



Directors

Elizabeth Miles, President
Ken Swenson, Vice President
Patrick Sweeney, Director
Steven Strickland, Director
Bob Whitehouse, Director

Staff

Dale Motiska, General Manager
Brenda Kane, Billing Manager
Rick Trites, Meter Reading/Backflow
Nancy Veerkamp, Clerk/Administrator
Solano Irrigation District, Operation
& Maintenance

BOARD OF DIRECTORS
MEETING MINUTES- SPECIAL MEETING
March 12, 2024 at 7:00 pm

The Rural North Vacaville Board of Directors met in Special Meeting session on this date.

Roll Call: Ken Swenson, Vice President; Patrick Sweeney, Director; Bob Whitehouse, Director; Steven Strickland, Director; Dale Motiska (GM); Nancy Veerkamp, Clerk/Admin; Brenda Kane, Billing Manager.

Absent: Elizabeth Miles, President

Public (speaking): Eileen Smith, Brenda Kane

1. Call Meeting to Order

2. Roll Call

3. Approval of the Agenda

The meeting was called to order by Vice President Ken Swenson at 7:00 pm.

Director Bob made a motion to approve the Agenda and the motion was seconded by Director Steve.

All present approved.

Public Comments (Non Agenda Items): Eileen: have any of the tabled items from last meeting been taken care of? GM: most are on today's agenda.

5. Consent Items: Public Comment: None

a) Consider for Approval the Meeting Minutes of Board of Directors Meeting February 13, 2023.

b) Consider for Approval January Financials.

Director Bob made a motion to approve item a. Director Steve seconded the motion. Approved by all present.

Director Steve made a motion to approve item b. Director Bob seconded the motion. Approved by all present.

6. General Managers Verbal Informational Report- Public comment: None

a) Financial status of the District- There is \$110,000 in checking and we expect to receive another \$60,000 by the end of the month. We have not received the SID bill yet, it is expected to be under \$30,000. Reserves are at \$55,000. We must maintain \$50,000 in reserves per terms of the CoBank loan. The current rate structure only adds \$5,000 to the reserves each year.

b) SID Contract- final draft is with their lawyers.

c) Coastland Hydrology Modeling Report- final report has not been received as promised.

d) NBS Assessment – attached is a proposal from NBS. An assessment requires projects. There is further discussion with NBS tomorrow. The District may have to go with a rate increase instead of an assessment.

e) Status of refinance of the CoBank loan – GM is currently working with Umpqua Bank. They would like the district to move all their banking to Umpqua.

7. Continuing Business- Public Comment: None

a) Consider for discussion Revision of Rules and Regulations Section 18. FOR SALE CONNECTIONS: *The District has allocated 10 new water rights for a total of 543. These connections are available for Secondary Dwelling Units (SDU). Additional Dwelling Units (ADU) and other approved lot splits and development subject to District Engineer evaluations of the Hydrology Model capacity at each location. Water rights are For Sale in accordance with the District Fee Schedule. (Action Item).* Director Steve made a motion to approve the additional 10 water rights. Director Ken seconded the motion. Discussion: After discussion Director Patrick made a motion to table this motion awaiting the final Hydrology report. Director Steve seconded the motion. Director Bob reminded the Board that changes must be made to the Rules and Regulations regarding ADU's and SDU's, there must be an Engineering Report to justify the additional water rights. There is more to this process.

Vote: All present approved.

b) Consider for Approval the Water Management/Strategic Plan. (Action Item) Director Patrick made a motion to table this item until it is updated. Director Bob seconded the motion. Discussion.

Vote: All present Approved

8. New Business- Public Comments: None

a) Consider for approval any new business items may be considered separately at the request of any board member. (Action Item) No action taken.

b) Consider for approval financing the Perkins annexation APN#0105-200-180 included in Resolution 2021-50 for the purchase of one (1) reserved water right from the District for the original agreement price of \$40,000 (which was agreed to prior to the rate increase) with the following terms: 30% down payment financed for one (1) year at 3% interest. Motion was made by Director Bob to approve the sale. Director Steve seconded the motion.

Vote: All present approved.

c) Consider for approval financing all future District Water Rights as active connections only (no supplemental connections). The financing will be based on the current Fed interest rate (today at 5.25%-5.5%). Option A +2% interest for ten (10) year terms with a 30% down payment. Option B +1% for ten (10) years with a 20% down payment. Option C +2% for ten (10) years with a 10% down payment. These terms will be added to the current District Fee Schedule in the Rules and Regulations. (Action Item) Director Bob made a motion to select Options A-D. The motion was seconded by Director Steve. Discussion. After discussion Director Bob amended his motion to pick Options B & C.

Vote: All present approved.

d) Consider for approval financing the Rolling Hills (Amos Financial) purchase of one (1) water right from the District for \$50,000 with the following terms: 30% down payment finances for five (5) years at 7.26% interest (Action Item). Director Bob made a motion to approve this purchase. Director Steve seconded the motion. Discussion. None

Vote: All present approved.

e) Consider for approval the extension for three years of the contract with Trites Backflow Services, Inc. (Action Item) Director Bob made a motion to approve the extension. Director Steve seconded the motion. Discussion: Director Patrick asked Dale to prepare a new contract without all the Amendments.

Vote: All present approved.

f) Consider for approval appointing an ad hoc committee to prepare a budget for the new fiscal year. (Action Item). GM Dale will present a proposed budget and then the District can proceed with an ad hoc committee or not. Director Steve requested to table this item.

Vote: All present approved.

g) Consider appointing an ad hoc committee to research candidates for the appointment of a new Board member to replace President Elizabeth Miles and her unexpected resignation. (Action Item) Director Bob made a motion to accept President Elizabeth's resignation from the Board. Director Patrick seconded the motion. A notice will be posted on the website and two other places for candidates to send their resume to the GM per the District policy for vacancies. The deadline will be a week before the April meeting. The candidate will serve until the upcoming election in November.

Vote: All present approved the motion to accept President Elizabeth's resignation.

h) Consider for approval the election of a new President of the Board. (Action Item) Director Steve nominated Patrick. Director Bob seconded the motion.

Vote: All present approved.

i) Consider for approval adding six (6) Board Meeting to the annual schedule. The meetings will be every month on the second Tuesday of the month. (Action Item) Director Steve made a motion to add the meetings. Director Bob seconded the motion. Discussion.

Vote: All present approved.

Board Comments: Patrick: If the public has any ideas to help us with any issue please call a board member.

9. Adjourn

The meeting was adjourned at 8:04 pm..

The next Regular Meeting is scheduled for April 9, 2023, at 7:00 pm the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Patrick Sweeney, President

Patrick Sweeney
Patrick Sweeney (Apr 10, 2024 08:42 PDT)

Signed

4/10/2024

Date