



Directors

Patrick Sweeney, President
Robert Whitehouse, Director
Elizabeth Miles, Director
Steven Strickland, Vice President
Ken Swenson, Director

Staff

Dale Motiska, General Manager
Brenda Kane, Billing Manager
Rick Trites, Meter Reading/Backflow
Nancy Veerkamp, Clerk/Administrator
Solano Irrigation District, Operation
& Maintenance

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
AUGUST 8, 2023 at 7:00 pm

The Rural North Vacaville Board of Directors met in regular session on this date.

Roll Call: Present were Patrick Sweeney, President; Elizabeth Miles, Director; Ken Swenson, Director; Bob Whitehouse, Director; Dale Motiska (GM); Weston Stankowski, RG West;

Absent: Nancy Veerkamp, Clerk/Admin; Steven Strickland, Vice President

Public (speaking): Jim Miles, Bob Kane

1. Call Meeting to Order

2. Roll Call

3. Approval of the Agenda

The meeting was called to order by President Patrick Sweeney at 7:00 pm. Director Bob made a motion to approve the Agenda and the motion was seconded by President Patrick. All present approved.

4. Public Comments: Jim Miles – LAFCO does not require a Model

5. Consent Items- Public comments: None

- a) Consider for Approval the Meeting Minutes of **Special Board Meeting July 13, 2023, (Action Item)**
- b) Consider for Approval the Annual Disclosure of Board Member

Reimbursements.

Director Bob made a motion to approve items a & b. Director Ken seconded the motion. Discussion: None

All present approved.

6. General Managers Verbal Informational Report- Public comments: None

Arsenic Removal Facility Start Up– Dale gave a handout showing two chem pumps damaged and damage to some wiring. AdEdge is repairing.

7. Continuing Business- Public Comments: None

a) None

8. New Business- Public Comments: None

a) Consider for Approval a update to Policy 2100 Financial Policy (Action Item) Director Bob made a motion to approve the Policy 2100. President Patrick seconded the motion. Discussion: Director Elizabeth asked for a second signature on checks over \$7,500 and the signature card item needs a name the President and GM. Public Comment: None. Motion was amended to include the two items from Director Elizabeth.

Vote: Ayes: Elizabeth, Patrick, Bob, Ken; Noes: None; Absent: Steven

b) Consider for Approval the Model District Operating System agreement with Coastland DCCM and task for meetings with Fire Marshal and LAFCO (**Action Item**)

Director Bob made a motion to approve the report. Director Ken seconded the motion. Discussion and Public Comment followed. Item does not pass.

Vote: Ayes: Noes: Elizabeth, Patrick, Bob, Ken; Absent: Steven

c) Consider for Approval the Proposal with Coastland DCCM to design the construction to secure the exposed pipe in the creek at the “Cantelow Bridge” (**Action Item**) Director Bob made a motion to approve the proposal to design moving the exposed pipe to the bridge. Director Ken seconded the motion. Discussion and Public Comment followed.

Vote: Ayes: Elizabeth, Patrick, Bob, Ken; Noes: None; Absent: Steven

9. Adjourn

The meeting was adjourned at 7:32 pm by President Patrick Sweeney.

The next meeting is a **Special Board Meeting on August 31, at 7:00 pm at the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688**

The next **Regular Meeting is scheduled for October 10, 2023, at 7:00 pm the Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.**

Minutes submitted by Weston Stankowski substitute for Nancy Veerkamp, Clerk of the Board

Minutes approved by Patrick Sweeney, President

Signed

Date

RESOLUTION NO. 2023-70**RESOLUTION OF THE RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS APPROVING AN INCREASE
IN THE DISTRICT'S RATES FOR WATER SERVICE**

WHEREAS the District's projected operating expenses for FY 2023-2024 is \$1,172,860; and

Whereas the District's projected revenues for FY 2023-2024 is \$905,489 which is \$267,371 short of projected expenses for that same fiscal year period; and

Whereas the primary reason for this shortfall in the projected operating expenses in excess of revenue is the District's increased expenses for system operations, repairs, maintenance, and capital improvements; and

Whereas the current District Reserve Policy established a \$1,500,000 total reserve amount. The current total reserve amount is \$100,000 leaving a shortfall of \$1,400,000; and

Whereas the District must generate revenues in an amount sufficient to cover the District's ongoing costs of operations, maintenance, repairs, capital improvements, and funding reserves; and

Whereas on July 13, 2023, the Board approved a rate schedule that appeared to be sufficient to cover the District's projected expenses for FY 2023-2024 through change to 2025/2026; and

Whereas any increase in fees and charges for property-related must comply with the procedural and substantive requirements of Proposition 218; and

Whereas the Board directed the General Manager to propose a schedule of rates and to provide notice of the proposed rate increase and the date, time, and location of a public hearing on the proposal, all in compliance with the substantive and procedural requirements of Proposition 218 and other relevant laws; and

Whereas, on July 13, 2023, the General Manager proposed a schedule of rates and provided notice of a public hearing on August 31st, 2023

Whereas, the District has noticed and conducted a public informational workshop on the rate increase proposal on August 1, 2023; and

Whereas the Board conducted a noticed public hearing on August 31st 2023 to consider the proposed rate increase; and

Whereas, the following Rate Schedule, Table 1, for which public notice was provided, is sufficient to meet the district’s three-year budget and meets the substantive legal requirements for water rates; and

Whereas the Board has calculated the protests submitted, and not withdrawn, to the proposed Rate Schedule and finds that a majority protest does not exist; and

Whereas, due to the District’s current deficit and lack of sufficient financial reserves, it is necessary for the public health and safety that the rate increase according to the proposed Rate Schedule be effective immediately and charged to the District’s rate payers on water bills for the month of September services each fiscal year, commencing September 1, 2023 for fiscal year FY (23/24); September 1, 2024 (FY 24/25); and September 1, 2025 (FY 25/26).

RESOLVED, that the Board of Directors of the Rural North Vacaville Water District approves and adopts the Rate Schedule, described in Table 1.

Passed and adopted by the Board of Directors of the Rural North Vacaville Water District on August 31, 2023, by the following vote:

AYES: Directors _____

NOES: Directors _____

EXCUSED: Directors _____

Patrick Sweeney, President
Board of Directors
Rural North Vacaville Water District

ATTEST:

Dale Motiska, General Manager
Rural North Vacaville Water District

RURAL NORTH VACAVILLE WATER DISTRICT

WATER RATE SCHEDULE

3 Year Plan

<u>Rate Description</u>	<u>Current</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Base Fee	\$ 72.90	\$ 74.00	\$ 79.18	\$ 84.72
CRC, Capital Recovery Charge	\$ 45.00	\$ 78.00	\$ 83.46	\$ 89.30
Tier 1, 2 & 3 Usage	\$ 2.08	\$ 3.00	\$ 3.21	\$ 3.43
Supplemental Fee	\$ 45.00	\$ 78.00	\$ 83.46	\$ 89.30

Year 1 increase needed to balance the budget

The Year 1 rate will increase the fixed monthly Base Rate by \$1.10

The Year 1 rate will increase fixed monthly CRC by \$33.00

Usage Rate will increase 92 cents per each CCF or per 748 gallons

A customer using 10ccf per month, the monthly usage increase will be \$9.20

Proposed 7% Increase for year 2 and year 3
7% is to cover cost of inflation and remaining amount is to build reserves