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**Directors**

Patrick Sweeney, President  
Robert Whitehouse, Director  
Elizabeth Miles, Director  
Steven Strickland, Vice President  
Ken Swenson, Director

**Staff**

Dale Motiska, General Manager  
Brenda Kane, Billing Manager  
Rick Trites, Meter Reading/Backflow  
Nancy Veerkamp, Clerk/Administrator  
Solano Irrigation District, Operation  
& Maintenance

**BOARD OF DIRECTORS**  
**SPECIAL MEETING MEETING MINUTES**  
**JULY 13, 2023 at 7:00 pm**

The Rural North Vacaville Board of Directors met in a Special Meeting on this date.

Roll Call: Present were Patrick Sweeney, President; Elizabeth Miles, Director; Steven Strickland, Vice President, Robert "Bob" Whitehouse, Director; Ken Swenson, Director; Dale Motiska, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West; Brenda Kane, Billing Manager.

Absent: None

Public (speaking): Eileen Uthe-Smith

**1. Call Meeting to Order**

**2. Roll Call**

**3. Approval of the Agenda**

The meeting was called to order by President Patrick Sweeney at 7:00 pm. Director Steve made a motion to approve the Agenda and the motion was seconded by Director Bob. All present approved.

**4. Public Comment (Non – Agenda Items):** Eileen asked about the CoBank loan for the Arsenic Treatment. Neither Patrick or Dale have answered her question prior to the meeting.

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**5. Consent Items – Public Comment: None**

A. Consider for Approval the Monthly Financials and Adjustments for May and June 2023

B. Consider for Approval the Minutes of the Board of Directors meeting of June 13 and June 20, 2023.

The Board Clerk would like to add Brenda Kane as an attendee for both meetings. Director Bob made a motion to approve the minutes as corrected and approve the financials and adjustments for May and June of 2023. Director Steve seconded the motion.

All present approved.

**6. General Managers Report: None.**

**7. New Business (Public Comment with each item)**

A. Consider for Approval a new Policy number 2500 Rate Increase Public Notice and Protest Process per Proposition 218 (Action Item). Director Bob made a motion to approve Policy 2500. Director Steve seconded the motion. Public Comment and Board Discussion

Vote: Ayes: Bob, Patrick, Steven, Ken; Noes: Elizabeth; Absent: None

B. Consider for Approval the retain of the Law Firm of Best, Best and Krieger to assist with our pending rate increase. The firm specializes in public water districts and Proposition 218 issues. We will keep Lori Mazzella as our general counsel and only use BBK with specialized challenges (Action Item). Director Steve made a motion to approve the Law Firm with a cap of \$5,000. Public Comment and Board Discussion.

Vote: Ayes: Bob, Patrick, Steven; Noes: Ken and Elizabeth; Absent: None

C. Consider for approval an updated Annual Budget for F23/24 (Action Item). Director Steve made a motion to approve the updated budget. Director Bob seconded the motion. Public Comment and Board Discussion

Vote: Ayes: Bob, Patrick, Steven, Ken; Noes: Elizabeth; Absent: None

D. Consider for Approval a 3-year rate increase. Authorize the General Manager to prepare the public notice and workshop and proceed in accordance with Proposition 218 requirements. Once the process is completed, the District will have a Resolution for approval as an action item at an August board meeting identified in the Public Notice. (Action Item)  
Director Steve made a motion to approve the public notice and workshop. Director Bob seconded the motion. Public Comment and Board Discussion

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All present approved.

8. Adjourn

The meeting was adjourned at 8:02 pm by President Patrick Sweeney.

The next **Regular Meeting is scheduled for August 8, 2023, at 7:00 pm the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.**

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Patrick Sweeney, President

*Patrick J. Sweeney*

Signed

8/12/2023

Date