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**Directors**

Patrick Sweeney, President  
Robert Whitehouse, Director  
Elizabeth Miles, Director  
Steven Strickland, Vice President  
Ken Swenson, Director

**Staff**

Dale Motiska, General Manager  
Brenda Kane, Billing Manager  
Rick Trites, Meter Reading/Backflow  
Nancy Veerkamp, Clerk/Administrator  
Solano Irrigation District, Operation  
& Maintenance

**BOARD OF DIRECTORS**  
**SPECIAL BOARD MEETING MEETING MINUTES**  
**SEPTEMBER 19, 2023 at 7:00 pm**

The Rural North Vacaville Board of Directors met in regular session on this date.

Roll Call: Present were Patrick Sweeney, President; Steven Strickland, Vice President; Elizabeth Miles, Director; Bob Whitehouse, Director; Ken Swenson, Director Dale Motiska (GM); Nancy Veerkamp, Clerk/Admin.

Absent: none

Guests: Rich Seithel, Executive Officer, LAFCO and Aaron Norman, Analyst II

Public (speaking): Jim Miles, Gordon Stankowski, Weston Stankowski, Eileen Smith, Brad Foulk, Bob Karn

**1. Call Meeting to Order**

**2. Roll Call**

**3. Approval of the Agenda**

The meeting was called to order by President Patrick Sweeney at 7:00 pm. Director Elizabeth made a motion to approve the Agenda and the motion was seconded by Director Bob. All present approved.

**4. Public Comments(Non Agenda Items):** Eileen Smith: When is the Arsenic plant going on line? GM: 10 more days of testing before we can call for final state inspection.

**5. Consent Items:**

a) Consider for Approval the Meeting Minutes of Board of Directors Special Meeting August 31, 2023, (Action Item)

VP Steve made a motion to approve the Meeting Minutes of August 31,2023. Director Bob seconded the motion. All present approved.

**6. General Managers Verbal Informational Report- Public comments: None**

Metron transmitters report- letters were read from Rick Trites and Brenda Kane outlining the issues they are having with the Metron transmitters. After discussion is was agreed to go back to the Itron ERTS. A Replacement cost estimate will be requested from Trites for the 22 installed transmitters. Eileen: Can we sell or return these? GM to follow up on that idea.

**7. Continuing Business- Public Comments: None**

a) Consider for discussion the June 12, 2023 LAFCO Project No. 2021-08 Rural North Vacaville Water District Sphere of Influence "SOI" Update. LAFCO Executive Officer, Rich Seithel. A copy of the power point presentation was passed out for all to follow along and understand the Commission's requests to finalize the SOI at the LAFCO October 16, 2023 meeting. A few copies of the Municipal Service Review were also provided. A copy can be found on the mvwd.com website.

Public Comments: Weston Stankowski handed out a letter with key points on why the the English Hills, LLC should be included in the SOI. Gordon Stankowski spoke regarding the same issue. Brad Foulk distributed a handout recommending English Hills, LLC be included in the SOI. Bob Karn spoke regarding the inclusion of the Ralph Perkins property in the SOI. There was a 5 minute recess starting at 7:25. Meeting restarted at 7:27. Jim Miles had questions and comments. Board Discussion: There was a better understanding of the process by members of the Board. RNVWD will decide which items to follow up on in the Suggested Conditions of Approval and Recommendations sections in the power point presentation before October 16<sup>th</sup>.

**8. New Business- Public Comments: None**

a) Consider for approval Policy 2120- Procurement Policy. (Action Item). VP Steve made a motion to approve the Procurement Policy 2120. Director Elizabeth seconded the motion. Public comment and Discussion: None

All present approved.

**9. Adjourn**

The meeting was adjourned at 8:55 pm by President Patrick Sweeney.

The next **Regular Meeting** is scheduled for **October 10, 2023**, at 7:00 pm the **Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.**

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Patrick Sweeney, President

DocuSigned by:

*Patrick J. Sweeney*

Signed

10/11/2023

Date