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**Directors**

Patrick Sweeney, President  
Robert Whitehouse, Director  
Elizabeth Miles, Director  
Steven Strickland, Vice President  
Ken Swenson, Director

**Staff**

Dale Motiska, General Manager  
Brenda Kane, Billing Manager  
Rick Trites, Meter Reading/Backflow  
Nancy Veerkamp, Clerk/Administrator  
Solano Irrigation District, Operation  
& Maintenance

**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**OCTOBER 10, 2023 at 7:00 pm**

The Rural North Vacaville Board of Directors met in regular session on this date.

Roll Call: Present were Patrick Sweeney, President; Steven Strickland, Vice President; Elizabeth Miles, Director; Bob Whitehouse, Director; Ken Swenson, Director Dale Motiska (GM); Nancy Veerkamp, Clerk/Admin. Brenda Kane, Billing Manager.

Absent: None

Public (speaking): Jim Miles, Eileen Smith, Bob Kane

**1. Call Meeting to Order**

**2. Roll Call**

**3. Approval of the Agenda**

The meeting was called to order by President Patrick Sweeney at 7:00 pm. Director Ken made a motion to approve the Agenda and the motion was seconded by Director Bob. All present approved.

**Public Comments(Non Agenda Items):** Jim Miles: The district needs to quit spending and watch what they spend. Eileen: Could you please breakdown the Facilities line item in the budget (\$130,000). Are you recommending option 1,2, or 3 to LAFCo? Quit paying RG West.

**5. Consent Items:**

a) Consider for Approval the Meeting Minutes of Board of Directors Special Meeting September 19, 2023, (Action Item)

- b) Consider for Approval July and August Financials.

Director Bob made a motion to approve the Meeting Minutes of September 19, 2023 and the financials. Director Ken seconded the motion.  
Approved by Bob Whitehouse, Ken Swenson, Patrick Sweeney, Steven Strickland. Minutes Not Approved by Elizabeth Miles

**6. General Managers Verbal Informational Report-** Public comments: None

a) FEMA Update- Categories applied for include A: Debris removal at the bridge 100% complete B. Cantelow landslide 100% complete B. Exposed pipe repair 0% complete and D. Mitigation – (pipe at bridge) 0% complete. There are three options for D which FEMA is considering. Next meeting is Thursday the 12<sup>th</sup>.

b) Financial Status of the District- There is \$146,000 in the treasury. There is \$113,000 in the checking account. The rate increase does not add additional monies to the Reserves. The GM is investigating refinancing the Arsenic loan. Chart Industries is still owed \$19,000, but RNWWD has sent them back-charges of \$22,000. Negotiations are in progress. There is no more flushing for the Arsenic project so SID charges will go down. SID is awaiting final test results before contacting DDW. Those tests were complete 5 days ago.

c) Solano Irrigation District "SID" Contract- The GM & President have been meeting with SID. There has been discussion about excess charges for repairs. Talks are ongoing.

d) Local Agency Formation Commission (LAFCo) Meeting- There were four items requested by LAFCo after the last meeting: 1. Survey of APN's- status in progress. 2. Fire Flow pressure testing – status Fire Dept to perform. 3. Strategic Plan – status in progress and 4. Modeling. (see item c under New Business).  
Public Comments: Brenda: Why doesn't LAFCo do the survey? Who decided on the questions? GM: LAFCo. Jim: Why did the prior GM not get Board approval before asking for an extension at the June LAFCo meeting regarding the Sphere of Influence? Why did the English Hills LLC annexation request not provide details of a proposed development. Director Elizabeth: Can the infrastructure take additional hookups?

**7. Continuing Business-** None

**8. New Business-** Public Comments: None

a) Consider for discussion adding an Assessment to the District. Future infrastructure improvements addressed in the District Strategic Plan will not be met with the current revenue receipts. (Discussion Item). Jim: Why haven't we gone ahead with Solar? Directors discussed ideas to "get away" from SID. Hire

an Operator?. Can we perform any inhouse work? Can we hire another contractor to repair leaks? The GM and President have sent a 30 day demand to SID for an audit of current charges. The only income for the district is selling water. Revenue from water sales is 18% of the budget. There is an approximate \$9,000 per month increase in revenue from the current rate increase. The District is not financially prepared for a catastrophic event with our Reserves so low.

When the discussion got heated President Patrick warned Director Elizabeth that he could reprimand her for getting out of her seat at the September Special Meeting and approaching a participant in the audience.

At 7:50 pm multiple people in the audience left.

b) Consider for discussion adding more water rights to the District. As laws change regarding adding additional dwelling units (ADU) per legal parcels, the demand from District members to request more water rights will certainly increase. The potential for increased revenue with sales of water rights would have a positive impact for our district. (Discussion Item). President: The District will need to change the Rules and Regulations to provide more than one water right to a legal parcel. It has been brought to he attention of the district by LAFCo that it has sold "Water Permits" not "Water Rights" per current definitions.

c) Consider for approval the Hydrology Modeling Report by Coastland DCCM as required by LAFCo to update the District Sphere of Influence. (Action Item). Director Bob made a motion to proceed with the report. Director Ken seconded the motion. Discussion: Director Elizabeth: Is this required? President: Yes per LAFCo. Coastland will test 4 zones  
Vote: All approved.

#### 9. Adjourn

The meeting was adjourned at 8:47 pm by President Patrick Sweeney.

The next **Regular Meeting is scheduled for December 12, 2023, at 7:00 pm the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.**

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by Patrick Sweeney, President

DocuSigned by:  
Patrick J. Sweeney  
Signed

12/19/2023

Date

P.O. Box 5097, Vacaville, CA 95688