



# RURAL NORTH VACAVILLE WATER DISTRICT

P.O. Box 5097, Vacaville, CA 95696

Phone: 707-447-8420

GM@gmail.com

www.rnvwd.com

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, January 10, 2017 at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the December 13, 2016 regular meeting.
  - b) Approval of the Financial Reports for November 2016 and Adjustments for December 2016.
- IV. General Manager's Report
- V. Continuing Business
  - a) Status of Board Member Training (Discussion Item)

VI. New Business

a) Consider for Approval Resolution 2017-36 In accordance with the Sustainable Groundwater Management Act (SGMA) state requirement, this resolution provides for the selection of a District Representative and Alternative Representative for the establishment of a Groundwater Sustainable Agency (GSA); the development a Groundwater Sustainability Plan (GSP); and for the development of a Joint Powers Agency Agreement. (ACTION ITEM)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for February 14, 2017.

The Rural North Vacaville Water District, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings and/or participate in District-sponsored programs, services, and activities. If you have the need for an accommodation, such as interpreters or materials in alternative format, please contact the RNVWD at P.O. Box 5097, Vacaville CA 95696. Phone: (707) 447-8420.



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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, February 14, 2017 at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda/ Approval of Meeting Minutes
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the January 10, 2017 regular meeting.
  - b) Approval of the Financial Reports for December 2016 and Adjustments for January 2017.
- IV. General Manager's Report
- V. Continuing Business
  - a) Status of Board Member Training (Discussion Item)
  - b) Well #2 Arsenic remediation draft report from Luhdorff and Scalmanini (Discussion Item)

- c) Groundwater Sustainability Act (GSA) formation of Solano Sub-basin 16 member Agency, potential independent SID GSA, and draft Joint Power Agreement (JPA). (Discussion Item)

VI. New Business

- a) Review the Operating and Debt Service Budgets for mid-year, 6 month status report. (Discussion Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for March 14, 2017 @ 7:00 pm.

The Rural North Vacaville Water District, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings and/or participate in District-sponsored programs, services, and activities. If you have the need for an accommodation, such as interpreters or materials in alternative format, please contact the RNVWD at P.O. Box 5097, Vacaville CA 95696. Phone: (707) 447-8420.

DIRECTORS  
Chris Calvert  
President  
Robert Whitehouse  
Vice President  
Doug Thomson  
Secretary  
Jim Mortensen  
Director  
Michael Bianco  
Director



STAFF  
Gordon Stankowski  
General Manager  
Rick Trites  
Meter Reading/Backflow  
Solano Irrigation District  
Operator & Maintenance  
Brenda Kane  
Billing Manager  
Nancy Veerkamp  
Clerk/Admin

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**March 14, 2017 at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda/ Approval of Meeting Minutes
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda.  
Comments will be limited to five minutes per speaker.
- III. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the February 14, 2017 regular meeting.
  - b) Approval of the Financial Reports for January 2017 and Adjustments for February 2017.
- IV. General Manager's Report
- V. Continuing Business
  - a) Status of Board Member Training (Discussion Item)

b) Groundwater Sustainability Act (GSA) formation of Solano Sub-basin 16 member Agency, potential independent SID GSA, and draft Joint Power Agreement (JPA). (Discussion Item)

VI. New Business

a) NONE

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for April 11, 2017 @ 7:00 pm.

The Rural North Vacaville Water District, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings and/or participate in District-sponsored programs, services, and activities. If you have the need for an accommodation, such as interpreters or materials in alternative format, please contact the RNVWD at P.O. Box 5097, Vacaville CA 95696. Phone: (707) 447-8420.

DIRECTORS  
Chris Calvert  
President  
  
Robert Whitehouse  
Vice President  
  
Pending  
Secretary  
  
Michael Bianco  
Director



STAFF  
Gordon Stankowski  
General Manager  
  
Rick Trites  
Meter Reading/Backflow  
  
Solano Irrigation District  
Operator & Maintenance  
  
Brenda Kane  
Billing Manager  
  
Nancy Veerkamp  
Clerk/Admin

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**April 11, 2017 at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
  
- II. Public Comment.  

This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
  
- III. Consent Items  

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

  - a) Approval of the Board Meeting Minutes from the March 14, 2017 regular meeting.
  - b) Approval of the Financial Reports for February 2017 and Adjustments for March 2017.
  
- IV. General Manager's Report
  
- V. Continuing Business
  - a) Status of Board Member Training (Discussion Item)

b) **Option #1.** Consider for Approval the District's participation as a voting board member in the 14 member Solano Sub-basin Groundwater Sustainability Agency, GSA, according to the terms of the Draft Joint Powers Agreement (JPA). The Draft JPA is not specific on how members will "equitably" share the future costs for the GSA and the potential use of property tax assessments as a funding source.

Additionally provide authorization for the District to pay \$6,000 to Solano County Water Authority, SCWA, for Solano-GSA set up costs.

Additionally the District needs to select an "Alternate" board member for representation on the JPA board in the event the "Designated" JPA board member, Chris Calvert, is not available for participation on the JPA board.

Alternatively, the District could be involved in the Solano GSA at an advisory level, like on a Technical Advisory Committee, TAC, and not be contributing annual fees nor be signatory to the JPA.

**"OR"**

**Option #2.** SID is setting up a separate GSA that includes Solano County, a SID-County GSA, based on a 50/50 % voting authority. RNVWD would not have a vote on this board. In choosing this Option #2 the District would cede its groundwater authority to the County for use in the SID-County GSA.

(Action Item)

VI. New Business

- a) Consider for Approval the election of a current board member to fill the Board Secretary position (Action Item)
- b) Consider for Approval the election of a New board member to fill the board vacancy. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for May 9, 2017 @ 7:00 pm.



The Rural North Vacaville Water District, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings and/or participate in District-sponsored programs, services, and activities. If you have the need for an accommodation, such as interpreters or materials in alternative format, please contact the RNVWD at P.O. Box 5097, Vacaville CA 95696. Phone: (707) 447-8420.

DIRECTORS  
Chris Calvert  
President  
Robert Whitehouse  
Vice President  
Michael Bianco  
Secretary  
Jim Mortensen  
Director  
Joe Gates  
Director



STAFF  
Gordon Stankowski  
General Manager  
Rick Trites  
Meter Reading/Backflow  
Solano Irrigation District  
Operator & Maintenance  
Brenda Kane  
Billing Manager  
Nancy Veerkamp  
Clerk/Admin

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**May 9, 2017 at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda (Oath of Office for Joe Gates)
  
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda.  
Comments will be limited to five minutes per speaker.
  
- III. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the April 11, 2017 regular meeting.
  - b) Approval of the Financial Reports for March 2017 and Adjustments for April 2017.
  
- IV. General Manager's Report

V. Continuing Business

- a) Status of Board Member Training and Form 700 (Discussion Item)

VI. New Business

- a) Consider for Approval the Appointment of a Representative to ACWA Joint Powers Insurance Agency (JPIA), our General Liability (GL) insurance company, to fill a vacancy due to the resignation of our prior board member. (Action Item)
- b) Consider for Approval Resolution 2017-36 calling for a General District Election to elect three Directors. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for June 13, 2017 @ 7:00 pm.

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DIRECTORS  
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Jim Mortensen  
Director  
Open  
Director



STAFF  
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General Manager  
Rick Trites  
Meter Reading/Backflow  
Nancy Veerkamp  
Clerk/Admin  
Solano Irrigation District  
Operator & Maintenance

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**June 13, 2017 at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the May 9, 2017 regular meeting.
  - b) Approval of the Financial Reports for April 2017 and Adjustments for May 2017.
- IV. General Manager's Report
- V. Continuing Business
  - a) Consider for Approval the appointment of an interim Director to fill the vacant position on the board. (Action Item)

VI. New Business

- a) Consider for Approval the Water Right Transfer Agreement for Gates parcels. (Action Item)
- b) Consider for Approval the Water Right Transfer Agreement for Mager parcels. (Action Item)
- c) Consider for Approval an Increase in the Water Rates within the maximum amount established in the Table 1 of the approved 5 year rate plan. (Action Item)
- d) Consider for Approval revisions to the District Reserve Policy, if any. (Action Item)
- e) Consider for review the draft Operations Budget for Fiscal Year 17/18 including Arsenic removal treatment facility capital improvement planning. (Discussion Item).

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for July 11, 2017 @ 7:00 pm.

The Rural North Vacaville Water District, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings and/or participate in District-sponsored programs, services, and activities. If you have the need for an accommodation, such as interpreters or materials in alternative format, please contact the RNVWD at P.O. Box 5097, Vacaville CA 95696. Phone: (707) 447-8420.

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Jim Mortensen  
Director  
Elizabeth Miles  
Director



STAFF  
Gordon Stankowski  
General Manager  
Rick Trites  
Meter Reading/Backflow  
Solano Irrigation District  
Operator & Maintenance  
Brenda Kane  
Billing Manager  
Nancy Veerkamp  
Clerk/Admin

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**July 11, 2017 at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
  
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
  
- III. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the June 13, 2017 regular meeting.
  - b) Approval of the Financial Reports for May 2017 and Adjustments for June 2017.
  
- IV. General Manager's Report
  
- V. Continuing Business
  - a) none

VI. New Business

- a) Consider for Approval Resolution 2017-37 Delinquent Charges on Tax Roll 2017 (Action Item)
- b) Consider for Approval District Budget for Fiscal Year 17/18 (Action Item)
- c) Consider for Approval Independent Contractor Services for General Manager and Treasurer (Action Item)
- d) Consider for Approval an update of the District Fee Schedule (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for August 8, 2017 @ 7:00 pm.

The Rural North Vacaville Water District, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings and/or participate in District-sponsored programs, services, and activities. If you have the need for an accommodation, such as interpreters or materials in alternative format, please contact the RNVWD at P.O. Box 5097, Vacaville CA 95696. Phone: (707) 447-8420.

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Elizabeth Miles  
Director



STAFF  
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General Manager  
Rick Trites  
Meter Reading/Backflow  
Solano Irrigation District  
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Brenda Kane  
Billing Manager  
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Clerk/Admin

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**August 8, 2017 at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
  
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda.  
Comments will be limited to five minutes per speaker.
  
- III. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the July 11, 2017 regular meeting.
  - b) Approval of the Financial Reports for June 2017 and Adjustments for July 2017.
  
- IV. General Manager's Report



V. Continuing Business

- a) Status of Board Member Training (Discussion Item)  
New board members need Ethics and Sexual Harassment Training within 6 months of joining the board. Form 700 needs to be filled out for Solano County - incoming and outgoing board members within 30 days of appointment/election.

VI. New Business

- a) Consider for Approval authorization for the General Manager to negotiate and sign the terms and conditions of an additional three year extension of the current agreement with Solano Irrigation District. (Action Item)
- b) Consider for Approval the appointment of Joe Gates as a Board Director for the remainder of the term vacated due to the resignation of current board director James Mortensen. (Action Item)

VII. Board Member Comments

- VIII. Adjourn – The next regular meeting is scheduled for September 12, 2017 @ 7:00 pm.

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Michael Bianco  
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Joe Gates  
Director  
Elizabeth Miles  
Director



STAFF  
Gordon Stankowski  
General Manager  
Rick Trites  
Meter Reading/Backflow  
Nancy Veerkamp  
Clerk/Admin  
Solano Irrigation District  
Operator & Maintenance

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**September 12, 2017 at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67**

**4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda / Oath of Office Joe Gates
  
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda.  
Comments will be limited to five minutes per speaker.
  
- III. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the August 8, 2017 regular meeting.
  - b) Approval of the Financial Reports for July 2017 and Adjustments for August 2017.
  
- IV. General Manager's Report

V. Continuing Business

a) Status of Board Member Training (Discussion Item)

New board members need AB1234 Ethics and AB 1825 Sexual Harassment Training within 6 months of joining the board. Form 700 needs to be filled out for Solano County - incoming and outgoing board members within 30 days of appointment/election.

VI. New Business

a) Consider for Approval updated District Rules and Regulations (Action Item)

b) Consider for Review the L&S proposal for engineering services related to Arsenic Treatment of Well #2. (Discussion Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for Tuesday October 10, 2017 @ 7:00 pm.

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DIRECTORS  
Chris Calvert      Robert Whitehouse  
President          Vice President  
  
Michael Bianco     Joe Gates  
Secretary          Director  
  
Elizabeth Miles  
Director



STAFF  
Gordon Stankowski      Brenda Kane  
General Manager          Billing Manager  
  
Rick Trites                Nancy Veerkamp  
Meter Reading/Backflow      Clerk/Admin  
  
Solano Irrigation District  
Operator & Maintenance

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The Board of Directors of the Rural North Vacaville Water District holds its Regular Board Meetings on the second Tuesday of each month at 7:00 p.m. The meetings are held at the Vacaville Fire Station #67, 4135 Cantelow Road, Vacaville, CA. The Board may discuss any item on the agenda and may take action on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Anyone wishing to address the Board should fill out a "Public Comment Card" prior to the start of the meeting, or during the meeting if necessary, and give it to the Board Clerk.

In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (707) 447-8420. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**October 10, 2017 at 7:00 pm  
Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
- II. **Public Comments.** *The Board of Directors welcomes public participation in its meetings. Public comments relating to matters within jurisdiction of the District, and not included on the posted agenda, may be addressed under "public comment," both at the beginning and at the end of the meeting, subject to 5 - minute time limitations for each speaker. Public comments on agenda or non-agenda items during a Board of Directors meetings are for the purpose of informing the Board to assist Board members in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please note that State law prevents the Board from discussing or taking action on items not listed on the agenda. Public comments relating to matters listed on the agenda may be provided at the time when that agenda item is heard. Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to the RNVWD General Manager or a Board Member via e-mail, phone call, letter or in-person at a time other than during a Board meeting.*
- III. **Consent Items.** *Items appearing on the Consent Calendar are considered routine, and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member or any member of the public.*
  - a) Approval of the Board Meeting Minutes from the September 12, 2017 regular meeting.
  - b) Approval of the Financial Reports for August 2017 and Adjustments for September 2017.
- IV. General Manager's Report

V. Continuing Business

- a) Status of Board Member Training (Discussion Item)  
Joe Gates – needs Ethics and Sexual Harassment Training & Form 700.  
Elizabeth Miles – Needs Sexual Harassment Training  
Mike Bianco – Ethics Training expires in October 2017.  
Form 700 – Leaving Office Jim Mortensen

VI. New Business

- a) Consider for Approval Resolution 2017-38 adopting the requirements to transition from odd-year to even-year governing board elections.
- b) Consider for Approval the appointment of a director to fill the vacancy due to the expiration of the term of Chris Calvert in December 2017. The term of this director appointment is 4 years plus one year in accordance with Resolution 2017-38, and will expire in December 2022.
- c) Consider for Approval the appointment of a director to fill the vacancy due to the expiration of the term of Joe Gates in December 2017. The term of this director appointment is 2 years plus one year in accordance with Resolution 2017-38 and will expire in December 2020.
- d) Consider for Review the Board Orientation Checklist (Discussion Item)
- e) Consider for Review a preliminary budget estimate for construction of an Arsenic removal treatment facility. (Discussion Item)

VII. Board Member Comments

VIII. Public Comments

- IX. Adjourn – The next regular meeting is scheduled for November 14, 2017 @ 7:00 pm.

DIRECTORS  
Chris Calvert      Robert Whitehouse  
President          Vice President  
  
Michael Bianco     Joe Gates  
Secretary          Director  
  
Elizabeth Miles  
Director



STAFF  
Gordon Stankowski      Brenda Kane  
General Manager          Billing Manager  
  
Rick Trites                Nancy Veerkamp  
Meter Reading/Backflow      Clerk/Admin  
  
Solano Irrigation District  
Operator & Maintenance

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*The Board of Directors of the Rural North Vacaville Water District holds its Regular Board Meetings on the second Tuesday of each month at 7:00 p.m. The meetings are held at the Vacaville Fire Station #67, 4135 Cantelow Road, Vacaville, CA. The Board may discuss any item on the agenda and may take action on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Anyone wishing to address the Board should fill out a "Public Comment Card" prior to the start of the meeting, or during the meeting if necessary, and give it to the Board Clerk.*

*In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (707) 447-8420. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**November 14, 2017 at 7:00 pm  
Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
- II. Public Comments. *The Board of Directors welcomes public participation in its meetings. Public comments relating to **matters within jurisdiction of the District, and not included on the posted agenda**, may be addressed under "public comment," at the beginning of the meeting, subject to 5 - minute time limitations for each speaker. Public comments on agenda or non-agenda items during a Board of Directors meetings are for the purpose of informing the Board to assist Board members in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please note that State law prevents the Board from discussing or taking action on items not listed on the agenda. Public comments relating to **matters listed on the agenda** may be provided at the beginning time when that agenda item is heard. Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to the RNVWD General Manager or a Board Member via e-mail, phone call, letter or in-person at a time other than during a Board meeting.*
- III. Consent Items. *Items appearing on the Consent Calendar are considered routine, and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.*
  - a) Approval of the Financial Reports for September 2017 and Adjustments for October 2017.
- IV. General Manager's Report
  1. Meeting Minutes and Teleconferencing
  2. Arsenic RFP and CSDA loan proposal
  3. Annual Audit Status Update
  4. Records Storage Policy

5. SID Valve Exercising, Hydrant Flushing, Tank Inspections & Facilities Tour
6. New Board Member Orientation Status Update

V. Continuing Business

- a) Consider for Approval the September 12, 2017 Board Regular Meeting Minutes

VI. New Business

- a) Consider for Approval the October 10, 2017 Board Regular Meeting Minutes
- b) Consider for Approval the Agreement For Collection of Special Taxes, Fees, Charges and Assessments

VII. Public Comments

VIII. Board Member Comments

- IX. Adjourn – The next regular meeting is scheduled for December 12, 2017  
@ 7:00 pm.

DIRECTORS  
Chris Calvert      Robert Whitehouse  
President          Vice President  
  
Michael Bianco     Joe Gates  
Secretary          Director  
  
Elizabeth Miles  
Director



STAFF  
Gordon Stankowski      Brenda Kane  
General Manager          Billing Manager  
  
Rick Trites                Nancy Veerkamp  
Meter Reading/Backflow      Clerk/Admin  
  
Solano Irrigation District  
Operator & Maintenance

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The Board of Directors of the Rural North Vacaville Water District holds its Regular Board Meetings on the second Tuesday of each month at 7:00 p.m. The meetings are held at the Vacaville Fire Station #67, 4135 Cantelow Road, Vacaville, CA. The Board may discuss any item on the agenda and may take action on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Anyone wishing to address the Board should fill out a "Public Comment Card" prior to the start of the meeting, or during the meeting if necessary, and give it to the Board Clerk.

In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (707) 447-8420. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**December 12, 2017 at 7:00 pm  
Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda **(Oath of Office for Elizabeth Miles, Chris Calvert, and Joe Gates)**
- II. Public Comments. *The Board of Directors welcomes public participation in its meetings. Public comments relating to **matters within jurisdiction of the District, and not included on the posted agenda**, may be addressed under "public comment," at the beginning of the meeting, subject to 5 - minute time limitations for each speaker. Public comments on agenda or non-agenda items during a Board of Directors meeting are for the purpose of informing the Board to assist Board members in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please note that State law prevents the Board from discussing or taking action on items not listed on the agenda. Public comments relating to **matters listed on the agenda** may be provided at the beginning time when that agenda item is heard. Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to the RNVWD General Manager or a Board Member via e-mail, phone call, letter or in-person at a time other than during a Board meeting.*
- III. Consent Items. *Items appearing on the Consent Calendar are considered routine, and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.*
  - a) Approval of the Financial Reports for October 2017 and Adjustments for November 2017.
  - b) Approval the Board Regular Meeting Minutes for November 14, 2017.
  - c) Approval of the Audit Report for Fiscal Year 2016/2017



IV. General Manager's Report

1. Preliminary Draft Policy for Agenda; Meeting Minutes; Teleconferencing and Website posting (discussion item)
2. Board Member short standard form of resume for website, review example
3. Board Orientation Checklist Update
4. SID - Vibration Testing, Engineering review of main extension, Draft Operations Plan, Lead Service Inventory Report state requirement
5. Itron Meter reading system upgrades in progress, conversion from DOS to Windows operating system
6. 6 inch main line leak and repair

V. Continuing Business

- a) Well #2 Arsenic removal facility planning. Review of the Equipment Vendors Proposals (on hold until January 2018 board meeting)

VI. New Business

- a) None

VII. Public Comments

VIII. Board Member Comments

- IX. Adjourn – The next regular meeting is scheduled for January 9, 2018  
@ 7:00 pm.