

DIRECTORS
Patrick Sweeney Bob Whitehouse
President Director

Steven Strickland Elizabeth Miles
Vice President Director

Ken Swenson
Director



STAFF
Gordon Stankowski Brenda Kane
General Manager Billing Manager

Rick Trites Nancy Veerkamp
Meter Reading/Backflow Board Clerk/Admin

Solano Irrigation District
Operator & Maintenance

The Board of Directors of the Rural North Vacaville Water District holds its Regular Board Meetings on the second Tuesday of every other month at 7:00 p.m. The meeting months are February; April; June; August; October and December. The Board may discuss any item on the agenda and may act on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager. Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation to enable individuals with disabilities to participate in and provide comments. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation or alternative format requested at least two days before the meeting. Requests should be emailed to the General Manager at gm@rnvwd.com or submitted by phone at 707- 447- 8420. Requests made by mail (sent to P.O. Box 5097, Vacaville, CA 95696) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

THE BOARD OF DIRECTORS REGULAR MEETING AGENDA

February 14, 2023, at 7:00 pm

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF SB 361 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely by **calling (786) 535-3211** and entering the following **Access Code: 671-427-101**. You can also use this link to join the meeting from your computer, tablet, or smart phone. <https://global.gotomeeting.com/join/671427101>.

Public Comment

Public comment may be made during the meeting, upon recognition by the President, and introduction by name for recording in the meeting minutes.

Public comment also may be submitted in advance of the meeting via email to the General Manager, Gordon Stankowski, at GM@RNVWD.COM. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Please submit public comments by 4:00 pm on the day prior to the

meeting date so that they can be provided to the Directors before, and, as feasible, during the meeting. Comments submitted after the meeting is called to order will be included in the meeting minutes. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

“The Mission of the Rural North Vacaville Water District is to deliver, efficiently and reliably for many years, quality water for domestic use and fire protection.”

1. Call to Order / Roll Call / Approval of the Agenda. Invited guests; Dale Motiska, Lori Mazzella, George Hicks, Bill Brooks, Ken Stout group,
 - a. **Resolution 2021-60 Updated 2-14-23** to continue with **teleconferencing** of Board Meetings. Board approval of this resolution is a condition precedent to proceeding with the meeting. **(Action Item)**. It is the intention of the Board President to begin in person meetings commencing at the April 11, 2023, regular board meeting. Meetings are held at 4135 Cantelow Road at the Fire Station meeting room.

2. Public Comments. *The Board of Directors welcomes public participation in its meetings. Public comments relating to **matters within jurisdiction of the District, and not included on the posted agenda**, may be addressed under “public comment,” both at the beginning and at the end of the meeting, subject to **3 - minute time limitations** for each speaker. Public comments on agenda or non-agenda items during a Board of Directors meeting are for the purpose of informing the Board to assist Board members in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate.*
 - a. *Please note that State law prevents the Board from discussing or acting on items not listed on the agenda. **Public comments relating to matters listed on the agenda are provided for before the time that the agenda item is heard.***
 - b. *Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. **Please present your questions to the RNVWD General Manager or a Board Member via e-mail, phone call, letter, or in-person at a time other than during a Board meeting.***

3. **Consent Items** (public comment). *Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.*
 - a) Consider for Approval the **Monthly Financials and Adjustments** for November and December 2022. **(Action Item)**
4. **General Manager's Verbal Informational Report** (public comment)
 - a) **Arsenic Remediation Facility:** This work is underway and 70% complete. Start-up is scheduled for April 2023 and full operation in May 2023.
 - b) 6 Month midyear **Budget update. Revenue** from normal operations is on track and positive for this period. \$80,000 additional revenue (over 20 years) posted for 2 additional District owned water rights sold this period. **Expenses**, over budget on: SID Operating expenses \$20k; USA marking due to PGE pole upgrades \$8k; PGE Electricity \$5k, Underground Leak Repairs \$21k; Repairs to pump failures at Wells 1 \$50k. These cost overruns are projected to be offset in most part by delayed meter replacement. other line-item savings along with the Contingency account savings.
 - c) **Code of Conduct** is to be reviewed and acknowledged annually at the beginning of the year. Board Clerk has sent to all Board Members for signature.
5. **Continuing Business** (public comment)
 - a) Consider for Approval the Contract for the **hire of a General Manager/Treasurer**. Authorize the President to sign the Agreement. **(Action Item)**
 - b) Consider for Approval a proposed new **Agreement with SID** for continuation of Operations, Maintenance and Engineering Services. See attached. Currently under review by District Counsel and GM. Authorize GM to sign the agreement as it may be amended and with prior Board President and Legal approval. **(Action Item)**
 - c) Consider for Approval **Resolution 2023-68** update for District Boundary and Sphere of Influence (SOI). Parcel count reduced since the last board meeting from 68 to 18. 16 of the 18 parcels are located inside/infill to the current SOI approved boundary of 2016. Note the Assessor Parcel Numbers, APNs, that are currently part of legal parcels in the existing sphere. Legal Parcels can have more than one APN# associated with them. Legal Parcels with more than one APN# are only allowed to have one water connection per item 13C of the Rules and Regulations. LAFCO will review this resolution request and formalize with a LAFCO Resolution SOI update as part of their requirement to complete this year 2023. **(Action Item)**

- d) Consider for Approval **Policy # 3135 Will Serve Letters** with updated information as requested by the Board. **(Action Item)**

6. **New Business** (public comment)

- a) Consider for Approval the Meeting Minutes of **Regular Board Meeting December 13, 2022, (Action Item)**
- b) Consider for Approval **Policy 4240 Board Member Teleconferencing** in compliance with recent Brown Act update legislation and also reference Solano County Counsel Memorandum dated February 1, 2023 attached. **(Action Item)**
- c) Consider for Approval a request for the GM to **explore the impact of recent cost increases** and future cost projections and the effect on our annual budgets and reserves. Determine if a rate increase is required which would be addressed under prop 218 procedures. Increased costs are due to general inflation of goods and services, PGE rates, management, administration, maintenance, leak repairs, operations, and planned capital expenses due to aging infrastructure. The prior 5-year plan of rate increases were started in 2015 and completed in 2019. Supplemental and Capital Recovery Charges, were updated in 2021 for debt service requirements. GM to present report to board at April board meeting. **(Action Item)**
- d) Consider for Approval the establishment of a two-person **Ad Hoc Budget Committee** to review with the GM the proposed budget for fiscal year FY 23/24 and future year financial projections, Reserves, District Fee Schedule, 10-year Capital Improvement Plans and rate study. FY 23/24 Budget will be presented to the Board for approval at the June board meeting. **(Action Item)**
- e) Consider for Approval the **acceptance of the 74 Assessor numbered parcels** that LAFCO states are “in the district without a water right” as a result of their study and reconciliation of LAFCO records over the last 20 years since formation of the District. See attached list as many of these Assessor Parcel Numbers, (APN#s) are part of Legal Properties/Parcels in the District. Legal Parcels often included more than one APN. District Rules and Regulations provide for only one connection per legal parcel. **(Action Item)**
- f) Consider for Approval the issuance of **additional water rights** to be owned by the District and reserved for future connections as approved by the Board for each sale. Engage the process of public hearings as outlined in the Rules and Regulations **Section 3 Expansion of the Water System**. Reference system capacity report by Coastland Civil Engineers and the current Water Right Tracking Log. Water rights may be financed by the District, at

District's sole option, at a sale price amount and interest rate percentage to be determined. Fees for engineering as may be applicable and the physical service connection to the District's distribution system are additional by Buyer. **(Action Item)**

- g) Consider for Approval **Well upgrades** for 1) sonic well level monitoring, 2) remote vibration monitoring, 3) revised water pre-lube system. Contractor BWD and SID and LSCE pricing attached. This expense would be funded from our Reserves as they were not part of our improvement plans for this fiscal year. These improvements are proposed to better control and monitor the performance of our equipment at the well sites. These improvements are for both Well 1 & 2 included. Cost estimate is approximately \$70,000. These items are not directly related to the Arsenic removal project. **(Action Item)**
- h) Consider for Approval to initiate engineering and make application for future **solar power generation** in accordance with NEM 2.0. A \$20,000 deposit is required under the **Limited Notice to Proceed** agreement. This amount is refundable under a Power Purchase Agreement, (PPA). Terms and conditions of a PPA and Site Lease are currently under review by the GM and District Legal. Solar power plant expenses were planned for FY23/24, reference 9 year Capital Improvement Plan attached. **(Action Item)**
- i) Consider for Approval California Special District Association, CSDA, **Board Self Evaluation Questionnaire** to be completed by all Board members. Board Clerk/Administrator will compile the results. **(Action Item)**

7. Public Comments

8. Board Member Comments

9. Adjourn – The next Regular Meeting is scheduled for **April 11, 2023, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.**

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Solano Irrigation District
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RURAL NORTH VACAVILLE WATER DISTRICT BOARD OF DIRECTORS MEETING

DATE: **Tuesday, April 11, 2023**
TIME: **7:00 P.M.**
PLACE: **Vacaville Fire Protection District, Fire Station #67,**
 4135 Cantelow Road, Vacaville, CA 95688
 (In-Person Only)

“The Mission of the Rural North Vacaville Water District is to deliver, efficiently and reliably for many years, quality water for domestic use and fire protection.”

AGENDA

Anyone wishing to address the Board is asked to fill out a “Public Comment Card” prior to the start of the meeting, or during if necessary, and give it to the Board Clerk.

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Public Comment (Non-Agenda Items)**

Opportunity for the public to speak to the Board on any subject matter within the District’s jurisdiction but not appearing on today's agenda. Speaker times are limited to five (5) minutes per person.

Please submit a Public Comment Card to the Board Clerk prior to the commencement of this Public Comment section. Only those who have submitted speaker cards or have expressed an interest to speak prior to the conclusion of the Public Comment section will be called upon to speak.

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5. Consent Items (Public Comment)

Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.

- a) Consider for Approval the Monthly Financials and Adjustments for January and February 2023. (Action Item)
- b) Consider for Approval of the Minutes of the Board of Directors meeting of February 14, 2023 (Action Item)

6. General Manager's Report (Verbal Update)

The General Manager will briefly provide the Board status updates on major ongoing tasks. Arsenic Facility start up; Solar Application; SID Agreement. etc

7. Continuing Business

- a. Consider for Approval Resolution 2023-68 update for District Boundary and Sphere of Influence (SOI). Solano Local Agency Formation Commission, LAFCO, will review this resolution request and formalize with a LAFCO Resolution SOI update as part of LAFCO's requirement to complete this year 2023. (Action Item)
- b. Consider for Approval the acceptance of the 74 Assessor numbered parcels that LAFCO states are "in the district without a water right" as a result of their study and reconciliation of LAFCO records over the last 20 years since formation of the District. See attached list as many of these Assessor Parcel Numbers, (APN#s) are part of Legal Properties/Parcels in the District. Legal Parcels often included more than one APN. District Rules and Regulations provide for only one connection per legal parcel even if that parcel has more than one APNs. (Action Item)

8. New Business

- a) Consider for Information the Draft Conditions Assessment report from Coastland (Informational Item)
- b) Consider for Approval the annual review of Reserve Policy #2150. (Action Item)

- c) Consider for Approval a request for a 5-year rate increase. Authorize the General Manager to prepare the public notice and workshops and proceed in accordance with Prop 218 requirements. Once the process is completed, the District will have a Resolution for approval as an action item at the June board meeting. (Action Item)
- d) Consider for Approval the 8-year Capital Improvement Plan (Action Item)
- e) Consider for Approval the annual budget for FY 23/24.(Action Item)
- f) Consider for Approval a contract extension for the current GM for 12 months from July 1, 2023, to June 30, 2024 train and assist the new GM. Authorize the Board President to negotiate the terms of the agreement for a fixed price of \$36,000. (Action Item)
- g) Consider for Approval to hold a Special Board meeting on the Second Tuesday of May, May 9th at 7:00 pm at 4135 Cantelow Road. Agenda will include Continuing Business and New Business items as in a Regular Meeting. (Action Item)

9. Adjourn

The next Regular Meeting is scheduled for June 13, 2023, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

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Solano Irrigation District
Operator & Maintenance

RURAL NORTH VACAVILLE WATER DISTRICT BOARD OF DIRECTORS SPECIAL MEETING

DATE: **Tuesday, May 9, 2023**
TIME: **7:00 P.M.**
PLACE: **Vacaville Fire Protection District, Fire Station #67,**
 4135 Cantelow Road, Vacaville, CA 95688

“The Mission of the Rural North Vacaville Water District is to deliver, efficiently and reliably for many years, quality water for domestic use and fire protection.”

AGENDA

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1. Call Meeting to Order
2. Roll Call
3. Approval of the Agenda
4. Public Comment (Non-Agenda Items) *Opportunity for the public to speak to the Board on any subject matter within the District’s jurisdiction but NOT appearing on today’s agenda. Speaker times are limited to five (5) minutes per person. (Not for Discussion)*
5. Proposed Water Rates Increase: Workshop and Informational Meeting. One hour of time is budgeted for questions and answers and open discussion moderated by the Board President (Discussion Item)
6. Adjourn: The next Regular Meeting is scheduled for June 13, 2023, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

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Solano Irrigation District
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RURAL NORTH VACAVILLE WATER DISTRICT BOARD OF DIRECTORS MEETING

DATE: **Tuesday, June 13, 2023**
TIME: **7:00 P.M.**
PLACE: **Vacaville Fire Protection District, Fire Station #67,**
 4135 Cantelow Road, Vacaville, CA 95688
 (In-Person Only)

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- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Public Comment (Non-Agenda Items)**

Opportunity for the public to speak to the Board on any subject matter within the District’s jurisdiction but not appearing on today's agenda. Speaker times are limited to five (5) minutes per person.

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5. Consent Items (Public Comment)

Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member. **(Action Item)**

- a) Consider for Approval the Monthly Financials and Adjustments for March and April 2023.
- b) Consider for Approval the Minutes of the Board of Directors meetings of April 11, 2023, and May 9, 2023

6. General Manager's Report (Verbal Update)

The General Manager will briefly provide the Board status updates on major ongoing items. Arsenic Removal Facility; PGE Solar Application; SID Agreement, LAFCO Sphere of Influence; Cantelow Landslide, Bucktown Road to Tank 4.

7. Continuing Business

- a.) NONE

8. New Business

- a) Consider for Approval, Resolution 2023-69, for collection of delinquent accounts on the tax rolls. **(Action Item)**
- b) Consider for Approval a seven (7)-day extension for collection and tabulation of protests regarding the proposed rate increase. A Special Board Meeting and Public Hearing will be held on June 20, 2023 at 7pm, 4135 Cantelow Road, Vacaville. **(Action Item)**
- c) Consider for Approval renewal of the agreement with our CPA Shaw and Associates. **(Action Item)**
- d) Consider for Approval Policy 4211 "Public Comment". **(Action Item)**

9. Adjourn

The next Regular Meeting is scheduled for **August 8, 2023, at 7:00 pm** at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

The Board of Directors of the Rural North Vacaville Water District holds its Regular Board Meetings on the second Tuesday of every other month at 7:00 p.m. The meeting months are February; April; June; August; October and December. The Board may discuss any item on the agenda and may act on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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**RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING & PUBLIC HEARING
CONTINUATION OF THE JUNE 13, 2023 PUBLIC HEARING
REGARDING PROPOSED WATER RATE INCREASES**

DATE: Tuesday, June 20, 2023
TIME: 7:00 P.M.
PLACE: Vacaville Fire Protection District, Fire Station #67,
 4135 Cantelow Road, Vacaville, CA 95688

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1. Call Meeting to Order
2. Roll Call
3. Approval of the Agenda
4. Public Comment (Non-Agenda Items) Opportunity for the public to speak to the Board on any subject matter within the District’s jurisdiction but not appearing on today’s agenda.
5. President to open the Public Hearing regarding the proposed water rate increases. Speaker times are limited to three (3) minutes per person. Once all public comments are heard, the President will close the public hearing. Board and staff may then have discussions.
6. The Billing Manager, Brenda Kane, will present the calculated number of written protests received on or before 5 PM on the date of this hearing and a tabulation log. The Board Clerk Nancy Veerkamp will review and collect the written protests and file. If a majority protest is counted, the Board cannot approve the rate increase and the matter is concluded. **(Discussion Item)**
7. If no majority protest is counted, the Board may Consider for Approval Resolution 2023-70 approving an increase in the District’s rates for water service. **(Action Item)**
8. Adjourn: The next Regular Meeting is scheduled for August 8, 2023, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

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Operator & Maintenance

RURAL NORTH VACAVILLE WATER DISTRICT

NOTICE OF SPECIAL BOARD OF DIRECTORS MEETING & AGENDA

DATE: Thursday, July 13, 2023
TIME: 7:00 P.M.
PLACE: Vacaville Fire Protection District, Fire Station #67,
4135 Cantelow Road, Vacaville, CA 95688
(In-Person Only)

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- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Public Comment (Non-Agenda Items)**

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5. Consent Items (Public Comment)

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- a) Consider for Approval the Monthly Financials and Adjustments for May and June 2023.
- b) Consider for Approval of the Minutes of the Board of Directors meeting of June 13 and June 20, 2023

6. General Manager's Report (Verbal Update)

None

7. New Business (Public Comment with each Item)

- a) Consider for Approval a new Policy number 2500 Rate Increase Public Notice and Protest Process per Proposition 218. (Action item)
- b) Consider for Approval the retaining of the Law Firm of Best, Best and Krieger to assist with our pending rate increase. The firm specializes in public water districts and Proposition 218 issues. We will keep Lori Mazzella as our general counsel and only use BBK with specialized challenges. (Action item)
- c) Consider for Approval an updated Annual Budget for F23/24.(Action Item).
- d) Consider for Approval a 3-year rate increase. Authorize the General Manager to prepare the public notice and workshop and proceed in accordance with Proposition 218 requirements. Once the process is completed, the District will have a Resolution for approval as an action item at an August board meeting identified in the Public Notice. (Action Item)

8. Adjourn

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RURAL NORTH VACAVILLE WATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

DATE: Tuesday, August 8, 2023
TIME: 7:00 P.M.
PLACE: Vacaville Fire Protection District, Fire Station #67,
4135 Cantelow Road, Vacaville, CA 95688
(In-Person Only)

“The Mission of the Rural North Vacaville Water District is to deliver, efficiently and reliably for many years, quality water for domestic use and fire protection.”

AGENDA

Anyone wishing to address the Board is asked to fill out a “Public Comment Card” prior to the start of the meeting, or during if necessary, and give it to the Board Clerk.

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Public Comment (Non-Agenda Items)**

Opportunity for the public to speak to the Board on any subject matter within the District’s jurisdiction but not appearing on today's agenda. Speaker times are limited to three (3) minutes per person.

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5. Consent Items (Public Comment)

Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member. (Action Item for both)

- a) Consider for Approval of the Minutes of the Board of Directors Special Meeting of July 13, 2023
- b) Consider for Approval the Annual Disclosure on Board Reimbursements.

6. General Manager's Report (Verbal Update)

The General Manager will briefly provide the Board status updates on major ongoing tasks. Arsenic Facility start up.

7. New Business

- a) Consider for Approval a new policy #2100 Financial Policy. (Action item)
- b) Consider for Approval the Model District Operating System agreement with Coastland DCCM and task for meetings with Fire Marshal and LAFCO. (Action item)
- c) Consider for approval the Proposal with Coastland DCCM to design the construction to secure the exposed pipe in the creek at the "Cantelow Bridge". (Action item)

8. Adjourn

The next Special Meeting and Public Hearing is scheduled for August 31, 2023, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

The Board of Directors of the Rural North Vacaville Water District holds its Regular Board Meetings on the second Tuesday of every other month at 7:00 p.m. The meeting months are February; April; June; August; October and December. The Board may discuss any item on the agenda and may act on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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President Director

Steven Strickland Elizabeth Miles
Vice President Director

Ken Swenson
Director



STAFF

Dale Motiska Brenda Kane
General Manager Billing Manager

Rick Trites Nancy Veerkamp
Meter Reading/Backflow Board Clerk/Admin

Solano Irrigation District
Operator & Maintenance

**RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING & PUBLIC HEARING
REGARDING PROPOSED WATER RATE INCREASE**

DATE: Thursday, August 31, 2023
TIME: 7:00 P.M.
PLACE: Vacaville Fire Protection District, Fire Station #67,
4135 Cantelow Road, Vacaville, CA 95688
(In-Person Only)

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5. Consent Items (Public Comment)

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- a) Consider for Approval of the Minutes of the Board of Directors Special Meeting of August 8, 2023

6. General Manager's Report (Verbal Update)

The General Manager will briefly provide the Board a brief of the FEMA application.

7. Continuing Business

- a. None

8. New Business

- a) President to open the Public Hearing regarding the proposed water rate increases. Speaker times are limited to three (3) minutes per person. Once all public comments are heard, the President will close the public hearing. Board and staff may then have discussions.
- b) The Board Clerk, Nancy Veerkamp, will present the calculated number of written protests received on or before 5 PM at the P.O. Box and any protest brought to this public hearing. If a majority protest is counted, the Board cannot approve the rate increase and the matter is concluded. (Discussion Item)
- c) If there is not a majority of Protest Statements, the Board may consider for Approval Resolution 2023-70 approving an increase in the District's rates for water service. (Action Item)

9. Adjourn

The next Regular Meeting and Public Hearing is scheduled for October 10, 2023, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

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Meter Reading/Backflow Board Clerk/Admin

Solano Irrigation District
Operator & Maintenance

RURAL NORTH VACAVILLE WATER DISTRICT BOARD OF DIRECTORS SPECIAL MEETING

DATE: Tuesday, September 19, 2023
TIME: 7:00 P.M.
PLACE: Vacaville Fire Protection District, Fire Station #67,
4135 Cantelow Road, Vacaville, CA 95688
(In-Person Only)

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5. Consent Items (Public Comment)

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- a) Consider for Approval of the Minutes of the Board of Directors Special Meeting of August 31, 2023

6. General Manager's Report (Verbal Update)

- a. Metron transmitters report.

7. Continuing Business

- a. Consider for discussion the June 12, 2023, LAFCO Project No. 2021-08: Rural North Vacaville Water District Sphere of Influence Update. LAFCO Executive Officer, Rich Seithel will attend with a presentation. **(Discussion Item)**.

8. New Business

- a) Consider for approval Policy 2120: Process of Procurement Policy. **(Action Item)**

8. Adjourn

The next Regular Meeting and Public Hearing is scheduled for October 10, 2023, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

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Solano Irrigation District
Operator & Maintenance

RURAL NORTH VACAVILLE WATER DISTRICT BOARD OF DIRECTORS MEETING

DATE: Tuesday, October 10, 2023
TIME: 7:00 P.M.
PLACE: Vacaville Fire Protection District, Fire Station #67,
4135 Cantelow Road, Vacaville, CA 95688
(In-Person Only)

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5. Consent Items (Public Comment)

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- a) Consider for Approval of the Minutes of the Board of Directors Special Meeting of September 19, 2023
- b) Consider for Approval the July and August Financials.

6. General Manager's Report (Verbal Update)

- a). FEMA Update
- b). Financial status of the District
- c). SID Contract
- d). LAFCO meeting

7. Continuing Business

- a. None

8. New Business

- a. Consider for discussion adding an Assessment to the District. Future infrastructure improvements addressed in the District Strategic Plan will not be met with the current revenue receipts. **(Discussion Item)**.
- b. Consider for discussion adding more water rights to the District. As laws change regarding adding additional dwelling units per legal parcels, the demand from District members to request more water rights will certainly increase. The potential for increased revenue with sales of water rights would have a positive impact for our District. **(Discussion Item)**
- c. Consider for approval the Hydrology Modeling Report by Coastland DCCM as required by the Local Agency Formation Commission (LAFCO) to update the District Sphere of Influence. **(Action Item)**.

9. Adjourn

The next Regular Meeting and Public Hearing is scheduled for December 12, 2023, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

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Solano Irrigation District
Operator & Maintenance

RURAL NORTH VACAVILLE WATER DISTRICT BOARD OF DIRECTORS MEETING

DATE: Tuesday, December 12, 2023
TIME: 7:00 P.M.
PLACE: Vacaville Fire Protection District, Fire Station #67,
4135 Cantelow Road, Vacaville, CA 95688
(In-Person Only)

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5. Consent Items (Public Comment)

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- a) Consider for Approval of the Minutes of the Board of Directors Meeting of October 10, 2023
- b) Consider for Approval the September, October Financials.
- c) Consider for Approval the F/Y 2022-2023 Final Audit.

6. General Manager's Report (Verbal Update)

- a). FEMA Update
- b). Financial status of the District
- c). SID Contract
- d). LAFCO meeting
- e). Recent water repairs to our main line at the Cantelow slide
- f). Status of the Arsenic Filtration System
- g). April 1, 2024 county construction of new Cantelow bridge
- h). Survey
- i). Water Right Definition to LAFCO
- j). Coastland Hydrology Modeling Report
- k). Hydrant Test Report

7. Continuing Business

- a. None

8. New Business

- a. Consider for approval the revised RNVWD Schedule of Fees Exhibit E of the Rules and Regulations. **(Action Item)**
- b. Consider for approval Revision of the Rules and Regulations **Section 13 c. Additional Meters.** *RNVWD will only set a maximum of two (2) meters per parcel. (Action Item)*
- c. Consider for approval Revision of the Rules and Regulations **Section 18. FOR SALE CONNECTIONS** *The District has allocated 42 new water rights for a total of 575. These Connections are available for Secondary Dwelling Units (SDU), Additional*

Dwelling Units (ADU) and other approved lot splits and development subject to District Engineer evaluation of the Hydrology Model capacity at each location. Water rights are For Sale in accordance with the District Fee Schedule.

- d. Consider for approval Revision of the Rules and **Regulations Section 3 EXPANSION OF THE WATER SYSTEM A. Limit of Operation.** After December 12, 2023, the RNVWD may authorize expansions to the water distribution system to serve additional connections. Such connections may be for new parcels that will be created by subdivision within the RNVWD or for Outside Parcels that will be annexed into the District. **B. Connections in Expanded System.** All new connections resulting from an expansion of the water distribution system shall be Developed Connections or Supplemental Connections. **(Action Item)**

The District may or may not provide financing for the purchase of these water rights subject to the direction of the Board of Directors. (Action Item)

- e. Consider for Approval the election of a Board President for a two-year term effective 1-1-2024 per current RNVWD By-Laws (Current President completed Chris Calvert's term). **(Action Item)**
- f. Consider for Approval the election of a Board Vice-President for a two-year term effective 1-1-2024 per current RNVWD By-Laws. (Current Vice-President completed Patrick Sweeney's term). **(Action Item)**
- g. Consider for discussion the RNVWD Water Management/Strategic Plan **(Discussion Item)**

9. Adjourn

The next Regular Meeting and Public Hearing is scheduled for February 13, 2024 at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

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