

DIRECTORS
Chris Calvert Bob Whitehouse
President Vice President

Mike Bianco Joe Gates
Director Director

Elizabeth Miles
Director



STAFF
Gordon Stankowski Brenda Kane
General Manager Billing Manager

Rick Trites Nancy Veerkamp
Meter Reading/Backflow Clerk/Admin

Solano Irrigation District (SID)
Operator & Maintenance

The Board of Directors of the Rural North Vacaville Water District holds its Regular Board Meetings on the second Tuesday of every other month at 7:00 p.m. The meetings are held at the Vacaville Fire Station #67, 4135 Cantelow Road, Vacaville, CA. The Board may discuss any item on the agenda and may take action on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Anyone wishing to address the Board should fill out a "Public Comment Card" prior to the start of the meeting, or during the meeting if necessary, and give it to the Board Clerk.

In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (707) 447-8420. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

BOARD OF DIRECTORS REGULAR MEETING AGENDA

February 11, 2020 at 7:00 pm
Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688

1. Call to Order / Roll Call / Approval of the Agenda
2. **Public Comments.** *The Board of Directors welcomes public participation in its meetings. Public comments relating to **matters within jurisdiction of the District, and not included on the posted agenda**, may be addressed under "public comment," both at the beginning and at the end of the meeting, subject to 5 - minute time limitations for each speaker. Public comments on agenda or non-agenda items during a Board of Directors meeting are for the purpose of informing the Board to assist Board members in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate.*
 - a. *Please note that State law prevents the Board from discussing or taking action on items not listed on the agenda. **Public comments relating to matters listed on the agenda are provided for before the time that the agenda item is heard.***
 - b. *Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to the RNVWD General Manager or a Board Member via e-mail, phone call, letter or in-person at a time other than during a Board meeting.*
3. **Consent Items (public comment).** *Items appearing on the Consent Calendar are considered routine, and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.*
 - a. **Approval of the Financial Reports for December 2019 and the Adjustments for December 2019.**
4. **General Manager's Report (Discussion Items) (public comment)**
Verbal informational report on District operations.
 - a) Mid-year Budget summary recap (reference financials in 3.a above)
 - b) Morgan phasing plan for a19 lot subdivision.
 - c) Audit the draft report is done Enterprise format
 - d) Meter reading at end of December, new ITRON cloud-based software glitch.
 - e) GIS updating of our Maps for recent development and other SID improvements

5. Continuing Business (public comment)
 - a) Consider for Review the new schedule of board meetings every other month for this year 2020; February 11th, April 14th, June 9th, August 11th, October 13th, December 8th (Discussion Item)

6. New Business (public comment)
 - a) Consider for Approval the Board Meeting Minutes of December 10, 2019. (Action Item)
 - b) Consider for Approval the Water Shut Off Policy # 3125 and the Customer Payment Arrangements Policy # 3130 (Action Item)
 - c) Consider for Approval to authorize the General Manager to finalize selections and pricing with SID and purchase and install generators for an estimate amount of \$225,000 for 3 locations. Source of funds from Capital Improvement Reserve account. (Action Item)

7. Public Comments

8. Board Member Comments

9. Adjourn – The next regular meeting is scheduled for April 14, 2020 @ 7:00 pm.



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BOARD OF DIRECTORS REGULAR MEETING AGENDA

April 14, 2020 at 7:00 pm

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely by **calling (872) 240-3212** and entering the following **code: 671-414-789**.

Public Comment

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3. Consent Items (public comment). *Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.*
 - a. Approval of the Financial Report for February 2020 which includes the fiscal year to date and the Adjustments for January, February and March 2020.
 - b. Approval of the Board Meeting Minutes of February 11, 2020
 - c. Approval the June 2019 fiscal year end Audit performed by Fechter & Company, CPA. The audit is posted on the District Website.
 - d. Approval of the Water Right Transfer from Sola to Foulk
4. General Manager's Report (public comment)
Verbal informational report for discussion of the District operations.
 - a) SID continues to provide all services during this time of shelter at home and social distancing and they continue to make repairs and maintenance as required.

5. Continuing Business (public comment)

Reference SID Memo, Staff Reports, and PGE Meeting minutes

- a) Consider for Approval to authorize the General Manager to finalize selections and pricing with SID and purchase generators for an estimate amount of \$232,500 for 3 locations, Station 1, Station 3 and Station 5. Reference SID updated technical memorandum dated March 31,2020. Source of funds from the Capital Improvement Reserve account. (Action Item)
- b) An alternative proposal to item (a) above is to Consider for Approval to authorize the General Manager to finalize selections and pricing with SID and purchase and install one permanent generator for Station # 3 the Cantelow tank site and Station 5 Ciarlo Lane for an estimated amount of approximately \$90,000 for the new purchase and to rent, when needed, at additional expense a temporary generator for Station #1 Well #1. (Action Item)
- c) An alternative proposal to items (a) and (b) above is to not purchase any generators and direct the General Manager to rent temporary generators as needed due to Public Service Power Shutoffs (PSPS) or other PGE outages. Estimated amount \$30,000 or more per year.

6. New Business (public comment)

- a. Approval for the payoff of the \$5,000,000 State Loan E85001. Funding is from our loan designated reserve of \$329,000 and additional funding from our discretionary loan reserve of \$140,000, for a total prepayment of approximately \$469,000.

7. Public Comments

8. Board Member Comments

9. Adjourn – The next regular meeting is scheduled for June 9, 2020 @ 7:00 pm.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

June 9, 2020 at 7:00 pm

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

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3. Consent Items (public comment). *Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.*
 - a. Approval of the Financial Report for April 2020 which includes the fiscal year to date and the Adjustments for April and May 2020.
4. General Manager's Report (public comment)
Verbal informational report for discussion of the District operations.
 - a) Standby Generator Procurement Status Update: 2-3 months for confirmation of generator sizing (KW) and permit application and approval, 2-3 months for procurement, 1 month to install. We should be complete with all the work by December 2020. We will use temporary generators for PSPS events should they occur this year.
 - b) NBS Annual Assessments Report (posted on website)
 - c) May 2020 Newsletter sent out

- d) Miller Loan has been paid off, approximately \$9,000 to debt service fund.
- e) 2019 Electronic Annual Report to the Drinking Water Program, (on website)
- f) SID space for District files storage is at no charge here forward
- g) 2019 Annual Water Quality Report (on website)

5. Continuing Business (public comment)

None.

6. New Business (public comment)

- a) Consider for Approval the **Board Meeting Minutes of April 14, 2020** (Action Item)
- b) Consider for Approval the **Annual Disclosure of Reimbursement**, (Action Item)
- c) Consider for Approval **Resolution 2020-41 placement of Delinquent Charges** on the Tax Roll. (Action Item)
- d) Consider for Approval **Resolution 2020-42 calling for a General Election** for November 3, 2020 to Elect Three Directors for a Four-Year Term. (Action Item)
- e) Consider for Approval an Update of the **Reserve Policy # 2150**. (Action Item)
- f) Consider for Approval the **Digital Signature Policy # 1060**. (Action Item)
- g) Consider for Approval the updated **10-year Capital Improvement Plan** including the Bucktown Road repairs for access to Tank Station #4. (Action Item)
- h) Consider for Approval the **Fiscal Year 2020/2021 Budget** (Action Item)
- i) Consider for Approval the **Payoff of the State Water Resources Control Board, Drinking Water State Revolving Fund Loan #1998CX108** in May 2021 of this fiscal year using the **Reserve Fund** in its entirety according to Section 8885 of the California Streets and Highways Code (also noted in District Financials as the Fund Balance-Designated). (Action Item)
- j) Consider for Approval in accordance with Section 8784 of the California Streets and Highways Code that upon payment in full of the remaining loan #1998CX108 that the **balance in the transitory Redemption Fund** (also noted in the District financials as Reserve-Other), **be transferred** to the General Operating Fund of the District at Wells Fargo Bank. (Action Item **Super Majority required**)
- k) Consider for Approval a **3-year Agreement for General Manager / Treasurer** Services provided by RG West Builders, Inc. (Action Item)
- l) Consider for Approval **one Water Right Transfer** from Pecotte to Morgan per the transfer agreement attached. (Action Item)
- m) Consider for Approval **one Water Right Transfer** from Sola to Martha, upon Annexation of APN# 0105-210-600, per the transfer agreement attached.
- n) Consider for Approval the **Resolution 2020-43 for the Annexation** to the District of a 5-acre property, 7144 Liberty Lane, APN #0105-210-600, Maher Martha property owner. (Action Item)

- o) Consider for Approval the **Resolution 2020-44 for the Annexation** to the District of a 22.97-acre property, 7061 Steiger Hill Road, APN# 0105-190-090, property Owner Norcal Properties Management, LLC, Marco Delcampo.
- p) Consider for Approval the **sale of one (1) of the District's water rights** to Morgan 4142 Cantelow Road, APN# 105-170-150 in accordance with the Morgan Option Agreement. The proposed terms for the sale are 20-year financing by the District, at 3% interest rate, with single annual payments. The loan will be secured by a deed of trust on the property and the escrow by a local title company. The loan is not assignable or transferable. (Action Item)
- q) Consider for Approval the **sale of two (2) of the District's water rights** to Norcal Properties Management, LLC, 7061 Steiger Hill Road, APN# 105-190-090. This will run concurrent with the property owner application for Annexation. The proposed terms for the sale are 20-year financing by the District, at 3% interest rate, with single annual payments. The loan will be secured by a deed of trust on the property and the escrow by a local title company. The loan is not assignable or transferable. (Action Item)

7. Public Comments

8. Board Member Comments

9. Adjourn – The next regular meeting is scheduled for **August 11, 2020 @ 7:00 pm.**

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

August 11, 2020 at 7:00 pm

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3. Consent Items (public comment). *Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.*
 - a. Approval of the Financial Report for June 2020 which includes the fiscal year to date and the Adjustments for June and July 2020.
4. General Manager's Report (public comment)
Verbal informational report for discussion of the District operations.
 - a) Standby Generator Procurement Status Update: Yolo-Solano Air Quality Management District (YSAQMD) application is administratively complete. Engineering evaluation by YSAQMD is in process.
 - b) Overview of the June 30th fiscal year end financials
 - c) General Election Candidates
 - d) Website improvements
 - e) Morgan Purchase of Water Rights

5. Continuing Business (public comment)

None.

6. New Business (public comment)

- a) Consider for Approval the **Board Meeting Minutes of June 9, 2020** (Action Item)
- b) Consider for Approval **Resolution 2020-45 for the Annexation** to the District of a 2.74-acre property, 7804 Olivas Lane, APN #0105-020-240, Merlin Luedtke property owner. (Action Item)
- c) Consider for Approval the **sale of one (1) of the District's water rights** to Luedtke, 7804 Olivas Lane, APN# 0105-020-240 for the price of \$40,000.00. The terms for the sale are 20-year financing by the District at 3% interest rate with single annual payments. The loan will be secured by a deed of trust on the property and the escrow by a local title company. The loan is not assignable or transferable. Property Owner may also make cash payment in full at any time, no prepayment penalty. (Action Item)
- d) Consider for Approval **Resolution 2020-46 for an update of the By Laws** regarding Article I Section 1 Membership of Board. (Action Item)

7. Public Comments

8. Board Member Comments

9. Adjourn – The next regular meeting is scheduled for **October 13, 2020 @ 7:00 pm.**

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Solano Irrigation District
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9-8-2020

To: RNVWD Customers

Regarding: 2020 Schedule for Board Meetings

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REMAINING BOARD OF DIRECTORS REGULAR MEETING DATES FOR 2020

October 13, and December 8, 2020 at 7:00 pm

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Gordon Stankowski

**General Manager
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BOARD OF DIRECTORS REGULAR MEETING AGENDA

October 13, 2020 at 7:00 pm

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 - a. Approval of the Financial Reports for July and August 2020 which includes the fiscal year to date and the Adjustments for August and September 2020.
4. General Manager's Report (public comment)
Verbal informational report for discussion of the District operations.
 - a) Standby Generator Procurement Status Update: Yolo Solano Air Quality Management District, YSAQMD, on August 19th approved our application and provided permit numbers. We are working with the air quality district on the possible substitution of generator manufacturers to save money. The schedule for completion of this work has been delayed due to the fire and permitting and purchasing lead time. It will be early next year when the installation will be completed. We currently have two rental standby generators for the month of October.

- b) Fire impact on District Facilities: Many of the backflow prevention assemblies were damaged and most of them have been repaired. ACWA JPIA our insurance company has assigned an adjuster to our claim. Pump Station 5 at the top of Ciarlo Lane was destroyed. Our cost estimate is not complete but is expected to be several hundred thousand dollars.
- c) Bucktown Road improvements have been put on hold until next year and hillside soils to be stabilized by SID this year to minimize debris flow. The road improvement work will be scheduled for Spring or Summer in 2021. This may also save on expenses planned for this fiscal year.
- d) Summary of the 533 water rights. This amount is the total operating capacity of the District per the original design and engineer's report. This clarifies the status of the Base charges one per customer's property, Supplemental water rights owned by various property owners and District owned water rights remaining for sale. Reference attached exhibit
- e) Clark cash purchase of a single Water Right
- f) Financial planning for future Capital Improvement Projects and ongoing repair and maintenance. Reference attached draft memo.
- g) Letters from customers
- h) Newsletter
- i) The default "Ask my Accountant" in the check register has been revised by Shaw our CPA to say "Deposits Clearing Account"
- j) Regional Government Services, RGS, Letter of Agreement for Professional Consultive Services.

5. Continuing Business (public comment)

None

6. New Business (public comment)

- a) Consider for Approval the **Board Meeting Minutes of August 11, 2020** with Attachments (Action Item)
- b) Consider for Approval **Resolution 2020-48 for the Annexation** to the District of a 4.83-acre property located at 3928 Sierra Vista Drive, APN #0105-070-320, Anthony Demyan property owner. (Action Item)
- c) Consider for Approval the **Sale of one (1) of the District's water rights** to Demyan, 3928 Sierra Vista Drive, APN# 0105-070-320 for the price of \$40,000.00. The terms for the sale are 20-year financing by the District at 3% interest rate with single annual payments. The loan will be secured by a deed of trust on the property and the escrow by a local title company. The loan is not assignable or transferable. Property Owner may also make cash payment in full at any time, no prepayment penalty. (Action Item)

- d) Consider for Approval the **Resolution 2020-47 Designation of Applicant's Agent For Non-State Agencies**. The General Manger to provide to the Governor's Office of Emergency Services, OES, for all matters pertaining to such state disaster assistance the assurances and agreements required. (Action Item)
- e) Consider for Approval the **Sale of two (2) more of the District's water rights** to Norcal Properties Management, LLC, 7061 Steiger Hill Road, APN# 105-190-090. This will run concurrent with the property owner's application for Annexation. The proposed terms for the sale are 20-year financing by the District, at 3% interest rate, with single annual payments. The loan will be secured by a deed of trust on the property and the escrow by a local title company. The loan is not assignable or transferable. The Board approved the sale of two water rights at the June board meeting. This is for two additional water rights for a total of 4 water rights. The developer has submitted to the county for approval of a 4-lot subdivision. Each lot is 5 acres or more. (Action Item)

7. Public Comments

8. Board Member Comments

9. Adjourn – The next regular meeting is scheduled for **December 8, 2020 @ 7:00 pm.**

P.O. BOX 5097, Vacaville, CA. 95696 Telephone:
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DIRECTORS
Chris Calvert Bob Whitehouse
President Vice President

Patrick Sweeney Elizabeth Miles
Director Director

Joe Gates
Director



STAFF
Gordon Stankowski Brenda Kane
General Manager Billing Manager

Rick Trites Nancy Veerkamp
Meter Reading/Backflow Board Clerk/Admin

Solano Irrigation District
Operator & Maintenance

The Board of Directors of the Rural North Vacaville Water District holds its Regular Board Meetings on the second Tuesday of every other month at 7:00 p.m. The meeting months are February; April; June; August; October and December. The Board may discuss any item on the agenda and may act on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager. Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation to enable individuals with disabilities to participate in and provide comments. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation or alternative format requested at least two days before the meeting. Requests should be emailed to the General Manager at gm@rnvwd.com or submitted by phone at 707-447-8420. Requests made by mail (sent to P.O. Box 5097, Vacaville, CA 95696) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

BOARD OF DIRECTORS REGULAR MEETING AGENDA

December 8, 2020 at 7:00 pm

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely by **calling (786) 535-3211** and entering the following **Access Code: 671-427-101**.

Public Comment

Public comment may be made during the meeting, upon recognition by the President, and introduction by name for recording in the meeting minutes.

Public comment also may be submitted in advance of the meeting via email to the General Manager, Gordon Stankowski, at GM@RNVWD.COM. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Please submit public comments by 4:00 pm on the day prior to the meeting so that they can be provided to the Directors before, and, as feasible, during the meeting. Comments submitted after the meeting is called to order will be included in the meeting minutes. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

NOTE: NEWLY ELECTED BOARD MEMBERS HAVE TAKEN THE OATH OF OFFICE ADMINISTERED BY THE REGISTRAR OF VOTERS OFFICE.

1. Call to Order / Roll Call / Approval of the Agenda
2. Public Comments. *The Board of Directors welcomes public participation in its meetings. Public comments relating to **matters within jurisdiction of the District, and not included on the posted agenda**, may be addressed under “public comment,” both at the beginning and at the end of the meeting, subject to **3 - minute time limitations** for each speaker. Public comments on agenda or non-agenda items during a Board of Directors meeting are for the purpose of informing the Board to assist Board members in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate.*
 - a. *Please note that State law prevents the Board from discussing or acting on items not listed on the agenda. **Public comments relating to matters listed on the agenda are provided for before the time that the agenda item is heard.***
 - b. *Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to the RNVWD General Manager or a Board Member via e- mail, phone call, letter or in-person at a time other than during a Board meeting.*
3. Consent Items (public comment). *Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.*
 - a. Approval of the Financial Reports for September and October 2020 which includes the fiscal year to date and the Adjustments for October and November 2020.
4. General Manager's Report (public comment)
Verbal informational report for discussion of the District operations.
 - a) Thank You to all the 5 candidates for your time and effort to be considered for a board position. Your offer of voluntary community service is very much appreciated. Attached is the election results.
 - b) Standby Generators Procurement Status Update: The generators will be delivered in early February 2021 and are scheduled to be operational by the end March 2021.

- c) Bucktown Road improvements: Due to the fire damage to trees and related safety concerns, several trees are to be removed and trimmed. SID is scheduled for mid-January to perform minor repairs and maintenance of drainage, erosion control and clean out culverts.
- d) LNU Fire impact on District Facilities: Attached is our current report to our insurance company, JPIA, on our cost to date and future estimated expense. We have received \$100,000 from JPIA towards our claim for losses. We continue to work with our carrier to clarify what is covered and to obtain another progress payment. Also attached is a recent field report from JPIA. Reconstruction of Pump Station #5, at the top of Ciarlo Lane, is scheduled with SID to be completed by mid-January.
- e) FEMA Application for Assistance. We are making progress on providing the packet of information needed to submit our request for funding. Progress is slow and requires significant amount of time to complete the collection of data for the funding requirements.
- f) On October 30th we filed an application to the Cal Office of Emergency Services, Cal-OES, for a \$233,698 Grant under their Community Power Resiliency Allocation, a recently approved \$20 Million fund to Special Districts for the purchase of emergency generators. Priority funding is for “disadvantaged communities”, which we are not, and low emission power generation. We are hopeful for some award amount.
- g) Development planning has started for a 44-lot subdivision call Rolling Hills Estates off Dove Creek Trail, and a 4-lot subdivision off English Hills Creek MS-20-06. For Your Information, FYI.
- h) The annual financial Audit of the District is nearing completion and will be available for board approval at the February board meeting.
- i) The GM spoke with our JPIA Risk Control Advisor Chuck Wagenseller concerning a board member’s question on the District’s liability for lost home and lost life. Chuck has many years of experience with PG&E and another Water Board with fires throughout California and he stated that the lightning fire was an Act of God and PG&E is allowed by state law and safety concerns to shut off power and that the District’s liability exposure is minimal. Attached is a timeline prepared by SID of District events during the LNU fire relating to storage tanks, pumps and generators.
- j) Both Texting and Emailing notifications are available for the same event for District use when there is short notice on outages or other situations of urgent concern.
- k) Fire protection assessment fees paid on property taxes over the past 20 years for properties in the District and for properties in the Sphere of Influence have been used to pay for principal and interest on the \$13 Million loan for the original construction of all District infrastructure. The question of fire protection fees paid being returned is not possible.
- l) The \$1,000.00 option agreement to purchase water rights for the Morgan development was specific to that developer’s request as he processed a

subdivision map with Solano County. There is not a District policy on this matter. Should there be a future request for an option agreement the choice will be presented to the board for a board decision at that time.

- m) Policy #1030 Code of Conduct is revised for signatures every two years. Nancy will be sending out to all board members and general manager to obtain current signatures. See attached.
- n) CSDA half day workshop December 8 & 9th, for new and current board members on good governance. Topics to be covered are why good governance is important to the overall well-being of the District; the traits of effective board members; what good governance means and how to effectively put it into practice; and how to move your board from "I" to "we", including how to become an effective team, establish team standards, and essential conditions for team building. \$100 registration fee is reimbursable.
- o) There was an outage on Thanksgiving Day and this affected water delivery to many customers. SID repaired the leak in the 12-inch main line located on Cantelow Road between English Hills Road and Steiger Hill. The cause of the leak was the separation of the rubber gasket in a mechanical joint between the main line and a steel T. Trapped air from the repair work will take a few days to clear out of the system as several customers had to vent air at their homes.

5. Continuing Business (public comment)

None

6. New Business (public comment)

- a) Consider for Approval the **Board Meeting Minutes of October 13, 2020** (Action Item)
- b) Consider the request by property owners that lost their home to the LNU fire to not have to pay the monthly fixed charges for the base rate \$72.90 and capital recovery charge of \$20.00. Total \$92.90 per month. The District has approximately 129 customer each month that do not use district water. These 129 customers pay the fixed rate of \$92.90 each month. Reference letter attached from a customer requesting relief from these charges. Brenda reported numerous calls from customers on this subject. (Action Item)
- c) Consider for Approval the selection of a current RNVWD board member to be a ACWA JPIA Director voting member with our Insurance company. This is for replacement of the position held by outgoing board member Mike Bianco. Chris Calvert is currently listed as an alternate. (Action Item)

7. Public Comments
8. Board Member Comments
9. Adjourn – The next regular meeting is scheduled for **February 9, 2021 @ 7:00 pm.**

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