

DIRECTORS
Patrick Sweeney Bob Whitehouse
President Director

Ken Swenson Alan Hanger
Vice President Director

Steven Strickland
Director



STAFF

Dale Motiska Brenda Kane
General Manager Billing Manager

Rick Trites Nancy Veerkamp
Meter Reading/Backflow Board Clerk/Admin

Solano Irrigation District
Operator & Maintenance

**RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING & PUBLIC HEARING
REGARDING PROPOSED WATER RATE INCREASE**

DATE: Tuesday, June 25, 2024
TIME: 7:00 P.M.
PLACE: Vacaville Fire Protection District, Fire Station #67,
4135 Cantelow Road, Vacaville, CA 95688
(In-Person Only)

“The Mission of the Rural North Vacaville Water District is to deliver, efficiently and reliably for many years, quality water for domestic use and fire protection.”

AGENDA

Anyone wishing to address the Board is asked to fill out a “Public Comment Card” prior to the start of the meeting, or during if necessary, and give it to the Board Clerk.

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Public Comment (Non-Agenda Items)**

Opportunity for the public to speak to the Board on any subject matter within the District’s jurisdiction but not appearing on today’s agenda. Speaker times are limited to three (3) minutes per person.

Please submit a Public Comment Card to the Board Clerk prior to the commencement of this Public Comment section. Only those who have submitted speaker cards or have expressed an interest to speak prior to the conclusion of the Public Comment section will be called upon to speak. Public comments on agenda or non-agenda items during a Board of Directors meeting are for the purpose of informing the Board to assist Board members in making decisions. Please address your comments to the President of the Board.

Please note that State law prevents the Board from discussing or acting on items not listed on the agenda. Public comments relating to matters listed on the agenda are called for by the Board President at the appropriate agenda item when requested by a Public Comment Card.

Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to the RNVWD General Manager or a Board Member via e-mail, phone call, letter, or in-person at a time other than during a Board meeting.

5. Consent Items (Public Comment)

Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member. **(Action Item for all at one time)**

- a). Consider for approval the June 11, 2024, Meeting Minutes of the Board of Directors.
- b). Consider for approval of the May Financials.

6. General Manager's Report (Verbal Update)

7. Continuing Business

(Hold)

8. New Business

- a. President to open the Public Hearing regarding the proposed water rate increases. Speaker times are limited to three (3) minutes per person. Once all public comments are heard, the President will close the public hearing. Board and staff may then have discussions.
- b. The Board Clerk, Nancy Veerkamp, will present the calculated number of written protests received on or before 5 pm at the P.O. Box and any protest brought to this public hearing. If a majority protest is counted, the Board cannot approve the rate increase and the matter is concluded. **(Discussion Item)**
- c. If there is not a majority of Protest Statements, the Board may consider Approval Resolution 2024-72 approving an increase in the District's rates for water service. **(Action Item)**

9. Adjourn

The next Regular Meeting is scheduled for July 9, 2024, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

The Board of Directors of the Rural North Vacaville Water District holds its Regular Board Meetings on the second Tuesday of every month at 7:00 p.m. The Board may discuss any item on the agenda and may act on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager. Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation to enable individuals with disabilities to participate in and provide comments. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation or alternative format requested at least two days before the meeting. Requests should be emailed to the General Manager at gm@rnvwd.com or submitted by phone at 707- 447- 8420. Requests made by mail (sent to P.O. Box 5097, Vacaville, CA 95696) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

5a

Directors

Patrick Sweeney, President
Ken Swenson, Vice President
Alan Hanger, Director
Steven Strickland, Director
Bob Whitehouse, Director



Staff

Dale Motiska, General Manager
Brenda Kane, Billing Manager
Rick Trites, Meter Reading/Backflow
Nancy Veerkamp, Clerk/Admin
Solano Irrigation District, Operation
& Maintenance

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
JUNE 11, 2024 at 7:00 pm

The Rural North Vacaville Board of Directors met in Regular Meeting session on this date.

Roll Call: Patrick Sweeney, President; Ken Swenson, Vice President; Bob Whitehouse, Director; Steven Strickland, Director; Alan Hanger, Director; Dale Motiska (GM); Brenda Kane, Billing Manager, Lori Mazzella, Counsel.

Absent: Nancy Veerkamp, Clerk/Admin

Public (speaking): Eileen Smith, Jim Miles, Jan Fowler

1. Call Meeting to Order

2. Roll Call

3. Approval of the Agenda

The meeting was called to order by President Patrick Sweeney at 7:00 pm.
Director Bob made a motion to approve the Agenda and the motion was seconded by Director Steve.
All present approved.

Public Comments (Non Agenda Items):

Eileen Smith - suggested that general meetings should be separate times vs. closed meetings. Wanted to discuss the hiring for GM assistant and consultant. Why do you have an attorney for the full meeting. Is she getting paid for the full time?

Jan Fowler – wants to discuss the budget, spending money on non-essential items. Constant rate increases, wants Gordon Stankowski gone. Cost the district too much money. Should not be a consultant or involved with the District

Jim Miles – most board members were not on the board when most of the money mistakes were made. He discussed different water districts. We are in line with other districts but more money was spent on items that were not necessary.

5. Consent Items: Public Comment: None

- a) Consider for Approval the May 14, 2024 Regular Meeting Minutes.
- b) Consider for approval the April financials.

Director Bob made a motion to approve item a & b. Director Steve seconded the motion.

Approved by all present.

6. General Managers Verbal Informational Report- Public comment: None

Dale discussed the budget, SID costs and Arsenic testing. We are under budget on revenue. Pipe installed under bridge on Cantelow Road needs reinforcement. Under budget for Cantelow Road repair.

- a) Status of SID Contract-Still in limo with their attorney
- b) Status of FEMA-in final review with CalOES.
- c) Hydrology Model Draft Report-Still waiting.
- d) Eaton Drilling Invoice-\$109,000-invoice for well parts. They are suggesting \$10,000 a month payments. Pat does not want any payments made until we do an inventory of parts and have them in our possession.

7. Continuing Business: Public Comment: None

- a) Strategic Plan and adding 10 water rights. Hold for Hydrology Modeling Report

8. New Business- Public Comments: Eileen Smith would like to discuss Sellers water right.

- a) Consider for approval public notice for Assistant General Manager position.

President Pat made a motion to table this item. Director Steven seconded the motion.

All present voted in favor or table this item.

9. Adjourn to executive session to discuss personnel.

10. Adjourn

The meeting was adjourned at 7:29 pm..

The next Special Meeting is scheduled for June 25, 2024, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

Minutes submitted by Nancy Veerkamp, Clerk of the Board from notes taken by:
Brenda Kane

Minutes approved by Patrick Sweeney, President

Signed

Date

5b

RNVWD - Operating Fund
Balance Sheet
As of May 31, 2024

	<u>May 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
160.020 · Cash WFB Checking #3799	182,181
160.025 · Cash PayPal Account	2,618
160.029 · Cash in Treasury - Fund 164	55,808
Total Checking/Savings	240,607
Accounts Receivable	
11010 · Water Right Inst. Payments Due	9,410
11000 · Hydrant Water Customer AR	(1,500)
Total Accounts Receivable	7,910
Other Current Assets	
160.110 · Water Svc Accounts Rec.	111,573
160.139 · Accrued Interest Receivable	14,237
Total Other Current Assets	125,810
Total Current Assets	374,328
Fixed Assets	
160.310 · Construction in Progress	1,912,248
160.315 · Infrastructure	13,001,460
160.340 · Equipment	406,104
160.370 · Allowance For Depreciation	(9,183,266)
Total Fixed Assets	6,136,546
Other Assets	
160.244 · LT Receivable - Dove Creek Tr	35,000
160.243 · LT Receivable - Forfang	36,586
164.242 · LT Receivable - Fade	36,586
164.241 · LT Receivable - Sondrol	36,586
164.240 · LT Receivable - Mojas	36,585
164.239 · LT Receivable - Martin	35,129
164.238 · LT Receivable - DelCampo	129,423
164.236 · LT Receivable - Anguiano	35,129
164.235 · LT Receivable - Hamilton	35,129
164.230 · LT Receivable-Morgan	493,917
164.231 · LT Receivable - Demyan	33,772
164.233 · LT Receivable - Pitcavage	29,358
Total Other Assets	973,201
TOTAL ASSETS	7,484,075
LIABILITIES & EQUITY	

RNVWD - Operating Fund
Balance Sheet
As of May 31, 2024

	<u>May 31, 24</u>
Liabilities	
Current Liabilities	
Accounts Payable	
160.500 · Deposit Payables	17,650
Total Accounts Payable	17,650
Credit Cards	
160.601 · Wells Fargo Visa Card-New	1,738
Total Credit Cards	1,738
Other Current Liabilities	
160.510 · Accounts Payable	106,564
160.550 · Deposits Clearing Account	6
Total Other Current Liabilities	106,570
Total Current Liabilities	125,957
Long Term Liabilities	
164.600 · Loan Payable	1,086,553
Total Long Term Liabilities	1,086,553
Total Liabilities	1,212,510
Equity	
160.740 · Fund Balance Available	682,819
160.749 · County Reserve Funds	245,934
160.770 · Investment in Fixed Assets	4,936,545
32000 · Retained Earnings	568,237
Net Income	(161,970)
Total Equity	6,271,565
TOTAL LIABILITIES & EQUITY	7,484,075

RNVWD - Operating Fund
Profit & Loss Budget Performance
 May 2024

	May 24	Budget	\$ Over B...	Jul '23 - ...	YTD Bud...	\$ Over B...	Annual B...
Ordinary Income/Expense							
Income							
60.9000 · Revenues							
60.9005 · Base Fee	30,710	30,785	(75)	337,726	338,636	(909)	369,421
60.9010 · Supplemental Fees	8,892	8,892	0	90,288	97,812	(7,524)	106,704
60.9015 · Tier 1	11,601	9,709	1,892	99,089	106,798	(7,709)	116,507
60.9020 · Tier 2	4,281	3,333	948	29,805	36,667	(6,862)	40,000
60.9025 · Tier 3	3,540	2,333	1,207	26,777	25,667	1,110	28,000
60.9027 · Capital Recovery Charge	32,448	32,470	(22)	329,992	357,170	(27,179)	389,640
60.9030 · Hydrant Water Usage	0	583	(583)	6,486	6,417	70	7,000
60.9065 · Water Rights	0	1,400	(1,400)	14,871	77,112	(62,241)	77,112
60.9075 · Admin Fees, Late Fees	1,599	667	932	5,597	7,333	(1,736)	8,000
60.9080 · Interest Income	1,140	2,496	(1,356)	30,540	27,457	3,083	29,953
Total 60.9000 · Revenues	94,211	92,669	1,542	971,171	1,081,068	(109,897)	1,172,337
Total Income	94,211	92,669	1,542	971,171	1,081,068	(109,897)	1,172,337
Expense							
60.2000 · Operating Expenses							
60.2005 · General Manager	7,500	7,500	0	80,093	82,500	(2,407)	90,000
60.2006 · Recruiter / Transition	600	0	600	24,400	20,000	4,400	20,000
60.2010 · Administration & Board Clerk	1,430	660	770	10,562	7,260	3,302	7,920
60.2015 · Billing Manager	4,300	3,667	633	43,439	40,333	3,106	44,000
60.2020 · Meter Reading	1,202	1,167	35	12,245	12,837	(592)	14,004
60.2025 · Backflow Testing	0	0	0	31,943	19,000	12,943	19,000
60.2028 · Plant & Facilities Operations	11,531	12,500	(969)	197,874	137,500	60,374	150,000
60.2033 · Weed Abatement	0	230	(230)	2,765	2,535	230	2,765
60.2035 · Legal	1,898	1,000	898	12,819	11,000	1,819	12,000
60.2040 · Engineering	622	1,250	(628)	7,833	13,750	(5,917)	15,000
60.2045 · Audit	0	0	0	12,500	11,332	1,168	12,332
60.2050 · Accountant CPA	1,150	1,167	(17)	12,726	12,833	(107)	14,000
60.2065 · USA Marking	297	500	(203)	3,508	5,500	(1,992)	6,000
60.2070 · Webmaster	1,171	833	338	9,048	9,167	(119)	10,000
60.2075 · Office Supplies	171	188	(16)	3,746	2,063	1,683	2,250
60.2090 · Postage & PO Box Rental	0	333	(333)	4,131	3,667	465	4,000
60.2105 · Ins. Gen. Liab., Prop., & Bond	0	0	0	8,492	5,500	2,992	5,500
60.2115 · Electricity, PGE	9,246	6,715	2,531	83,886	62,985	20,901	73,000
60.2125 · Office Equipment	978	208	769	5,757	2,292	3,466	2,500

RNVWD - Operating Fund
Profit & Loss Budget Performance
 May 2024

	May 24	Budget	\$ Over B...	Jul '23 - ...	YTD Bud...	\$ Over B...	Annual B...
60.2130 · Bank & Bankcard Fees	517	375	142	4,839	4,125	714	4,500
60.2135 · Interest on Loan	0	0	0	43,455	171,254	(127,799)	171,254
60.2145 · Phone Service	0	68	(68)	984	744	240	812
60.2150 · Tank Access Rd. Maint. & Gate	0	2,917	(2,917)	26,194	32,083	(5,889)	35,000
60.2160 · CORE SW Lic., Data Stg, Trng.	0	0	0	2,209	3,600	(1,391)	4,000
60.2175 · Publications & Legal Notices	0	42	(42)	0	458	(458)	500
60.2185 · Trade Memberships & Training	0	0	0	11,865	8,200	3,665	9,500
60.2190 · Licenses, Permits & Fees	0	417	(417)	5,386	4,583	803	5,000
60.2200 · ITRON Mobile Reader SW & Warr.	0	208	(208)	2,780	2,292	488	2,500
60.2205 · Fees & Administration	0	167	(167)	600	1,833	(1,233)	2,000
60.2208 · Underground Leak Repairs	1,012	11,667	(10,655)	144,034	128,333	15,701	140,000
60.2210 · Routine Maintenance & Minor Rep	4,600	6,250	(1,650)	91,346	68,750	22,596	75,000
60.2235 · Contingency	0	1,250	(1,250)	450	13,750	(13,300)	15,000
60.2410 · Arsenic	7,567	10,417	(2,850)	179,061	114,583	64,477	125,000
60.2430 · Meter/ERT Replacement AMI	0	417	(417)	1,619	4,583	(2,964)	5,000
60.2455 · Engineer Cantelow Slide	0	417	(417)	2,450	4,583	(2,134)	5,000
60.2460 · FEMA	0	333	(333)	470	3,667	(3,197)	4,000
60.2465 · Cantelow Repair Pipe - Exposed	0	2,500	(2,500)	6,490	27,500	(21,010)	30,000
60.2470 · Model Dist Operating Sys	2,730	2,250	480	32,760	24,750	8,010	27,000
60.2475 · Survey Dist Properties	0	167	(167)	1,102	1,833	(731)	2,000
60.2480 · Funding for Reserves	0	417	(417)	0	4,583	(4,583)	5,000
60.2485 · Cantelow Bridge Replacement	7,015			7,281			
Total 60.2000 · Operating Expenses	65,535	78,194	(12,659)	1,133,141	1,088,143	44,998	1,172,337
Total Expense	65,535	78,194	(12,659)	1,133,141	1,088,143	44,998	1,172,337
Net Ordinary Income	28,676	14,474	14,201	(161,970)	(7,075)	(154,895)	(0)
Net Income	28,676	14,474	14,201	(161,970)	(7,075)	(154,895)	(0)

RNWARD - Operating Fund
Check Register
May 2024

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Check	05/01/2024		Postalia		160 020 Cash W/FB Checking #3799	X	60 2125 Office Equipment	500.00	500.00
Check	05/01/2024		Postalia		160 020 Cash W/FB Checking #3799	X	60 2115 Electricity, PGE	1,800.78	1,800.78
Check	05/01/2024		PG & E		60 2115 Electricity, PGE	X	60 2070 Webmaster	1,171.00	1,171.00
Check	05/01/2024	3048	Randall Larson Mayn...	Web	160 020 Cash W/FB Checking #3799	X	60 2005 General Manager	7,500.00	7,500.00
Check	05/01/2024	3048	Randall Larson Mayn...	Web	60 2070 Webmaster	X	60 2005 General Manager	7,500.00	7,500.00
Check	05/01/2024	3049	Buxup Corporation	8726	160 020 Cash W/FB Checking #3799	X	60 2020 Meter Reading	1,202.00	1,202.00
Check	05/01/2024	3049	Buxup Corporation	8726	160 020 Cash W/FB Checking #3799	X	60 2020 Meter Reading	1,202.00	1,202.00
Check	05/01/2024	3050	Trites Backflow Svc Inc	15462	60 2020 Meter Reading	X	60 2115 Electricity, PGE	1,126.39	1,126.39
Check	05/01/2024	3050	Trites Backflow Svc Inc	Meter read	160 020 Cash W/FB Checking #3799	X	60 2020 Cash W/FB Checking #3799	1,456.39	1,456.39
Check	05/02/2024		PG & E		160 020 Cash W/FB Checking #3799	X	160 601 Wells Fargo Visa Card-New	1,430.00	1,430.00
Check	05/02/2024		Wells Fargo		160 020 Cash W/FB Checking #3799	X	60 2010 Administration & Board Clerk	1,430.00	1,430.00
Check	05/02/2024	3052	Nancy Veerkamp	RNWS-424...	160 020 Cash W/FB Checking #3799	X	60 2010 Administration & Board Clerk	4,300.00	4,300.00
Check	05/02/2024	3052	Nancy Veerkamp	RNWS-424...	160 020 Cash W/FB Checking #3799	X	60 2010 Administration & Board Clerk	1,71.06	1,71.06
Check	05/02/2024	3053	BK Bookkeeping Inc	10050	60 2075 Office Supplies	X	160 020 Cash W/FB Checking #3799	477.66	477.66
Check	05/02/2024	3053	BK Bookkeeping Inc	10050	60 2125 Office Equipment	X	60 2050 Accountant CPA	1,150.00	1,150.00
Check	05/02/2024	3053	BK Bookkeeping Inc	10050	60 2125 Office Equipment	X	60 2050 Accountant CPA	73.73	73.73
Check	05/02/2024	3053	BK Bookkeeping Inc	10050	60 2130 Bank & Bankcard Fees	X	60 2130 Bank & Bankcard Fees	84.75	84.75
Check	05/02/2024	3053	BK Bookkeeping Inc	10050	60 2130 Bank & Bankcard Fees	X	60 2130 Bank & Bankcard Fees	89.21	89.21
Check	05/02/2024	3051	Shaw & Associates	10050	160 020 Cash W/FB Checking #3799	X	60 2130 Bank & Bankcard Fees	90.06	90.06
Check	05/02/2024	3051	Shaw & Associates	10050	160 020 Cash W/FB Checking #3799	X	60 2035 Legal	1,897.50	1,897.50
Check	05/02/2024	3051	Shaw & Associates	10050	60 2035 Legal	X	160 020 Cash W/FB Checking #3799	25,253.89	25,253.89
Check	05/10/2024		Bankcard Discount Fee	Bankcard Disc...	160 020 Cash W/FB Checking #3799	X	60 2130 Bank & Bankcard Fees	73.73	73.73
Check	05/10/2024		Bankcard Discount Fee	Bankcard Disc...	160 020 Cash W/FB Checking #3799	X	60 2130 Bank & Bankcard Fees	84.75	84.75
Check	05/10/2024		Bankcard Discount Fee	Bankcard Disc...	160 020 Cash W/FB Checking #3799	X	60 2130 Bank & Bankcard Fees	89.21	89.21
Check	05/10/2024		Bankcard Discount Fee	Bankcard Disc...	160 020 Cash W/FB Checking #3799	X	60 2130 Bank & Bankcard Fees	90.06	90.06
Check	05/10/2024		Bankcard Discount Fee	Bankcard Disc...	160 020 Cash W/FB Checking #3799	X	60 2130 Bank & Bankcard Fees	1,897.50	1,897.50
Check	05/10/2024		Client Analysis Service...	Client Analysis Ser...	160 020 Cash W/FB Checking #3799	X	60 2035 Legal	25,253.89	25,253.89
Check	05/13/2024	3054	County of Solano	legal	60 2035 Legal	X	60 2035 Legal	4,600.47	4,600.47
Check	05/13/2024	3054	County of Solano	legal	160 020 Cash W/FB Checking #3799	X	60 020 Cash W/FB Checking #3799	11,531.07	11,531.07
Check	05/13/2024	3055	Solano Irrigation Dist...	0043420	60 2210 Routine Maintenance & Minor Rep	X	160 020 Cash W/FB Checking #3799	296.85	296.85
Check	05/13/2024	3055	Solano Irrigation Dist...	Maintenance	60 2028 Plant & Facilities Operations	X	160 020 Cash W/FB Checking #3799	621.60	621.60
Check	05/13/2024	3055	Solano Irrigation Dist...	OPS	60 2065 USA Marketing	X	160 020 Cash W/FB Checking #3799	0.00	0.00
Check	05/13/2024	3055	Solano Irrigation Dist...	USA	60 2040 Engineering	X	160 020 Cash W/FB Checking #3799	1,011.74	1,011.74
Check	05/13/2024	3055	Solano Irrigation Dist...	ENG	60 2150 Tank Access Rd. Maint. & Gate	X	160 020 Cash W/FB Checking #3799	7,074.56	7,074.56
Check	05/13/2024	3055	Solano Irrigation Dist...	0043420	60 2208 Underground Leak Repairs	X	160 020 Cash W/FB Checking #3799	1,177.60	1,177.60
Check	05/13/2024	3055	Solano Irrigation Dist...	Leaks	60 2485 Canelow Bridge Replacement	X	160 020 Cash W/FB Checking #3799	503.42	503.42
Check	05/13/2024	3055	Solano Irrigation Dist...	0043420	160 020 Deposit Payables	X	60 2115 Electricity, PGE	7,566.61	7,566.61
Check	05/17/2024		Withers	5/13/24 SID c...	160 020 Cash W/FB Checking #3799	X	60 2410 Arsenic	600.00	600.00
Check	05/17/2024		PG & E		160 020 Cash W/FB Checking #3799	X	60 2006 Recruiter / Transition	105.10	105.10
Check	05/19/2024	3057	ADEdge Water Techn...	1544373	60 2410 Arsenic	X	160 020 Cash W/FB Checking #3799	2,730.00	2,730.00
Check	05/19/2024	3057	ADEdge Water Techn...	1544373	60 2410 Arsenic	X	160 020 Cash W/FB Checking #3799	1,390.82	1,390.82
Check	05/19/2024	3056	RG West Builders, Inc	642	60 2006 Recruiter / Transition	X	60 2115 Electricity, PGE	2,764.96	2,764.96
Check	05/19/2024	3056	RG West Builders, Inc	642	60 2006 Recruiter / Transition	X	60 2115 Electricity, PGE		
Check	05/22/2024		PG & E		60 2115 Electricity, PGE	X	60 2115 Electricity, PGE		
Check	05/22/2024		PG & E		60 2115 Electricity, PGE	X	60 2115 Electricity, PGE		
Check	05/28/2024	3058	Coastland	59124	60 2470 Model Dist Operating Sys	X	60 2115 Electricity, PGE	1,390.82	1,390.82
Check	05/28/2024	3058	Coastland	59124	60 2470 Model Dist Operating Sys	X	60 2115 Electricity, PGE	2,764.96	2,764.96
Check	05/29/2024		PG & E		60 2115 Electricity, PGE	X	60 2115 Electricity, PGE		
Check	05/29/2024		PG & E		60 2115 Electricity, PGE	X	60 2115 Electricity, PGE		
Check	05/30/2024		PG & E		60 2115 Electricity, PGE	X	60 2115 Electricity, PGE		
Check	05/30/2024		PG & E		60 2115 Electricity, PGE	X	60 2115 Electricity, PGE		

3:25 PM
06/12/24

RNWWD - Operating Fund Check Register May 2024

Accrual Basis

Type	Date	Num	Name	Memo	Account	Clr	Split	Debit	Credit
Check	05/31/2024		PG & E		160.020 - Cash WFB Checking #3799	X	60.2115 - Electricity, PGE	1,554.08	1,554.08
Check	05/31/2024		PG & E		60.2115 - Electricity, PGE		160.020 - Cash WFB Checking #3799		
Check	05/31/2024			Service Charge	160.025 - Cash PayPal Account	X	60.2130 - Bank & Bankcard Fees	179.61	179.61
Check	05/31/2024			Service Charge	60.2130 - Bank & Bankcard Fees		160.025 - Cash PayPal Account		
								67,169.02	67,169.02

May 24

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RATE SCHEDULE TABLE 1
RURAL NORTH VACAVILLE WATER DISTRICT

Proposed Rate Increase for Capital Recovery Charges, CRC, and Supplemental Fee

The Current and Approved Rates are based on Board Approved Resolution No. 2023-70

<u>Rate Description</u>	Current		Proposed Increase	Proposed Total if approved by July 1, 2024		Approved		Proposed Total (includes the \$35 increase)		Approved		Proposed Total (includes the \$35 increase)	
	Sep 1, 2023 - Aug 31, 2024			July 1, 2024 - Aug 31, 2024		Sep 1, 2024 - Aug 31, 2025		Sep 1, 2024 - Aug 31, 2025		Sep 1, 2025 - Aug 31, 2026		Sep 1, 2025 - Aug 31, 2026	
Base Fee	\$ 74.00	\$ -	\$ 74.00	\$ 79.18	\$ 79.18	\$ 84.72	\$ 84.72	\$ 89.30	\$ 84.72	\$ 89.30	\$ 84.72	\$ 89.30	\$ 84.72
CRC, Capital Recovery Charge	\$ 78.00	\$ 35.00	\$ 113.00	\$ 83.46	\$ 118.46	\$ 89.30	\$ 124.30	\$ 3.43	\$ 89.30	\$ 3.43	\$ 124.30	\$ 3.43	\$ 124.30
Tier 1, 2 & 3 Usage	\$ 3.00	\$ -	\$ 3.00	\$ 3.21	\$ 3.21	\$ 3.43	\$ 3.43	\$ -	\$ 3.43	\$ -	\$ 3.43	\$ -	\$ 3.43
Supplemental Fee	\$ 78.00	\$ 35.00	\$ 113.00	\$ 83.46	\$ 118.46	\$ 89.30	\$ 124.30	\$ -	\$ 89.30	\$ -	\$ 89.30	\$ -	\$ 89.30

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RESOLUTION NO. 2024-72

**RESOLUTION OF THE RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS APPROVING AN INCREASE
IN THE DISTRICT'S RATES FOR WATER SERVICE**

Whereas the District's projected Operating Expenses and Reserve Funding for FY 2024-2025 is \$1,504,570; and

Whereas the District's projected Revenues for FY 2024-2025 is \$1,300,135 which is \$204,435 short of projected expenses for that same fiscal year period; and

Whereas the primary reason for this shortfall in the projected operating expenses in excess of revenue is the District's increased expenses for system operations, repairs, maintenance, reserves, and capital improvements; and

Whereas the current District Reserve Policy established a \$1,500,000 total reserve amount. The current total reserve amount is approximately \$100,000 leaving a shortfall of \$1,400,000; and

Whereas the District must generate revenues in an amount sufficient to cover the District's ongoing costs of operations, maintenance, repairs, capital improvements, and funding reserves; and

Whereas on April 23, 2024 the Board approved a rate schedule that appeared to be sufficient to cover the District's projected expenses for FY 2024-2025; and

Whereas any increase in fees and charges for property-related must comply with the procedural and substantive requirements of Proposition 218; and

Whereas the Board directed the General Manager to propose a schedule of rates and to provide notice of the proposed rate increase and the date, time, and location of a public hearing on the proposal, all in compliance with the substantive and procedural requirements of Proposition 218 and other relevant laws; and

Whereas, on May 4, 2024, the General Manager proposed a schedule of rates and provided notice of a public hearing on June 25, 2024.

Whereas, the District has noticed and conducted a public informational workshop on the rate increase proposal on May 28th and June 4th; and

Whereas the Board conducted a noticed public hearing on June 25, 2024 to consider

the proposed rate increase; and

Whereas, the following Rate Schedule, Table 1, for which public notice was provided, is sufficient to meet the district's budget and meets the substantive legal requirements for water rates; and

Whereas the Board has calculated the protests submitted, and not withdrawn, to the proposed Rate Schedule and finds that a majority protest does not exist; and

Whereas, due to the District's current deficit and lack of sufficient financial reserves, it is necessary for the public health and safety that the rate increase according to the proposed Rate Schedule be effective immediately and charged to the District's rate payers on water bills commencing July 1, 2024. This rate increase is in addition to the prior approved rate increase per Resolution 2023-70.

RESOLVED, that the Board of Directors of the Rural North Vacaville Water District approves and adopts the Rate Schedule, described in Table 1.

Passed and adopted by the Board of Directors of the Rural North Vacaville Water District on June 25, 2024, by the following vote:

AYES: Directors _____

NOES: Directors _____

ABSENT: Directors _____

SIGNED: _____

Patrick Sweeney
President, Board of Directors
Rural North Vacaville Water District

ATTEST: _____

Dale Motiska, General Manager
Rural North Vacaville Water District