaville Water District on December 9, 2008, by the following vote:

AYES:	Directors	<u>Whitehouse, Joye, Landis, Mortensen</u>
		_____
NOES:	Directors	<u>- 0 -</u>
EXCUSED:	Directors	<u>Dexter</u>

R. E. Whitehouse  
Robert Whitehouse, President  
Board of Directors

Rural North Vacaville Water District

ATTEST:



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Birgitta Corsello, General Manager  
Rural North Vacaville Water District

- VIII. Ad Hoc Committee Reports (Informational Items).
- a. Water Usage – System Operation (Dieter Teschke). The total 235 water users consumed 3158 ccf. In January.
  - b. Electrical Power and Service Options/PG&E rate structure change recommendation from CWS - Dieter reported potential annual savings with change of PG&E rates A1 to A6 of about \$2,000 at Well #1 and \$498 at Tank #3.
  - c. Customer Records Committee (Trish Landis) Trish, Dieter and Birgitta Corsello attended a meeting with CWS San Jose personnel January 15, 2010. The report is attached.
  - d. New source development and arsenic solution development. Martin Joye reported that USDA grant proposal funds are not presently available to RNVWD. He will pursue seeking federal funding.
- IX. Continuing Business/Pending Items.
- a. Adopt a change to RNVWD Rules and Regulations regarding connection definitions. Bob Whitehouse moved, Chris Calvert seconded and the Board unanimously approved the change, as follows:

#### RULES AND REGULATIONS Definitions, page 4

**Connection:** The types of connections are classified as follows:

**Active Connection:** A water connection with a meter and back flow preventer installed, that is prepared to provide water to a property on demand.

**Inactive Connection:** A water connection with a meter and back flow preventer installed, that is prepared to provide water to a property. However, water cannot be supplied to the property because the supply valve to the meter is padlocked "closed".

**Supplemental Connection:** A water connection in addition to an existing either Active Connection or an Inactive Connection that may, or may not, have a meter installed which is padlocked "closed". This connection was purchased to serve a parcel anticipated to be created by future subdivision of said connected parcel.

**Reserve Connection:** An option to purchase an additional Active or Inactive connection within 10 years of the Final Order Date (February 27, 2001) to serve parcels anticipated to be created by future subdivision of an existing District parcel.

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- b. Adopt Resolution to change rule 9 E of the RNVWD Rules and Regulations as for late payment penalty of monthly District Water Bill. Chris Calvert moved, Martin Joye seconded and the board unanimously approved the change, as follows:

## 9. RENDERING AND PAYMENT OF BILLS

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~~E. Collection on Delinquent Bills. Collection procedures may be commenced when bills for two consecutive months are delinquent.~~

### E. Delinquent Bills

- (1) Date of Delinquency – Bills will be considered past due and delinquent if not paid in full or disputed within 19 days from the date of mailing.
- (2) Discontinuance of Service – If a bill is delinquent, the RNVWD may discontinue water service to the parcel in accordance with the procedures described in Section 12 of these Rules and Regulations.
- (3) Penalty for Delinquent Bills – If a bill is delinquent, a basic penalty of 10% of the unpaid portion of the bill shall be imposed. If the bill remains delinquent for one month or more, an additional penalty of 1% of the unpaid portion of the bill shall be imposed each month that the any portion of the bill remains unpaid. These time limits shall be suspended if the customer has requested an investigation in accordance with Section 10 and the Board's decision on the investigation remains pending, or has entered into an installment payment agreement in accordance with Section 12 and is current on all payments required by that agreement.
- (4) Collection – The RNVWD may initiate collection procedures when a customer's bills for two consecutive months are delinquent, or when a customer's bill for a single month has been delinquent for two months or more and the customer has either not entered into an installment payment agreement in accordance with Section 12 or is not current on all payments required by such an agreement. Payments on delinquent bills and related penalties may be collected on the tax roll in the same manner as property taxes or by recording a lien against all real property within Solano County owned by the property owner, as described in section 61115 of the California Government Code, or by any other method legally available to the RNVWD.
- (5) Effect on Connection Conversion and Transfer – A Supplemental Connection or an Inactive Regular Connection shall not be converted to an Active Regular Connection until any delinquent bills and related penalties have been paid in full. A Connection shall not be transferred, as described in Sections 19 and 20 of these Rules and Regulations, until any delinquent bills and related penalties have been paid in full.