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Directors
 Chris Calvert, President
 Robert Whitehouse, Vice President
 Elizabeth Miles, Director
 Patrick Sweeney, Director
 Joseph Gates, Director



Staff
 Gordon Stankowski, General Manager
 Brenda Kane, Billing Manager
 Rick Trites, Meter Reading/Backflow
 Nancy Veerkamp, Clerk/Admin
 Solano Irrigation District, Operation & Maintenance

BOARD OF DIRECTORS REGULAR MEETING
MINUTES
 February 9, 2021 at 7:00 pm

The Rural North Vacaville Board of Directors met in regular session on this date.

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public participated remotely by calling # (786) 535-3211 and entering the following code: 671-427-101. You can also use this link to join the meeting from your computer, tablet, or smart phone: <https://global.gotomeeting.com/join/671427101>.

Present were: Chris Calvert, President; Robert "Bob" Whitehouse, Vice President; Elizabeth Miles, Director; Patrick Sweeney, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West.

Absent: Joe Gates, Director (deceased)

Visitors (speaking): Julie Coffey, Jessica Adams, Jim Miles

1. Call Meeting to Order/ Roll Call/ Word from the President on the death of board member Joe Gates/ Approval of the Agenda

The meeting was called to order by President Chris Calvert at 7:00 pm.

Chris: I had many pleasant interactions with Joe Gates, be in in the Dept. of Animal Science at University of California at Davis, at the Gates Ranch purchasing beef, or at youth and non-profit auctions where he worked his magic. He will be sadly missed.

Director Bob made a motion to approve the Agenda and the motion was seconded by Director Elizabeth.

Vote Ayes: Chris, Bob, Elizabeth, Patrick; Noes: None; Abstain: None

2. Public Comments: None

3. Consent Items- Public Comment:

a. Approval of the Financial Reports and Adjustments for November and December 2020 which includes the fiscal year to date.

Director Bob made a motion to approve the Consent Item a. The motion was seconded by Director Elizabeth.

Vote: Ayes: Chris, Bob, Elizabeth, Patrick; Noes: None; Abstain: None

4. General Managers Report- Discussion Items (verbal) Public Comment (PC): None
Verbal informational report for discussion of the District operations.

a) **Standby Generators Procurement Status Update:** The generators are due to arrive any day. We are under budget. The pad and conduit are in place and SID should have them installed within the 30 days.

b) **Bucktown Road improvements:** SID has performed minor repairs and maintenance of drainage, erosion control and cleaned out culverts. SID reported that these improvements have worked well during the recent rains. We have spent about 50% of the budget for the year. SID will grade the road again before the end of the fiscal year.

c) **LNU Fire impact on District Facilities:** We have received approximately \$200,000 from JPIA towards our claim for losses, see attached summary.

We continue to work with our carrier JPIA for reimbursement of the final claim amount of approximately \$150,000. This final amount will include the remaining work to rebuild the Ciarlo pump station. It also will include the final accounting for backflow preventers that were destroyed. A claim of \$65,000 was recently submitted and the final claim should be around \$70,000.

d) **FEMA Application for Assistance.** We are making progress on providing the packet of information needed to submit our request for funding. FEMA request for reimbursement is anticipated to be less than \$10,000 as our JPIA insurance has covered most of our cost to date and will cover our cost to complete. We have submitted a claim for \$4,500 for hazardous trees and will submit for the deductible. Elizabeth: How much did the consultant charge? Were they useful and what is the net after reimbursement? GM: The consultant has a contract Not to Exceed \$12,000. The original intent was to submit claims of over \$50,000-items we were told were not covered by insurance, but the insurance company has paid more than we had originally expected. FEMA has been a very difficult process as those assigned to us did not work fires in the past, but tornadoes and floods and then RNVWD was assigned a whole new set of FEMA contacts. FEMA has not formally approved any amount at this time. It is a very slow process.

e) On October 30th 2020 we filed an application to the Cal Office of Emergency Services, **Cal-OES**, for a \$233,698 Grant under their Community Power Resiliency Allocation, a recently approved \$20 Million fund to Special Districts for the purchase of emergency generators. OES has informed the District that we did not get a grant awarded. Criteria for the grant included being a dis-advantaged district, which we are not, and the project should contain renewable

energy, which our project does not.

f) **JPIA "President's Special Recognition Award"** for reducing claims for the fiscal years 10/01/2016 – 09/30/2019.

g) **Prop 68 grants**, no funding for generators is provided by this Prop

Jim Miles: Can we move to solar or go green and is there assistance for solar? GM: We received a proposal for solar 3-4 years ago for pump station #1, but the district did not proceed at that time. We can discuss in future budgeting.

5. Continuing Business- Public comment (PC): None

Consider for Approval a temporary suspension and forgiveness of the monthly base rate of \$72.90 and capital recovery charge of \$20.00 for up to 12 months, from August 2020 through July 2021, only for homes that were destroyed in the LNU fire storm and have not used water. Property owners must make a request in writing for the temporary relief of the charges. This will be retroactive for those property owners that requested this relief at the time of the fire and future requests until the expiration date of July 31, 2021. 50 homes were destroyed by the fire. Approximately half the property owners used water after the fire in September and October therefore they would not be included in this suspension and not be qualified or eligible for this program. The financial impact of this forgiveness program based on half of the homes destroyed, 25 homes, is approximately \$30,000.00. Since there will be no change in our base operating expenses, this lost revenue will be funded from the Operating Reserve account. Authorize the General Manager to implement this temporary suspension and forgiveness of charges and coordinate the customer requests and post credits and other adjustments to customer accounts monthly with the Billing Manager. (Action Item)

Public Comment: Julie Coffey: I brought this up to mirror the policy from SID. I have no ability to use water at this time. Jessica Adams: How can customers verify they are eligible? GM: We track water usage and between Brenda and I we can quickly determine your eligibility. We have a list of all homes lost and compare that to the water usage of meters every month.

GM: We looked into a hardship policy, but that requires a lot of paperwork i.e. tax returns and financials to determine if a person is unable to pay.

Elizabeth made a motion to approve the temporary suspension and forgiveness policy above. Patrick seconded the motion.

Discussion: Elizabeth: we need to send a notice to grantees when water is starting to be used to make sure no one else is using their water. How will we notify the 50 homeowners of this suspension/forgiveness. GM: I will prepare a spring newsletter. Chris: This will be retroactive

Roll Call Vote: Ayes: Chris, Bob, Patrick, Elizabeth; Noes: None Abstain: None

6. New Business- Public Comment (PC): None

a) Consider for Approval the **Board Meeting Minutes of December 8, 2020** (Action Item)
Director Bob made a motion to approve the December meeting minutes. Director Elizabeth seconded the motion.

Vote: Ayes: Chris, Bob, Patrick, Elizabeth; Noes: None Abstain: None

b) Consider for Approval the **Audit** for fiscal year ending June 30, 2020 (Action Item)
Director Elizabeth made a motion to approve Audit for fiscal year ending June 30, 2020. Director Chris seconded the motion.

Vote: Ayes: Chris, Bob, Patrick, Elizabeth; Noes: None Abstain: None

c) Consider for Approval the **Resolution 2020-49 for the Annexation** to the District of a 5-acre property, 7465 Dry Creek Trail, APN #0105-080- 270, Pooni property owner. (Action Item)
Director Elizabeth made a motion to approve the Resolution 2020-49. Director Chris seconded the motion. Discussion: Elizabeth: are they purchasing a water right? GM: Yes

Roll Call Vote: Ayes: Chris, Bob, Patrick, Elizabeth; Noes: None Abstain: None

d) Consider for Approval a **special Board Meeting** scheduled for March 9, 2021 and include on that Agenda the appointment of a Director to fill the vacancy due to the death of the incumbent Director Joe Gates

Director Chris made a motion to advertise a vacancy due to the death of Director Joe Gates and the board will make an appointment of a Director at the April 13, 2020 regular meeting as a first agenda item. Director Bob seconded the motion.

Discussion: Elizabeth: What do I do to nominate a director? We have a list of candidates from our recent election. Chris: applicants will be required to submit a biography and a statement of interest. We will follow our current procedure and hope that those who were named in the election are still interested and submit.

Roll Call Vote: Ayes: Chris, Bob, Patrick, Elizabeth; Noes: None Abstain: None

7. Public Comments –

Jim Miles: Steve Strickland received 202 votes at the last election and it would be good for the board to consider him. I proposed that supplemental rates be increased to help pay for the treatment of Well #2 and the generator.

8. Board Member Comments-

Patrick: I endorse Steve Strickland.

The Board members received a sample of SID proposed 2021 rate increases. I feel that our people want Well #2 arsenic reduced, so it is useable all the time, and at the same time they want to purchase a generator for that well. GM: recommends that the board start talking about these items in the next year's budget process.

Elizabeth: Joe Gates and I took a while to discover one another, but he was a man of integrity. He took the time to call my husband to explain his vote regarding Jim running for director. He cannot be replaced and will be forever missed.

Chris: Joe had the ability to reach into your back pocket, get your money out, and make you feel good.

Bob: Joe, son of Tom, auction performance's for donations will be sorely missed. He served well. The district should do something to honor his memory.

Chris: Bob, another person and you and I will do that.

9. Adjourn

The meeting was adjourned at 8:19 pm by President Chris Calvert.
The next regular meeting is scheduled for April 13, 2021 @ 7:00pm.
Special Board Meeting March 9, 2021@ 7:00 pm. (changed to March 16, 2021 2.12.2021)

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:
Chris Calvert
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Signed

4/14/2021

Date

Directors
 Chris Calvert, President
 Robert Whitehouse, Vice President
 Elizabeth Miles, Director
 Patrick Sweeney, Director
 Steven Strickland, Director



Staff
 Gordon Stankowski, General Manager
 Brenda Kane, Billing Manager
 Rick Trites, Meter Reading/Backflow
 Nancy Veerkamp, Clerk/Admin
 Solano Irrigation District, Operation & Maintenance

BOARD OF DIRECTORS
SPECIAL BOARD MEETING
MINUTES
 March 16, 2020 at 7:00 pm

The Rural North Vacaville Board of Directors met in special session on this date.

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public participated remotely by calling # (786) 535-3211 and entering the following code: 671-427-101. You can also use this link to join the meeting from your computer, tablet, or smart phone: <https://global.gotomeeting.com/join/671427101>.

Present were: Chris Calvert, President; Robert "Bob" Whitehouse, Vice President; Elizabeth Miles, Director; Patrick Sweeney, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West.

Absent: None

Visitors (speaking): Eileen Uthe-Smith, Jim Miles, Steve Strickland, Dale Motiska

1. Call Meeting to Order/ Roll Call/ Approval of the Agenda

The meeting was called to order by President Chris Calvert at 7:00 pm.

Director Bob made a motion to approve the Agenda and the motion was seconded by Director Elizabeth.

Vote Ayes: Chris, Bob, Elizabeth, Patrick; Noes: None; Abstain: None

2. Public Comments: Eileen Smith: When choosing a new director please take into consideration that we are a rural countryside. Keep country country.

3. Consent Items- None

4. General Managers Report- Discussion Items (verbal) -No Report.

5. Continuing Business- None

6. New Business-

Public comment (PC): Jim Miles: Mr. Gates was a great person. We will really miss him. We had a recent election and should consider those numbers when making an appointment.

a) Consider for Approval the Appointment of a Board Director. The following applicants have requested consideration for the open board position Information provided by the candidates is posted on the website and in the agenda packet. (Action Item)

Candidate: Steve Strickland

Candidate: William Morgan

Candidate: Dale Motiska

Statements were made by Steve Strickland and Dale Motiska. William Morgan was absent.

Director Patrick Sweeney made a motion to appoint Steve Strickland as a Board Director. Director Elizabeth Miles seconded the motion. Discussion: None

Roll Call Vote: Ayes: Chris, Bob, Patrick, Elizabeth; Noes: None Abstain: None

b) Public Comments –

General Manager Gordon welcomed Steve.

Jim Miles wanted to know if anything had been done for Mr. Gates. Per President Chris we are still working on that.

c) Board Member Comments-

Each Director welcomed Steve. Director Elizabeth thanked Dale for showing an interest in the position and sent prayers and love to the Gates family.

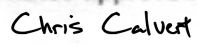
President Chris announced that a request was made by a Board Member to have on the April Board meeting Agenda the Well #2 engineering and related improvements for arsenic treatment

9. Adjourn

A motion was made by Director Patrick and seconded by Director Elizabeth to adjourn the meeting. The meeting was adjourned at 7:15 pm by President Chris Calvert. The next regular meeting is scheduled for April 13, 2021 @ 7:00pm.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President



Signed

4/14/2021 _____ Date

Directors
Chris Calvert, President
Robert Whitehouse, Vice President
Elizabeth Miles, Director
Patrick Sweeney, Director
Steven Strickland, Director



Staff
Gordon Stankowski, General Manager
Brenda Kane, Billing Manager
Rick Trites, Meter Reading/Backflow
Nancy Veerkamp, Clerk/Admin
Solano Irrigation District, Operation & Maintenance

BOARD OF DIRECTORS REGULAR MEETING
MINUTES
April 13, 2021 at 7:00 pm

The Rural North Vacaville Board of Directors met in regular session on this date.

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public participated remotely by calling # (786) 535-3211 and entering the following code: 671-427-101. You can also use this link to join the meeting from your computer, tablet, or smart phone: <https://global.gotomeeting.com/join/671427101>.

Present were: Chris Calvert, President; Robert "Bob" Whitehouse, Vice President; Elizabeth Miles, Director; Patrick Sweeney, Director; Steven Strickland, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West.

Absent: None

Visitors (speaking): Jim Miles

1. Call Meeting to Order/ Roll Call/ Word from the President on the death of board member Joe Gates/ Approval of the Agenda

The meeting was called to order by President Chris Calvert at 7:07 pm.

Chris: A plaque will be placed at the Fire Station in remembrance of Joe Gates and in honor of his service to RNVWD.

2. Public Comments: None

3. Consent Items- Public Comment: None

a. Approval of the Financial Reports and Adjustments for January and February 2021 which includes the fiscal year to date.

Director Bob made a motion to approve the Consent Item a. The motion was seconded by Director Elizabeth.

Vote: Ayes: Chris, Bob, Elizabeth, Patrick, Steven; Noes: None; Abstain: None

4. General Managers Report- Discussion Items (verbal) Public Comment (PC): None
Verbal informational report for discussion of the District operations.

a) The Cost to Date for the LNU Forgiveness Plan is approximately \$15,000 in credits issued. We expect to finish the year in July 2021 in accordance with the \$30,000 estimate of credits to be issued as approved by the board.

b) LNU Fire impact on District Facilities: We have received approximately \$265,000 from JPIA towards our claim for losses. We will continue to work with our carrier JPIA for reimbursement of the final claim amount of approximately \$100,000 additional. This final amount will include the remaining work to rebuild the Ciarlo pump station along with fencing and repair or replacement of air release valves that were destroyed.

5. Continuing Business- None Public comment (PC): None

6. New Business- Public Comment (PC): None

a) Consider for Approval the Board Meeting Minutes of February 9, 2021 and Special Board Meeting March 16 2021. (Action Item)

Director Bob made a motion to approve the February and March meeting minutes. Director Elizabeth seconded the motion.

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

b) Consider for Approval the annual review and update of the Reserve Policy 2150 (Action Item)

Director Bob made a motion to update the Reserve Policy with changes. Director Elizabeth seconded the motion.

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

c) Consider for Approval Resolution 2021-50 for the Annexation to the District of APN 0105-200-180 (.37 acres) which is being processed with the county for a lot line adjustment with adjoining parcel APN 0105-200- 460 which is 23.04 acres.

Both properties owned by Perkins. After the lot line adjustment is completed with county approval, the smaller lot will be a legal building lot of 5 acres or more.

Also, the District intends to sell one of the District's water rights to Perkins for \$40,000.00 financed over 20 years at 3% interest. (Action Item)

Director Bob made a motion to approve Resolution 2021-50. Director Chris seconded the motion.

Public Comment: Jim Miles felt that water rights should be purchased upfront and not by a loan. Gordon: The loan is not transferable and if a lot is sold the remaining balance is due and payable.

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

d) Consider for Approval the Resolution 2021-51 for the Annexation to the District of a 130-acre property, 6927 Steiger Hill Road, reference one legal parcel APN 0123-030-060, 070 and APN 0123-070-020. English Hills LLC (EH) is the property owner, principal Gordon Stankowski. Also, the District intends to sell one of the District's water rights to EH for \$40,000 financed by the district at 3% over 20 years. (Action Item)

Director Bob made a motion to approve Resolution 2021-51. Director Elizabeth seconded the motion. Discussion.

Elizabeth: The district needs to provide "smart growth" which includes police and fire dept. coverage. What development are you proposing? Gordon: The property is in the Williams Act. Any development takes years.

Public Comment: Jim Miles: Is this out of the sphere of influence? Do you have water already? Gordon: only 3 acres at the cabin has water provided by Gibson Canyon Water District. As per any annexation LAFCO will evaluate the request and determine if this can be annexed to the district.

Vote: Ayes: Chris, Bob, Patrick, Steven; Noes: Elizabeth Abstain: None

e) Consider for Review the 2021/2031 10 year Capital Improvement Plan (CIP). Specific items of the CIP will be submitted for formal board approval when required. (Review Item)

SID has provided an update with their knowledge of the district and the other districts they have managed. Arsenic removal has been moved up to a current item for the new fiscal year budget.

f) Consider for Approval the two-year plan for implementation of the Arsenic Removal facility and Station 2 Generator and site improvements. Authorize the General Manager to proceed with the hiring of the consultants, vendors, SID, and others to develop updated budgets and timeline for schedule performance for implementation of the new facility. Reference Luhdorff and Scalamini (L&S) Technical Memorandum of 2/11/2019 and CSDA financing loan proposal (Action Item)

Director Bob made a motion to authorize the General Manager to proceed. Director Steve seconded the motion. Discussion

GM: The potential plan is to use AdEdge, and L&S to update budgets and determine a timeline for a potential arsenic removal plant. The amount of approximately \$1 million dollars plus contingencies is based on a similar project for the City of Davis's Wildhorse community. The plant may be funded by a 10-year loan from CSDA at 2.8% or other funding sources. The loan payment would be approximately \$100,000 per year and would cost customers approximately \$20/month additional capital recovery charge. Board members will be updated at each meeting until a final decision is made.

Bob: The board is in a good place to start this long overdue removal of arsenic. Past board members were waiting for new technology and lower financing. This looks to be the time to go ahead.

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

g) Consider for Approval to authorize the General Manager to move forward with the capital expense for Condition Assessment of approximately \$75,000 for the prepare of a Request for Proposal (RFP), by SID, for the development of our Asset Management Plan and this includes the authorization to proceed with the hiring of the consultant selected because of the RFP process provided the work does not exceed this budget authorization amount. (Action Item)

Director Bob made a motion to prepare a RFP to hire a consultant for development of our Condition Assessment and Asset Management Plan. Director Steve seconded the motion. Discussion

Public Comment: Jim Miles. I believe we could create our own database as it is not that complicated

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

h) Consider for Approval for the General Manager to obtain a Proposal from NBS to develop options for the 10 year CIP financing plan and/ or a District 5 year rate plan for the Prop 218 approval process. (Action Item)

Director Bob made a motion to obtain a proposal from NBS. Director Patrick seconded the motion. Discussion

Gordon: Prop 218 is a very complicated process and is required if we need to raise rates for Capital Improvements or for any reason. Any possible rate change for any category, i.e. base rate, usage rates, etc. needs to go through this process with members of the district voting yes or no.

Elizabeth: Can't we tighten our belt in the budget?

Jim Miles: I don't agree with automatic raises in contracts. Thank you

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

i) Consider for Approval the Fourth Amendment for a 3-year extension of the Trites Backflow Contract for monthly meter reading and annual backflow testing. (Action Item)

Director Bob made a motion to approve the Fourth Amendment for Trites Backflow. Director Sweeney seconded the motion. Discussion

Elizabeth: Did we put this out for bid? Gordon: No. Elizabeth Chris to you agree with not bidding this contract? Chris: Yes

Vote: Ayes: Chris, Bob, Patrick; Noes: Elizabeth, Steven Abstain: None

j) Consider for Approval the appointment of a Director as our Representative to our property and liability insurance carrier the ACWA JPIA. (Action Item)

Director Chris made a motion to nominate Steven Strickland as RNVWD representative. Director Bob seconded the motion. Discussion

Vote: Ayes: Chris, Bob, Patrick, Elizabeth; Noes: None Abstain: Steven

k) Consider for Approval the NBS prepared fiscal year 2020/2021 Annual Report for the Water Assessment District. (Action Item)

Director Bob made a motion to approve this final plan. Director Elizabeth seconded the motion. Discussion.

Gordon: Our loans are all paid off so we have terminated their services except for the \$500/year to yearly put delinquent customers on the tax roll.

Jim Miles: Gordon thank you for your work.

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

7. Public Comments – None

8. Board Member Comments-

Bob – good meeting, thank you and welcome to our new members

Pat – It was a long night

Steve – thank you, it's going to be an exciting new year

Elizabeth – no comment

Chris – both wells fully functional after arsenic removal would be great. Welcome new board members

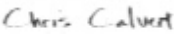
9. Adjourn

The meeting was adjourned at 9:06 pm by President Chris Calvert.

The next regular meeting is scheduled for June 8 @ 7:00pm. Chris will discuss with the county about when to start having in person meetings.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by


Signed

6/9/2021

Date

6A

Directors
 Chris Calvert, President
 Robert Whitehouse, Vice President
 Elizabeth Miles, Director
 Patrick Sweeney, Director
 Steven Strickland, Director



Staff
 Gordon Stankowski, General Manager
 Brenda Kane, Billing Manager
 Rick Trites, Meter Reading/Backflow
 Nancy Veerkamp, Clerk/Admin
 Solano Irrigation District, Operation & Maintenance

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
 June 8, 2021 at 7:00 pm

The Rural North Vacaville Board of Directors met in regular session on this date.

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

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Present were: Chris Calvert, President; Robert "Bob" Whitehouse, Vice President; Elizabeth Miles, Director; Patrick Sweeney, Director; Steven Strickland, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West; Brenda Kane, BK Bookkeeping,

Absent: None

Visitors (speaking): Nancy McWilliams, SID; Jim Miles, Eileen Uthe-Smith

1. Call Meeting to Order/ Roll Call/ Approval of the Agenda
 The meeting was called to order by President Chris Calvert at 7:00 pm.

Director Bob made a motion to approve the Agenda, Director Elizabeth seconded the motion.

Vote: Ayes: Chris, Bob, Elizabeth, Patrick, Steven; Noes: None; Abstain: None

2. Public Comments: None

3. Consent Items- Public Comment: None

a. Approval of the Financial Reports for March, April and May 2021 and Adjustments for April and May.

Director Steven had questions on the financial reports and requested the Consent Items be moved to New Business. President Chris agreed. See New Business Item #1

4. General Managers Report- Discussion Items (verbal) Public Comment (PC): None
Verbal informational report for discussion of the District operations.

a) Generator improvements costs to date are \$171,000 out of the approved budget of \$232,000. We have ordered a generator for Well #2 with a 5-month production time plus shipping and installation time. We also are deciding on a generator for the Ciarlo Lane pump station, Station 5.

5. Continuing Business- None

6. New Business- Public Comment (PC): None

1. Approval of the Financial Reports for March, April and May 2021 and Adjustments for April and May. (Action Item)

Director Bob made a motion to approve the Consent Items. The motion was seconded by President Chris.

Discussion: Director Steven would like a clearer understanding of the RG West contract and its billings from January to May of this year. What is extra work and what is included in the base contract? Are RG West contract items #15 (Water Connections and Transfers) and #47 (Water Right Sales) part of the base amount or are these items extra work? Director's Pat and Elizabeth are also not clear on this subject. Director Elizabeth requested a copy of RG West invoices from the current fiscal year be given to all Directors. GM explained that all charges are explained in the Exhibits attached to the contract, and these Exhibits specifically identify which items are in the base contract and which are extra work. President Chris will set up a meeting to discuss the contract after all Directors have received copies of the requested invoices. President Chris also explained that LAFCO is in the process of a Municipal Services Review of the District.

The Consent Item (1) above was tabled by President Chris Calvert.

a) Consider for Approval the Board Meeting Minutes of April 13, 2021. (Action Item) Public Comment: None

Director Bob made a motion to approve the meeting minutes. Director Steve seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

b) Consider for Approval the **Annual Operating Budget Fiscal Year 21/22.**(Action Item) Public Comment: None

Director Bob made a motion to approve the Annual Operating Budget for Fiscal Year 21/22. Director Elizabeth seconded the motion.

Discussion: GM said there was new revenue for the coming year and there is no rate increase in the budget.

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

c) Consider for Approval the itemized FY 21/22 **Capital Improvement Expenses** of \$345,000 to be funded from the Other Reserves. (Action Item) Public Comment: None

Director Bob made a motion to approve the Capital Improvement Expenses for FY 21/22. Director Steven seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

d) Consider for Approval **Resolution 2021-52** to place delinquents charges for collection on the tax rolls. (Action Item) Public Comment: None

Director Bob made a motion to approve Resolution 2021-52. Director Steven seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Steven, Elizabeth; Noes: None Abstain: None

e) Consider for Approval to authorize the GM to prepare and execute a 3-year extension of the current agreement with our Billing Manager, **BK Bookkeeping, LLC**. This includes a yearly 3% increase. Public Comment: None

Director Bob made a motion to approve the BK Bookkeeping agreement as presented. President Chris seconded the motion.

Discussion: Director Elizabeth: Was this contract put out to bid? President Chris: No, we have a working relationship. Director Elizabeth thanked Brenda for her compassion when talking with fire victims.

Vote: Ayes: Chris, Bob, Patrick, Steven, Elizabeth; Noes: None Abstain: None

f) Consider for Approval **Resolution 2021-53 for the Annexation** to the District of a 6-acre property, 7766 English Hills Road, APN #0105-010-490, **Miller** property owner. (Action Item) Public Comment: Jim Miles: are these three annexations currently within the Sphere of Influence? GM: Yes

Director Bob made a motion to approve Resolution 2021-53. President Chris seconded the

motion.

Discussion: Director Steven: How many water rights are left? GM: 8 Director Patrick would like to see some water rights set aside for current residents. President Chris said he and the GM will work on that. Director Steven requested that the GM not bill for services until the board has approved Resolutions for Annexation. GM understood. GM: All annexations require a deposit from the customer to start the process and no general fund monies are used.

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: Elizabeth Abstain: None

g) Consider for Approval **Resolution 2021-54 for the Annexation** to the District of a 5-acre property, 7760 English Hills Road, APN #0105-020-660, **Anguiano** property owner. (Action Item) Public Comment: None

Director Bob made a motion to approved Resolution 2021-54. President Chris seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Steven; Noes: Elizabeth Abstain: None

h) Consider for Approval **Resolution 2021-55 for the Annexation** to the District of a 5-acre property 7764 English Hills Road, APN #0105-010-480, **Hamilton** property owner. (Action Item) Public Comment: None

Director Bob made a motion to approve Resolution 2021-55. Director Steven seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Steven; Noes: Elizabeth Abstain: None

i) Consider for Approval a revision to the **Code of Conduct Policy #1030** to include signing of the Policy Yearly. (Action Item) Public Comment: None

Director Steven made a motion to approve the Code of Conduct Policy #1030 revision. Director Bob seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven Noes: None Abstain: None

j) Consider for Approval a revised and completely new update to our **Records Retention Policy #2145**. The new policy is based on California Special District Association, CSDA, recommended standard for Records Retention. The current policy is 8 years old and was based on Solano County standards. CSDA policy provides for more clarity and ease of understanding and more suitable for a district of our size. (Action Item) Public Comment: None

Director Bob made a motion to approve updated Records Retention Policy #2145. Director Patrick seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven ; Noes: None Abstain: Non

k) Consider for Approval the updates and revisions to our **Financial Policy #2100**. The current policy is 8 years old and this update provides coordination with current other policies and procedures and adds the references to Government Code sections related to Delinquent Accountson the Tax Rolls. (Action Item) Public Comment: None

Director Steven made a motion to approve Financial Policy #2100. Director Bob seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Elizabeth, Steven; Noes: None Abstain: None

l) Consider for Approval the **SID Engineer's Estimate** of \$1.5 million dollars based on the preliminary planning phase for the Arsenic Removal System. (Action Item) Public Comment: Jim Miles: what does this include, and what payments are going out? President Chris: This is an estimate only, no payments.

Director Bob made a motion to approve the SID Engineers Estimate. President Chris seconded the motion.

Discussion: GM: This estimate was provided by Nancy McWilliams of SID and is a preliminary estimate which will go out to bid. Director Elizabeth: What method is proposed and what is the yearly cost? GM: media remediation with a yearly cost of \$30,000. Director Elizabeth: Are there plans to increase the size of the district after Arsenic Removal? And what is the \$28,000 to RG West? Is Arsenic removal in the RG West base contract? President Chris: No plans to increase the district. No Arsenic removal is not in the base contract. GM: The \$28,000 is for approx. 16 hrs. per month for 12 months to supervise the design and construction. Director Patrick would like to see the goal of arsenic in the water in both wells to be 0. Eileen: When flushing any chemicals used during the construction will these chemicals be in the drinking water. GM: No, that is not legally allowed.

Vote: Ayes: Chris, Bob, Patrick, Steven; Noes: Elizabeth Abstain: None

m) Consider for Approval the "**Proposed**" **Resolution 2021-56** for a fixed rate increase of \$25/month to the Capital Recovery Charge, CRC, and a rate increase of \$27.30/month to those customers that have Supplemental Water Rights (more than one water right on a property). Public Comment: None

There will be an informational notice sent to all customers describing the design, permitting and construction of an Arsenic removal system and related improvements to Well #2. There will also be a scheduled public workshop over the next 60 days and the opportunity for the customers to discuss the planned improvements. A form will be provided to all customers so that they may protest this proposed increase prior to the August 10, 2021, regular board meeting. The process for approval or denial of this rate increase will be in accordance with Prop 218 requirements. (Action Item) Public

Public Comment: Eileen: In the notification to customers please note that not returning a ballot counts as a yes. Is there a backup generator for Well #2? GM: Yes I will put that in the notification and the Generator is on order.

Director Bob made a motion to approve "Proposed Resolution 2021-56. Director Steven seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Steven; Noes: Elizabeth Abstain: None

n) Consider for Approval to proceed with the drafting of the terms of a proposed multiple advance loan up to and not to exceed \$2 million dollars of which the initial **\$1.5 million dollar loan** is for the Arsenic Removal System for Capital Improvement expenses over a 10-year period from lender CoBank. Reference the **CoBank** email from Bentley Hodges. There are no loan origination fees, lender legal fees not to exceed \$7,500 and interest (approximately 2.9%) is only charged on amounts drawn as and when needed. A Resolution for board approval of the loan and promissory noted will be provided at the August regular board meeting. Funding for the monthly payments of principal and interest on amounts drawn on the loan will be provided from the proposed increase rate charges in the Capital Recover and Supplemental Charges. (Action Item) Public Comment: None

Director Bob made a motion to proceed with the loan draft. Director Patrick seconded the motion.

Discussion. Director Steven: Is this additional work for RG West? President Chris: Yes GM: CoBank is recommended by CRWA, an entity that serves Rural Water Districts of California. We are a member.

Vote: Ayes: Chris, Bob, Patrick, Steven; Noes: Elizabeth Abstain: None

n) Consider for Approval for the GM to review and execute the Agreements with **Luhdorff & Scalmanini (L&S) and AdEdge** for consulting engineering services and arsenic removal systems. This 60-day commencement of services will be funded from our current reserves pending final approval of the resolution for a rate increase. (Action Item) Public Comment: None

Director Bob made a motion to approve the review and execution of agreements with L&S and AdEdge. President Chris seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick, Noes: Elizabeth Abstain: Steven

l) Public Comments – Eileen: You are doing a fantastic job. We learn by asking questions

m) Board Member Comments-

Bob – Learning to be a board member is a big and long job. He has a lot of respect for the GM and the job he does.

Pat – Set aside some water rights, explain the \$25 increase is for Arsenic Removal

Steven – Just need clarification on the RG West contract. No offense meant
Elizabeth – We need high quality water at reasonable prices, watch the budget and make sure no conflict of interest is happening
Chris – Call 811 before you dig. SID just has main line broken by customer who did not check before digging.

9. Adjourn

The meeting was adjourned at 9:29 pm by President Chris Calvert.
The next regular meeting is scheduled for August 10th @ 7:00pm.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:

Chris Calvert

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Signed

8-11-2021
Date

3B



INFORMATIONAL CUSTOMER OUTREACH MEETING MINUTES
July 14, 2021 at 2:00 pm

The Rural North Vacaville provided an Informational Customer Outreach session on this date.

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public participated remotely by calling # (786) 535-3211 and entering the following code: 671-427-101. You can also use this link to join the meeting from your computer, tablet, or smart phone:
<https://global.gotomeeting.com/join/671427101>.

Present were: Patrick Sweeney, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West.

Visitors (speaking): Jean Courtney

Jean was looking for discussion from customers and had no questions of her own. She will call again at 6:00pm.

The meeting was adjourned at 2:10 pm by Gordon Stankowski
The next Informational Customer Outreach meeting is scheduled for July 14th @ 6pm and July 28th at 2pm and 6pm

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

Chris Calvert

Signed

8-11-2021

Date



INFORMATIONAL CUSTOMER OUTREACH MEETING MINUTES
July 14, 2021 at 6:00 pm

The Rural North Vacaville provided an Informational Customer Outreach session on this date.

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

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<https://global.gotomeeting.com/join/671427101>.

Present were: Chris Calvert, President; Patrick Sweeney, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West.

Visitors (speaking): Jean & Les Courtney

Jean was looking for discussions or questions from customers and had no questions of her own. Les had a question regarding the lending and Gordon explained that RNVWD would draw money as it is needed over a 3 year period with Co-Bank. What is the timeline for construction? One-year.

The meeting was adjourned at 6:26 pm by Gordon Stankowski
The next Informational Customer Outreach meeting is scheduled for July 28th @ 2:00pm and 6:00pm

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

Chris Calvert

Signed

8-11-2021
Date



INFORMATIONAL CUSTOMER OUTREACH MEETING MINUTES
July 28, 2021 at 2:00 pm

The Rural North Vacaville provided an Informational Customer Outreach session on this date.

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public participated remotely by calling # (786) 535-3211 and entering the following code: 671-427-101. You can also use this link to join the meeting from your computer, tablet, or smart phone:
<https://global.gotomeeting.com/join/671427101>.

Present were: Chris Calvert, President; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West.

Visitors: None

The meeting was adjourned at 2:10 pm by Gordon Stankowski
The next Informational Customer Outreach meeting is scheduled for July 28th @ 6:00pm.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:

Chris Calvert

Signed

8-11-2021

Date



INFORMATIONAL CUSTOMER OUTREACH MEETING MINUTES
July 28, 2021 at 6:00 pm

The Rural North Vacaville provided an Informational Customer Outreach session on this date.

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public participated remotely by calling # (786) 535-3211 and entering the following code: 671-427-101. You can also use this link to join the meeting from your computer, tablet, or smart phone:
<https://global.gotomeeting.com/join/671427101>.

Present were: Chris Calvert, President; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West.

Visitors: None

The meeting was adjourned at 6:10 pm by Gordon Stankowski

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:

Chris Calvert

Signed 10F0880E38264BC...

8-11-2021

Date

Directors
 Chris Calvert, President
 Robert Whitehouse, Vice President
 Elizabeth Miles, Director
 Patrick Sweeney, Director
 Steven Strickland, Director



Staff
 Gordon Stankowski, General Manager
 Brenda Kane, Billing Manager
 Rick Trites, Meter Reading/Backflow
 Nancy Veerkamp, Clerk/Admin
 Solano Irrigation District, Operation & Maintenance

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
August 10, 2021 at 7:15 pm

The Rural North Vacaville Board of Directors met in regular session on this date.

Present were: Chris Calvert, President; Robert "Bob" Whitehouse, Vice President; Elizabeth Miles, Director; Patrick Sweeney, Director; Steven Strickland, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West; Brenda Kane, BK Bookkeeping,

Absent: None

Visitors (speaking): Eileen Uthe-Smith

1. Call Meeting to Order/ Roll Call/ Approval of the Agenda

The meeting was called to order by President Chris Calvert at 7:15 pm.

2. Public Comments: None

3. Consent Items- Public Comment: None

a. Approval of the Financial Report and the adjustments for June 2021.

Director Bob made a motion to approve the Financial Report and adjustments for June 2021. Director Steve seconded the motion.

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick, Steven; **Noes:** None; **Abstain:** None

4. General Managers Report- Discussion Items (verbal)

Public Comment (PC): None

Verbal informational report for discussion of the District operations.

a) Summary Recap of the District's **533 Water Rights**:

(404) Customers with a Base water right.

(112) Supplemental water rights held by District customers

(9) New Customers pending LAFCO Annexation approval.

(3) water rights pending RNVWD board approval this August meeting.

(5) remaining District water rights for future sale **with board approval**

b) LAFCO has hired Milani & Associates "M&A" for the District's Municipal Service Review (MSR). A draft should be available in September with a final report by year end. M&A will update from the last report which was 6 years ago and will try to interview each director individually by phone by the end of the month.

c) Contracts with Luhdorff & Scalamanini. and AdEdge have been signed for Arsenic removal engineering consulting and procurement of equipment.

d) Final claim for LNU Fire expenses was submitted to JPIA, our insurance company, for reimbursement. The district recovered 95% of it's losses from the fire. The final payment of \$65,000 should be received soon.

e) Annual Disclosure of Board Member Reimbursements FY 2020-2021 per Government Code Section 53065.5. The following is the annual disclosure of reimbursements over \$100: **NONE to report.**

f) Joe Gates memorial plaque to be installed inside the new larger bulletin board located at the Cantelow Fire Station.

5. Continuing Business-

a) Consider for Approval the **Financial Reports for March, April and May 2021** and Adjustments for April and May. (Action Item) Public Comment: None
Director Bob made a motion to approve the Financial Reports for March, April and May of 2021. President Chris seconded the motion. Discussion: Director Elizabeth wanted to know if the invoices received by all board members would be included in the meeting minutes. GM: They are available to the public upon request. Director Patrick asked for a Special Meeting to review the invoices.

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick, Steven; **Noes:** None; **Abstain:** None

b) Clarify District Policy 1050, Overview of the General Manager / Treasurer Role, work items #15 & #47. The GM contract, Exhibit A Scope of Work, Section B, Extra Services, defines these work items as extra work. (Discussion Item)
Director Patrick suggested that this item be discussed at a Special Meeting. President Chris agreed and set a meeting date of September 14th at 7:00 p.m.

6. New Business- Public Comment (PC): None

a) Consider for Approval the **Board Meeting Minutes of June 8, 2021** (Action Item)
Director Steve made a motion to approve the Meeting Minutes of June 8, 2021. Director Bob seconded the motion. Discussion: None

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick, Steven; **Noes:** None; **Abstain:** None

b) Consider for Approval **Resolution 2021-56 Rate Increase.** (Action Item)
Director Steve made a motion to approve the Rate Increase per Prop 218 Public Hearing held earlier tonight. Director Bob seconded the motion. Discussion: Eileen: Is this for the arsenic removal? GM: Yes

Vote: **Ayes:** Chris, Bob, Patrick, Steven; **Noes:** Elizabeth; **Abstain:** None

c) Consider for Approval **Resolution 2021-57 for the Annexation** to the District of a 5.14-acre property, 4019 Blackthorn Drive, reference parcel APN# 0105-220-030. **Milam** is the property owner. The District intends to sell one of the District's water rights to Milam for \$40,000 financed by the district at 3% over 20 years. (Action Item) Public Comment: Eileen: do Supplementals, when hooked up, pay the full price? GM: Yes
Director Bob made a motion to approve Resolution 2021-57. President Chris seconded the motion. Motion Rescinded by President Chris.

Director Bob made a motion that the items c, d, & e be tabled until the September 14 meeting. Director Elizabeth seconded the motion.

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick, Steven; **Noes:** None; **Abstain:** None

d) Consider for Approval the **Sale of a District owed water right** to property owner **Sellers**, for a 56.45-acre property currently in the district with one water right in good standing, Address 7231 Steiger Hill Road, reference parcel APN 0105-160-150. Proposed county subdivision into two lots, county application MS-20-02. The District intends to sell the water right for \$40,000 financed by the District at 3% over 20 years. (Action Item) Resolution tabled until September 14 meeting.

e) Consider for Approval **Resolution 2021-58 for the Annexation** to the District of a 5.93-acre property, 4245 Independence Lane, reference parcel APN# 0105-170-050. **Martin** is the property owner. The District intends to sell one of the District's water rights to Martin for \$40,000 financed by the district at 3% over 20 years. (Action Item). Resolution tabled until September 14th meeting.

f) Consider for Approval **Policy 4125 Board Director Training, Education and Conferences.** (Action Item)
Director Steve made a motion to approve Policy 4125. Director Bob seconded the motion. Discussion: None

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick, Steven; **Noes:** None; **Abstain:** None

g) Consider for Approval **Resolution 2021-59** for the terms and conditions of a **loan from CoBank** for the purpose of funding capital expenses including the design and construction of the Arsenic removal facility. (Action Item)
Director Bob made a motion to approve Resolution 2021-59. Director Steve seconded the motion.

Discussion: Steve: are the terms fixed or variable? GM: we choose the terms fixed or variable when there is a distribution made. Elizabeth: Consider removing the word "expand" from the first paragraph. GM: This does not mean "expand the system" as that would be illegal. It means expand the equipment within the current system. Chris: As distributions are requested the GM will bring the information to the board on the financial advantages and disadvantages of each draw, whether it be take the total \$1.2M up front or distributions as we reach milestones. GM: Some funds will come from the Reserves – not the \$800,000 fixed reserve amount, but the additional monies above the \$800,000. Current loan interest rate is 2.8%.

Vote: **Ayes:** Chris, Bob, Patrick, Steven; **Noes:** Elizabeth; **Abstain:** None

7. Public Comments – None

8. Board Member Comments-

Pat: Glad the rate increase passed.

Bob: Arsenic removal is long overdue, this is badly needed, congrats Board.

Steve: Glad we discussed everything.

Elizabeth: Let's discuss future water storage and other future projects.

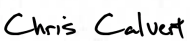
Chris: I think this is the best thing we can do for the district.

9. Adjourn

The meeting was adjourned at 8:37 pm by President Chris Calvert.
The Special Meeting is scheduled for September 14th, 2021 @ 7:00 pm.
The next Regular Meeting is scheduled for October 12th @ 7:00 pm.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:

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Signed

9/15/2021

Date

6A

Directors
 Chris Calvert, President
 Robert Whitehouse, Vice President
 Elizabeth Miles, Director
 Patrick Sweeney, Director
 Steven Strickland, Director



Staff
 Gordon Stankowski, General Manager
 Brenda Kane, Billing Manager
 Rick Trites, Meter Reading/Backflow
 Nancy Veerkamp, Clerk/Admin
 Solano Irrigation District, Operation & Maintenance

PROP 218 PUBLIC
HEARING ON RATE INCREASE
MEETING MINUTES
AUGUST 10, 2021 7:00PM

1. Board Roll Call.

Present: President Chris Calvert, Vice President Bob Whitehouse, Director Elizabeth Miles, Director Patrick Sweeney, Director Steven Strickland, General Manager Gordon Stankowski, Billing Manager Brenda Kane, Weston Stankowski RG West, Nancy Veerkamp Clerk/Admin.

Public Attendee: Eileen Uthe-Smith

2. President Chris provided a brief explanation of the Prop 218 procedures.
3. President Chris declared the public hearing is open.
4. Public Comment: (Limited to three minutes each): Eileen: Thank you for all the work you do for the district.
5. Board Member and Staff Questions & Answer: None
6. President Chris closed the public hearing
7. The Districts Billing Manager will count the written protests to determine whether a majority protest exists.
8. The Board will recess while the protests are counted. 7:06 pm
9. The Billing Manager reported the results to the Board at the end of the recess.
 Results: 26 protest votes were received.

The Board Clerk will collect the written protests from Brenda and file with the District records.

- a. There was not a majority protest and the Board can determine whether to approve the rate increase during the August 10, 2021, regular board meeting as a Resolution and agenda item.

The meeting was adjourned at 7:12 pm by President Chris Calvert.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:

Chris Calvert

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Signed

9/15/2021

Date

6A

Directors
Chris Calvert, President
Robert Whitehouse, Vice President
Elizabeth Miles, Director
Patrick Sweeney, Director
Steven Strickland, Director



Staff
Gordon Stankowski, General Manager
Brenda Kane, Billing Manager
Rick Trites, Meter Reading/Backflow
Nancy Veerkamp, Clerk/Admin
Solano Irrigation District, Operation & Maintenance

**BOARD OF DIRECTORS
SPECIAL MEETING MINUTES**

September 14, 2021, at 7:00 pm

The Rural North Vacaville Board of Directors met in Special session on this date.

Present: Chris Calvert, President; Robert "Bob" Whitehouse, Vice President; Elizabeth Miles, Director; Patrick Sweeney, Director; Steven Strickland, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West; Lori Mazzella, District Counsel.

Absent Board Members: None

Visitors: Rich Seithel is the Executive Director of LAFCO; Brent H. Ives, BHI; Rich Sellers; Jim Miles.

1. Call Meeting to Order/ Roll Call/ Approval of the Agenda

The meeting was called to order by President Chris Calvert at 7:00 pm. Roll Call all Board members in attendance; Director Steve made a motion to approve the agenda. Director Bob seconded the motion. Vote: All in favor.

2. Public Comments: None

3. Consent Items- None

**4. General Managers Report- Discussion Items (verbal)
Public Comment (PC): None**

Summary Recap of the District's 533 Water Rights:

- (404)** Customers with a Base water right.
- (112)** Supplemental water rights held by District customers
- (9)** New Customers pending LAFCO Annexation approval. Three were approved by LAFCO yesterday.
- (3)** water rights pending RNVWD board approval this August meeting.
- (5)** remaining District water rights for future sale **with board approval**

Elizabeth: What three annexations were approved by LAFCO yesterday? GM: The three parcels on English Hills Road: 7760, 7764 & 7766.

5. Continuing Business-

a) Clarify District Policy 1050, Overview of the General Manager / Treasurer Role, work items #15 & #47. The GM contract, Exhibit A Scope of Work, Section B, Extra Services, defines these work items as extra work. (Discussion Item) Public Comment: None.

President Chris described the creation and the board's approval process for the 2020 contract for the General Manager and the April 2019 Policy 1050 GM overview.

Director Steve: Is there a legal problem with Weston working for RG West. How many hours are included in the base rate? Lori: A Contract business can have employees. I see no conflict. GM: base rate is a fixed price per month, hours per month vary. All extra work is tracked to district budget specific cost codes to understand the total costs of a project.

Director Elizabeth: I understood this meeting was going to be specifically about the GM contract and extra work fees going to the GM. The board needs clarification on what are the day-to-day activities and what is extra work. The district is only making money on water sold. The district does not have any checks and balances.

President Chris: That is not true. The district does make money on water rights sold and the district collects fees for water usage to cover our cost. The district just sold \$120,000 for water rights with the LAFCO approval of three annexations and the sale of those water rights. The more clients who hook up to the district the more costs are shared with all. When the district has all 533 customers hooked up, I believe the district will need a full time GM. The intention is to have all 533 water rights hooked up and using water. The supplemental water rights do not use water. As to checks and balances: the President reviews all monthly district costs of the GM and invoices over \$15,000. The district has a CPA who prepares the financial reports for board approval each month. The district has a yearly audit by an additional CPA firm which is submitted for board approval each year.

Director Patrick: How many supplemental are hooked up, what is the average length of time before a supplemental does hook up? Supplementals do not pay into improvements. Chris: None. By definition, a supplemental water right is that they have the right to hook up but that have not chosen to subdivide their property. The average supplemental water right is about 20 years old. Supplementals now pay \$45/month toward Capital Improvements, so they are helping to pay for district improvements they currently do not utilize.

Director Elizabeth: Why does the district not put contracts out to bid? Lori: According to law this is not required. I researched and presented this information to the board two years ago and the law has not changed. There are 3-4 provisions that would support not bidding.

Director Patrick: Can Board Members contact Lori? Could Lori be present at every Board Meeting? President Chris: Yes to both questions, but there is a cost involved with every individual contact and her attendance at each Board Meeting. Lori: It is usual practice for one representative of an entity to be the spokesperson and that spokesperson is to bring your questions for discussion. Please remember I am your counsel and I work for the betterment of the district.

Jim Miles: The Board should have written the GM contract.

President Chris: Lori and I will work on clarifying the contract.

a) Consider for Approval **Resolution 2021-57** for the Annexation to the District of a 5.14 acre property, 4019 Blackthorn Drive reference parcel APN 0105-220-030. Milam is the property owner. The District intends to sell one of the District's water rights to Milan for \$40,000 financed by the district at 3% over 20 years. (Action Item) Director Bob made a motion to approve Resolution 2021-57. President Chris seconded the motion. Discussion:

President Chris: There is no legal reason to deny an annexation or to not sell a water right.

Elizabeth: Is this in the sphere? GM: yes.

Director Patrick: I would like to see the MSR and discuss raising the base rate for supplementals before selling any more water rights.

Lori: I am concerned when someone is not allowed to annex and purchase a water right that the District is discriminating. Do you really want to expose the district to this liability?

Vote: **Ayes:** Chris, Bob, Patrick; **Noes:** Elizabeth; **Abstain:** Steven

b) Consider for Approval the **Sale of a District owned water right** to property owner Sellers. For a 56.45 acre property currently in the district with one water right in good standing. Address 7231 Steiger Hill Road, reference parcel APN 0105-160-150. Proposed county subdivision into two lots, county application MS-20-02. The District intends to sell the water right for \$40,000 financed by the District at 3% over 20 years. (Action Item) Director Bob made a motion to approve the Sale of a District Owned water right. Director Elizabeth seconded the motion. Public Comment: None Discussion:

Elizabeth: Is this acreage in the district? GM: yes

Director Patrick requested a clarification on the Sphere of Influence map. GM: On the map the district tracks water rights by 1 APN only even if a legal parcel has more than 1 APN. Those additional APN's will create some of the white areas on the map, even though the area is in the District.

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick, Steven; **Noes:** None; **Abstain:** None

c) Consider for Approval **Resolution 2021-58** for the Annexation to the District of a 5.93-acre property, 4245 Independence Lane, reference parcel APN#0105-170-050. Martin is the property owner. The district intends to sell one of the District's water rights to Martin for \$40,000 financed by the district at 3% over 20 years (Action Item). Director Bob made a motion to approve Resolution 2021-58. Director Steve seconded the motion. Discussion: None

Vote: **Ayes:** Chris, Bob, Patrick, Steven; **Noes:** Elizabeth; **Abstain:** None

6. New Business- Public Comment (PC): None

a) Consider for Approval **Prop 218 Public Hearing on Rate Increase Board Meeting Minutes of August 10, 2021** (Action Item). Director Bob made a motion to approve the Meeting Minutes. Director Steve seconded the motion. Discussion: None

Vote: **Ayes:** Chris, Bob, Patrick, Steven; **Noes:** Elizabeth; **Abstain:** None

b) Consider for Approval **Regular Board Meeting Minutes of August 10, 2021** (Action Item) Director Bob made a motion to approve the minutes of August 10, 2021. Director Steve seconded the motion. Discussion: None

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick, Steven; **Noes:** None; **Abstain:** None

c) Consider for Approval the hire of **BHI Consulting** per the proposal dated August 14, 2021, to assist in coaching the board in regard to policy 4125, procedures, training, education, communication, and leadership. Reference www.bhiconsulting.com (Action Item) Director Bob made a motion to approve the contract for BHI Consulting. President Chris seconded the motion. Discussion:

GM: Read the RNVWD Mission Statement and he feels that training is valuable. We can all improve as a board.

Brent: The contract will include meeting with each Board Member and working to allow the 5 different perspectives to be heard. I sense the need for clarification and a measure of distrust among members. I will work with you until our goal is completed. This is a firm price contract.

Elizabeth: What are your qualifications? Brent: I have been a board member like you and a city mayor for over 20 years, I work with CSDA on multiple training classes.

Vote: **Ayes:** Chris, Bob, Patrick, Steven; **Noes:** Elizabeth; **Abstain:** None

- 7. Public Comments – None
- 8. Board Member Comments-

Elizabeth: I am really interested in the classes and your book "52 Ways to be a Better Board"

Patrick: I would like these two issues as New Business at the next meeting: 1) Simplify the website 2) A hold on taking deposits for the sale of water rights

- 9. Adjourn

The meeting was adjourned at 9:04 pm by President Chris Calvert.
The next Regular Meeting is scheduled for October 12th @ 7:00 pm.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:
Chris Calvert
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Signed

Date

6A



SPECIAL MEETING MINUTES

September 28, 2021, at 7:00 pm

The Rural North Vacaville held a Special Meeting on this date.

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public participated remotely by calling # (786) 535-3211 and entering the following code: 671-427-101. You can also use this link to join the meeting from your computer, tablet, or smart phone:
<https://global.gotomeeting.com/join/671427101>.

Present: Chris Calvert, President; Bob Whitehouse, Vice President; Patrick Sweeney, Director; Steven Strickland, Director; Elizabeth Miles, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West; Lori Mazzella, District Counsel

1. Call to Order/ Roll Call/ Approval of the Agenda. The meeting was called to Order by President Chris Calvert at 7:00 pm. Director Bob Whitehouse made a motion to accept the agenda as posted. Director Steve Strickland Seconded the motion. All Directors approved.
2. Consent Items – None
3. General Managers Report – None
4. Continuing Business – None

5. New Business

- a. Consider for Approval **Resolution 2021-59 for the continuation of remote teleconference board meetings for 30 days (Item)**. This Resolution will be updated on the agenda at the Regular Board Meeting on October 12, 2021. Director Bob Whitehouse made a motion to approve the Resolutions. Director Steve Strickland seconded the motion. Discussion:

Director Elizabeth: Wanted to know if any Board members want to go back to meeting in person? Do they have any concerns?

President Chris: The fire station space is too small.

Vote: Ayes: Chris, Bob, Patrick, Steven; **Noes:** Elizabeth; **Absent:** None; **Abstain:** None

6. Public Comments: None

7. Board Member Comments:

Elizabeth: Is Lori a visitor or paid for tonight's meeting? How much is she being paid?

Chris: Lori is the district's counsel and is being paid for tonight. I am not sure of the amount.

Chris: I will ask the County for a review on Covid-19 protocol for the fire station as an in-person meeting site.

8. Adjournment: Director Bob Whitehouse made a motion to adjourn the meeting Director Patrick Sweeney seconded the motion. All approved.

The meeting was adjourned at 7:12 pm by President Chris Calvert.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:

Chris Calvert

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Signed

Date

6A

Directors
 Chris Calvert, President
 Robert Whitehouse, Vice President
 Elizabeth Miles, Director
 Patrick Sweeney, Director
 Steven Strickland, Director



Staff
 Gordon Stankowski, General Manager
 Brenda Kane, Billing Manager
 Rick Trites, Meter Reading/Backflow
 Nancy Veerkamp, Clerk/Admin
 Solano Irrigation District, Operation & Maintenance

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
(Rescheduled from the October 12, 2021)
November 9, 2021 at 7:00 pm

The Rural North Vacaville Board of Directors met in regular session on this date.

Present: Chris Calvert, President; Robert "Bob" Whitehouse, Vice President; Elizabeth Miles, Director; Patrick Sweeney, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West; Lori Mazzella, Solano County Counsel.

Absent: Steven Strickland, Director

Visitors (speaking): Brent Ives, BHI, Jim Miles

1. Call Meeting to Order/ Roll Call/ Approval of the Agenda

The meeting was called to order by President Chris Calvert at 7:00 pm.

Director Bob made a motion to approve the Agenda. Director Elizabeth seconded the motion. All approved

Consider for Approval the extension of Resolution 2021-60 updated 11-9-21 to continue with teleconferencing of Board Meetings. Board Approval is required as a condition precedent to continue with this meeting (Action Item) Director Bob made a motion to extend Resolution 2021-60. Director Patrick seconded the motion. Discussion: None

Vote: Ayes: Chris, Bob, Patrick; **Noes:** Elizabeth; **Abstain:** None; **Absent:** Steven

2. Public Comments: None

3. Consent Items- Public Comment: None

a. Approval of the Financial Report and the adjustments for July and August 2021.

Director Bob made a motion to approve the Financial Report and Adjustments for July and

August 2021. Director Patrick seconded the motion. Discussion: None

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick, **Noes:** None; **Abstain:** None; **Absent:** Steven

4. General Managers Report- Discussion Items (verbal) Public Comment (PC): None
Verbal informational report for discussion of the District operations.

a) Brent Ives, BHI, board interviews and education in progress and is 70% complete. Brent has suggested that Staff create more policies i.e. Annexations, Water Right Sales and Transfers and everyone work on clarity in communication. He welcomes any feedback with specific ideas from any Board Member.

b) Municipal Service Review, MSR, by LAFCO in progress, draft report by year end.

c) Audit in progress, schedule for completion and board approval in December. The final audit has been received.

d) New Stationary Generator for Station 2/Well 2, foundation placed pending April 2022 delivery.

e) Station 5 Generator pending final design and right of way. This generator serves 2-3 homes.

f) Annual Trites Backflow testing for each service is completed. The testing is required by the Department of Drinking Water "DDW" and every connection in the district has a backflow preventer.

g) Arsenic removal facility the "basis of design" will be complete this month. There is a biweekly meeting with the consultants. The decision has been made to automate everything to minimize future labor costs. The construction contract will go out to bid in January.

h) Website improvements if any. Randall to discuss with Patrick.

i) CoBank loan status, funds not expected to be drawn until mid-2022.

j) GM will prepare a Board Policy for board approval regarding future Annexations.

5. Continuing Business- Public Comment: Jim Miles: It is interesting to amend the General Manager contract when he is already getting paid for services in his contract.

a) Consider for Approval an Amendment to the existing agreement for General Manager, GM and Treasurer services. The Board President and District Counsel prepared the Amendment to the existing GM contract to clarify charges for extra services (Action Item) Director Bob made a motion to approve the Amendment. Director Chris seconded the motion. Director Patrick made a motion to table the vote one month, this motion supersedes the first motion. Discussion:

Lori: This Amendment is to clarify the current contract item by item. There are no changes in the contract, it is just created to better understand how the contract works. It seems that the attachment of Policy 1050 in the contract has created confusion. I have added a Cap, but that can be taken out.

Vote: **Ayes:** None **Noes:** Chris, Bob, Elizabeth, Patrick; **Abstain:** None; **Absent:** Steven

President Chris suggested that a workshop be held on January 11th, 2022 to discuss the contract amendment and that a vote would then be taken at the Regular Board Meeting in February. Lori: Per the Brown Act this would not be a closed session, but open to the public. This process was agreed to by all Board Members.

6. New Business- Public Comment (PC): None

a) Consider for Approval **Special Board Meeting Minutes of September 14, 2021, and Special Board Meeting Minutes of September 28, 2021** (Action Item) Director Bob made a motion to approve both meeting minutes. Director Patrick seconded the motion. Discussion: None

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick, **Noes:** None; **Abstain:** None; **Absent:** Steven

7. Public Comments – Jim Miles: Please be respectful of one another.

8. Board Member Comments-

Director Bob: Meeting on Go To Meeting has been difficult. Everyone can have an opinion and everyone can ask questions. Please limit insensitive remarks.

Director Elizabeth: I would like the board to work together and keep the Mission Statement in mind at all times.

9. Adjourn

The meeting was adjourned at 8:32 pm by President Chris Calvert. The next Regular Meeting is scheduled for December 14th @ 7:00 pm.

A Special Meeting "Workshop" will be held January 11th 2022 @ 7:00 pm.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:

Chris Calvert

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Signed

12-15-2021

Date

6A

Directors
Chris Calvert, President
Robert Whitehouse, Vice President
Elizabeth Miles, Director
Patrick Sweeney, Director
Steven Strickland, Director



Staff
Gordon Stankowski, General Manager
Brenda Kane, Billing Manager
Rick Trites, Meter Reading/Backflow
Nancy Veerkamp, Clerk/Admin
Solano Irrigation District, Operation & Maintenance

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
December 14, 2021 at 7:00 pm

The Rural North Vacaville Board of Directors met in regular session on this date.

Present were: Chris Calvert, President; Robert "Bob" Whitehouse, Vice President; Elizabeth Miles, Director; Patrick Sweeney, Director; Gordon Stankowski, General Manager (GM); Nancy Veerkamp, Clerk/Admin; Weston Stankowski, RG West.

Absent: Steven Strickland, Director

Visitors (speaking): Eileen Smith, Jim Miles

1. Call Meeting to Order/ Roll Call/ Approval of the Agenda
The meeting was called to order by President Chris Calvert at 7:05 pm.

a. Consider for Approval In accordance with AB 361, Governor Newsom's March 4, 2020 State of Emergency due to the Covid-19 pandemic, extension of Resolution 2021-60 Updated 12-14-21 to continue with teleconferencing of Board Meetings. Board Approval is required as a condition precedent to continue with this meeting. Director Bob made a motion to extend Resolution 2021-60. Director Patrick seconded the motion. Discussion: None

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick; **Noes:** None **Abstain:** None; **Absent:** Steven

2. Public Comments: None

3. Consent Items- Public Comment: None

a. Approval of the Financial Report and the adjustments for September and October 2021. Director Bob made a motion to approve the Financial Report and adjustments as listed above. Director Patrick seconded the motion. Discussion: None
All present approved.

4. General Managers Report- Verbal Information Report- Discussion Items
Public Comment (PC): None

“The Mission of the Rural North Vacaville Water District is to deliver efficiently and reliably, for many years, quality water for domestic use and fire protection.”

- a) Municipal Service Review, MSR, by LAFCO in progress, draft by year end.
b) Arsenic removal facility: the 75% design construction documents have been completed. Project will go out to competitive bidding in February.

5. Continuing Business- Public Comment: None

a) A Special Board Meeting Workshop has been scheduled for January 11, 2022, to discuss a proposed Amendment to the existing agreement for General Manager, GM, and Treasurer services. The Board President and District Counsel have prepared the Amendment to clarify charges for extra services. Reference board packet information. Should board members have a request for specific additional information please provide that request to the GM by 12/21/21. **(Deferred Item)**

6. New Business- Public Comment (PC): None

a) Consider for Approval **Regular Board Meeting Minutes of November 9, 2021**. (Action Item) Director Bob made a motion to approve the meeting minutes. Director Elizabeth seconded the motion. Discussion: None

All present approved.

b) Consider for Approval the **Audit** for fiscal year ending 6-30-2021 (Action Item) Director Bob made a motion to approve the Audit. Director Patrick seconded the motion. Discussion: None

All present approved.

c) Consider for Approval **Resolution 2021-61** for the Annexation and sale of a water right to **Mojas**. Reference Water Right Tracking Log updated 12-8-21. (Action Item) Director Bob made a motion to accept Resolution 2021-61. Director Patrick seconded the motion. Discussion: The address and parcel number are: 3864 Joslin Lane, 0105-190-670.

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick; **Noes:** None; **Abstain:** None; **Absent:** Steven

d) Consider for Approval **Resolution 2021-62** for the Annexation and sale of a water right to **Sondrol** (Action Item) Director Bob made a motion to accept Resolution 2021-62. Director Patrick seconded the motion. Discussion: The address and parcel number are: 7853 English Hills Road, 0104-150-210.

Vote: **Ayes:** Chris, Bob, Elizabeth, Patrick; **Noes:** None; **Abstain:** None; **Absent:** Steven

e) Consider the Election of Officer by majority vote, for the **Board President**, effective January 2022 for a two-year term. (Action Item) Director Bob nominated Chris Calvert to President. Directors Patrick seconded the motion. Discussion: Director Chris: Potentially those voted as President and Vice President could only serve one year with the upcoming 2022 election.

All present approved.

f) Consider the Election of Officer by majority vote, for the **Board Vice President** effective January 2022 for a two-year term. (Action Item). Director Chris nominated Patrick Sweeney for Vice President. Directors Bob & Elizabeth seconded the motion. Discussion: None

All present approved.

g) Consider for Approval **Policy #1035 Conflict of Interest**. This policy is required for the renewal of our District of Transparency Certificate. (Action Item) Director Patrick made a motion to approve Policy #1035. Director Bob seconded the motion. Discussion: None

All present approved.

h) Consider for Approval **Policy #5015 Annexations**. The District is operating at 76% capacity and additional customers will generate additional monthly revenue. (Action Item) Discussion: Elizabeth asked for three changes: 1. What is a qualified application? 2. Take out the last sentence. 3. Add the RNVWD procedure. This item will be brought back to the next meeting.

7. Public Comments –

Jim Miles: Steven Strickland's mother is ill. Prayers to the Strickland family

Eileen Smith: Thank you for all you do. Welcome to new officers. Stay happy and healthy

8. Board Member Comments-

Vice President Bob: Merry Christmas!

Director Elizabeth: We should look at the LAFCO policy for Annexations which is posted on their website. Prayers to the Strickland family.

Director Patrick: Merry Christmas, Happy New Year!

President Chris: Thank you Board and Staff, Merry Christmas. A special shout out to Eileen for attending our meetings.

9. Adjourn

The meeting was adjourned at 7:40 pm by President Chris Calvert.
The next Regular Meeting is scheduled for February 8th @ 7:00 pm.
A Special Meeting "Workshop" will be held January 11th 2022 @ 7:00 pm.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Chris Calvert, President

DocuSigned by:

Chris Calvert

Signed

2/11/2022

Date