

**Directors**

Patrick Sweeney, President  
Ken Swenson, Vice President  
Open, Director  
Steven Strickland, Director  
Bob Whitehouse, Director



**Staff**

Dale Motiska, General Manager  
Brenda Kane, Billing Manager  
Rick Trites, Meter Reading/Backflow  
Nancy Veerkamp, Clerk/Admin  
Solano Irrigation District, Operation  
& Maintenance

**BOARD OF DIRECTORS**  
**MEETING MINUTES- SPECIAL MEETING**

**April 9, 2024 at 7:00 pm**

The Rural North Vacaville Board of Directors met in Special Meeting session on this date.

Roll Call: Patrick Sweeney, President; Ken Swenson, Vice President; Bob Whitehouse, Director; Dale Motiska (GM); Nancy Veerkamp, Clerk/Admin; Brenda Kane, Billing Manager.

Guest: Dan Shaw, Oppenheimer

Absent: Steven Strickland, Director

Public (speaking): Eileen Smith, Rich Sellers

1. **Call Meeting to Order**

2. **Roll Call**

3. **Approval of the Agenda**

The meeting was called to order by President Patrick Sweeney at 7:00 pm. Director Bob made a motion to approve the Agenda and the motion was seconded by Director Ken. All present approved.

**Public Comments (Non Agenda Items): None**

5. **Consent Items: Public Comment:**

a) Consider for Approval the Meeting Minutes of Board of Directors Meeting March 12, 2023. Director Bob asked for the header to be corrected and item 8g to say Elizabeth resigned from the Board, not just as President.

- b) Consider for Approval February Financials.

Director Bob made a motion to approve item a & b with corrections. Director Ken seconded the motion and agreed with changes.  
Approved by all present.

**6. General Managers Verbal Informational Report- Public comment:**

- a) Financial status of the District- \$110,000 is in the checking account. 6% of revenue is not received per month. SID and PG&E are overbudget. There were no major expenses this month. The new budget is in the works.
- b) SID Contract- The contract has been sent back to SID. Agreed deal points were eliminated by SID.
- c) Coastland Hydrology Modeling Report- Not received.
- d) Water Main Relocation at New County Bridge on Cantelow Road – Ghillotti potential charge to the district is \$90,000. A second quote from Globe Engineering is higher. Dale is meeting with Solano County on 4.10.24 to discuss ways to lower the cost and how the district can pay this bill potentially over time.
- e) FEMA Update – There is a meeting next week with CalOES. Funding is getting closer.

**7. Continuing Business- Public Comment: None**

a) Consider for discussion Revision of Rules and Regulations Section 18. FOR SALE CONNECTIONS: *The District has allocated 10 new water rights for a total of 543. These connections are available for Secondary Dwelling Unite (SDU). Additional Dwelling Units (ADU) and other approved lot splits and development subject to District Engineer evaluations of the Hydrology Model capacity at each location. Water rights are For Sale in accordance with the District Fee Schedule. (Action Item).* ON HOLD

b) Consider for Approval the Water Management/Strategic Plan. (Action Item) ON HOLD

8. **New Business-** Public Comments: None

a. Consider for discussion refinancing the CoBank Loan with Umpqua Bank. **(Discussion Item)** Dan Shaw from Oppenheimer explained the terms of the loan. A 20 year loan at 7.4% fixed rate will pay off the CoBank loan potentially in May. Three banks were contacted and Umpqua is the only one who came back with an offer. This loan will require the district to move all banking to Umpqua Bank. The district asked Dan to come back with a loan offer from the Municipal advisors who handle Special Districts as the terms may be better. President Patrick asked Dale to make this a priority.

b. Consider for discussion the Proposal for Water Rate and Capacity Fee Study by NBS. **(Discussion Item)**. President Patrick commented that the district cannot afford the approx.. \$37,000 for this study. Eileen: Are you proposing an assessment or a rate increase? The President and GM answered a rate increase. The district must have specific projects for an assessment. The prior GM is donating his services to the District .He is assisting the GM with the study for a potential rate increase.

c. Consider for approval a Special Meeting to be held April 23<sup>rd</sup> at 7:00 pm at the Fire Station to discuss a rate increase. **(Action Item)** Director Bob made a motion to approve the Special Meeting. Director Ken seconded the motion. Discussion: The GM is working on details, including a proposed budget, to be provided to all at the Special Meeting.  
All present approved

d. Consider for approval the return of one (1) Supplemental Water Right from Rich Sellers to the District. Account #21302. **(Action item)** Director Bob made a motion to approve the return of the Supplemental Water Right. Director Ken seconded the motion. Discussion: Rich Sellers – this is a win for the district-the water right can be resold for the current price.  
All present approved.

e. Consider for approval the Water Right Transfer Agreement between Rich Sellers and Joseph Abrew. **(Action Item)** Director Bob made a motion to approve the transfer. Director Ken seconded the motion.  
All present approved.

f. Consider for approval Policy #1055 Annual Review of GM/Treasurer Policy **(Action item)** Director Bob made a motion to approve policy #1055 which provides a yearly review of the GM/Treasurer by the Board. Director Ken seconded the motion. Discussion: Eileen: Who is doing this review? President: The Board  
All present Approved

g. Consider for approval the revision to the By-Laws **Article I Directors, Terms of Office, Qualifications, Etc. 3. Replacement of Board Member**. The Board, by majority vote, may appoint a qualified replacement to fill the remaining term of a Board member who resigns or is otherwise ineligible to continue as a Member of the Board consistent with Board policy 1011". Per County Counsel recommendation. **(Action Item)** Director Bob made a motion to approve the revision. Director Ken seconded the motion. Discussion: This was a recommended clarification by county counsel.

All present approved.

h. Consider for approval the appointment of a Board Director until the November election. The November election will be for the remainder of the term until 2026. **(Action Item)** Director Bob made a motion to appoint Alan J. Hanger to the open position vacated by Elizabeth Miles. Director Ken seconded the motion. Discussion: Alan's resume is attached to the Meeting package and he provided a synopsis of his qualifications. He is the only applicant present.

All present approved.

Alan was given the Oath of Office by President Patrick Sweeney.

i. Board Comments:  
Director Bob: Great meeting. Welcome to Alan.

9. **Adjourn**

The meeting was adjourned at 7:58 pm..

**The next Regular Meeting is scheduled for May 14, 2024, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.**

**A Special Meeting to be held April 23, 2024 at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688**

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Patrick Sweeney, President

Patrick Sweeney

Patrick Sweeney (Apr 24, 2024 12:23 PDT)

Signed

24/04/2024

Date