

Directors
Chris Calvert, President
Robert Whitehouse, Vice President
Michael Bianco, Secretary
Elizabeth Miles, Director
Joe Gates, Director



Staff
Gordon Stankowski, General Manager
Brenda Kane, Billing Manager
Rick Trites, Meter Reading/Backflow
Nancy Veerkamp, Clerk/Admin
Solano Irrigation District, Operation & Maintenance

**BOARD OF DIRECTORS REGULAR
MEETING MINUTES**
December 12, 2017 at 7:00 pm
Vacaville Fire Protection District, Fire
Station #67 4135 Cantelow Road,
Vacaville CA 95688

I. Call to order/ Roll Call/ Approval of the Agenda

Chris Calvert called to order the Regular Meeting of the Rural North Vacaville Water District at 7:00 pm on December 12, 2017 at Vacaville Fire Protection District, Fire Station #67, 4135 Cantelow Road, Vacaville, CA 95688.

The following people were present: Chris Calvert, President; Robert "Bob" Whitehouse, Vice President; Mike Bianco, Secretary; Elizabeth Miles, Director; Joseph Gates, Director; Gordon Stankowski, General Manager; Nancy Veerkamp, Clerk/Admin.

Chris called for a motion to approve the Agenda. Mike made a motion to approve the Agenda, Joe seconded the motion. A vote was called and all approved.

The Oath of office was given by Bob Whitehouse to Elizabeth Miles (term 2017-22), Chis Calvert (term 2017-22) and Joe Gates (term 2017-20).

II. Public Comment - None

III. Consent Items

- a) Approval of the Financial Reports for October 2017 and Adjustments for November 2017.
- b) Approval of the Board Regular Meeting Minutes for November 14, 2017
- c) Approval of the Audit Report for Fiscal Year 2016/2017.

Mike made a motion to approve all consent items. Joe seconded the motion. Chris called for a vote. The Board approved the motion unanimously.

IV. **General Manager Report**

1. **Preliminary Draft Policy for Agenda, Meeting Minutes, Teleconferencing and Website posting.** A draft was passed out and Chris asked the board members to respond directly to the General Manager with any suggestions. Gordon will bring a second draft to the next meeting. Teleconferencing was left out but will be added to the draft.
2. **Board member short standard form of resume for website.** Two samples were passed out and it was agreed that everyone will submit a short paragraph to the General manager within 30 days.
3. **New Board Member Orientation Status Update.** GM to set up meeting with Elizabeth Miles. Joe Gates to take Ethics and Sexual Harassment Training in January 2018.
4. **Solano Irrigation District (SID) –**
 - Vibration testing- during testing it was discovered that the Well #2 pump is not able to pump water to the Cantelow tank at Station #3. Gordon is in the process of getting bids and determining what needs to be repaired or replaced.
 - Engineering review of main extension for English Creek new development. Gordon has not heard back from them since the last draft.
 - Draft Operations Plan – SID drafting the plan required by the Sanitary Survey Report from the State of California.
 - Lead Service Inventory Report – SID is preparing the required State report. We do not have any lead piping.
 - Flushing is complete.
5. **Itron Meter reading system upgrade –** software update in process.
6. **6-inch main line leak and repair –** SID repaired this leak the same evening it was discovered. Our mapping and valve exercising program has really paid for itself providing a quick location of shut offs for repairs.

V. **Continuing Business**

- a) **Well #2 Arsenic removal facility planning.** Review of the Equipment Vendors Proposals (on hold until January 2018 board meeting). There will be a presentation at the next board meeting after review by SID and LUHDORFF & SCALMANINI Consulting Engineers (L&S). Five proposals were received with a total of 7 options ranging from \$100,000-900,000.

VI. **New Business**

- a) None

VII. **Public Comments - None**

VIII. **Board Member Comments**

Elizabeth recently attended the Brown Act Seminar put on by Solano County and Institute of Local Government. She said there were newspaper people, council members and public representatives among those who attended and it was very informative seeing all sides of the issue of public disclosure/input per the Brown Act.

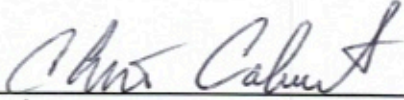
Chris passed out a copy of the article titled "Water Districts don't need fee approval Calif. Supreme Court ruled water conservation districts don't need voter approval" dated December 11, 2017, San Francisco (AP). This is an issue that he is watching.

XI. Adjourn – Joe made a motion to adjourn the meeting, Mike seconded the motion. All approved 7:54pm

The next regular meeting is scheduled for January 9, 2018 @ 7:00 pm.

Minutes submitted by Nancy Veerkamp, Clerk of the Board

Minutes approved by: Chris Calvert, President



Signed

01-09-2018

Date