



RURAL NORTH VACAVILLE WATER DISTRICT

P.O. Box 5097, Vacaville, CA 95696

Phone: 707-447-8420

RNVWDGM@gmail.com

www.rnvwd.com

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, January 12, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Consent Items
The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the Board Meeting Minutes from the December 8, 2015 regular meeting.
 - b) Approval of the Financial Reports for November 2015 and Adjustments for December 2015.
- IV. General Manager's Report
- V. Continuing Business
 - a) Consider for Review, Well # 2 planning of improvements, Zone testing, for reduction in arsenic level. A proposal is pending from Luhdorff & Scalmanini (L&S) the original well hydrogeologist. GM has requested a proposal from SID for an RFP to obtain 3-5 proposals for an Arsenic treatment facility for Well # 2. (Informational Item)

VI. New Business

- a) Review the training schedule requirements for the District of Distinction and the renewal of the District Transparency Certificate of Excellence (Informational Item)
- b) Consider for Approval a Water Service Right Transfer Agreement from Buriani to Welch property. (Action Item)
- c) Consider for Approval the cancellation of the Wells Fargo Savings accounts for Tier 2 and Tier 3 revenue and transfer of those funds to the Operating Reserve account at Wells Fargo. (Action Item)
- d) Consider for Approval the selection of the Board President and Vice President for a two year term. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for February 9, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, February 9, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

I. Call to Order / Roll Call / Approval of the Agenda

II. Public Comment.

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III. Consent Items

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- a) Approval of the Board Meeting Minutes from the January 12, 2016 regular meeting.
- b) Approval of the Financial Reports for December 2015 and Adjustments for January 2016.

IV. General Manager's Report

- Review of Expenditures and Budget at midpoint of fiscal year.

V. Continuing Business

- a) Consider for Approval a proposal from Luhdorff & Scalmanini (L&S) for a cost study of 3 options to correct the high arsenic content of the well #2 water so that the well can be used for back up and alternating with well #1. (Action Item)

VI. New Business

- a) Consider for Approval the appointment of a director to fill the board vacancy. (Action Item)
- b) Consider for Approval the fiscal year 14/15 final draft audit report. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for March 8, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, April 12, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Consent Items
The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the Board Meeting Minutes from the March 8, 2016 regular meeting.
 - b) Approval of the Financial Reports for February 2016 and Adjustments for March 2016.
- IV. General Manager's Report
- V. Continuing Business
 - a) None

VI. New Business

a) Review "Board Reference Book" which contains board policies, procedures, and other information. This will be provided for each board member at the meeting. (Informational Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for May 10, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, March 8, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda (Oath of Office for Jim Mortensen)

- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.

- III. Consent Items
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 - a) Approval of the Board Meeting Minutes from the February 9, 2016 regular meeting.
 - b) Approval of the Financial Reports for January 2016 and Adjustments for February 2016.

- IV. General Manager's Report

- V. Continuing Business
 - a) Consider for Approval the training requirements and reimbursement of training class expenses for the District of Distinction certificate. (Action Item)

VI. New Business

a) Consider for Approval the sale price of water rights by the District due to the expiration of the 38 reservations. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for April 12, 2016.

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Tuesday, April 12, 2016 at 7:00 pm

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- I. Call to Order / Roll Call / Approval of the Agenda

- II. Public Comment.

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 - a) Approval of the Board Meeting Minutes from the March 8, 2016 regular meeting.
 - b) Approval of the Financial Reports for February 2016 and Adjustments for March 2016.

- IV. General Manager's Report

- V. Continuing Business
 - a) None

VI. New Business

a) Review "Board Reference Book" which contains board policies, procedures, and other information. This will be provided for each board member at the meeting. (Informational Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for May 10, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, May 10, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda

- II. Public Comment.

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- III. Consent Items

The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.

 - a) Approval of the Board Meeting Minutes from the April 12, 2016 regular meeting.
 - b) Approval of the Financial Reports for March 2016 and Adjustments for April 2016.

- IV. General Manager's Report

- V. Continuing Business
 - a) None

VI. New Business

a) Consider for Approval a Partial Prepayment amount on the State Loans to reduce interest expenses and to eliminate the final FY 2022/23 of assessments. This is recommended by NBS our Assessment manager. (Action Item)

b) Consider for Approval Doug and Mike as FY 16/17 Budget review Committee (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for June 14, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, June 14, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda

- II. Public Comment.

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- III. Consent Items

The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.

 - a) Approval of the Board Meeting Minutes from the May 10, 2016 regular meeting.
 - b) Approval of the Financial Reports for April 2016 and Adjustments for May 2016.

- IV. General Manager's Report

- V. Continuing Business
 - a) None

VI. New Business

- a) Consider for Review the draft FY16/17 budget. (Discussion Item)
- b) Consider for Review the current 10 year Capital Improvement Plan (Discussion Item)
- c) Consider for Review the water fees, rates and charges as established by Table 1 of the current board approved 5 year rate plan through July 2020. (Discussion Item)
- d) Consider for Approval the proposed 6-14-16 Reserve Policy update. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for July 12, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, July 12, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda

- II. Public Comment.
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 - a) Approval of the Board Meeting Minutes from the June 14, 2016 regular meeting.
 - b) Approval of the Financial Reports for May 2016 and Adjustments for June 2016.

- IV. General Manager's Report

- V. Continuing Business
 - a) None

VI. New Business

- a) Consider for Approval Resolution 2016-32 for Delinquent Amounts to be put on the Tax Rolls. (Action Item)

- b) Consider for Approval the implementation of the second year annual increase of the water fees, rates and charges as established and allowed by Table 1 of the currently approved 5 year rate plan through July 2020. (Action Item)

- c) Consider for Approval the rental of office storage space with SID. (Action Item)

- d) Consider for Approval the part time hire of a Clerk to work with and assist the Board Secretary. (Action Item)

- e) Consider for Approval the Fiscal Year 16/17 Budget. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for August 9, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, August 9, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
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- I. Call to Order / Roll Call / Approval of the Agenda
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 - a) Approval of the Board Meeting Minutes from the July 12, 2016 regular meeting.
 - b) Approval of the Financial Reports for June 2016 and Adjustments for July 2016.
- IV. General Manager's Report
- V. Continuing Business
 - a) None

VI. New Business

a) Consider for Approval for the GM to prepare a Resolution to Change of By-Laws Article XII Training Compliance – delete six hours of basic governance training. (Action item)

b) Consider for Approval a request to Solano County for the following files which are permanent record for the district per various legal authorities (refer to Records Retention and Destruction Policy-approved 6/10/13): All meeting minutes, All resolutions, Accounting Records, Articles of Incorporation, Audit Reports, Conflict of Interest Code, Easements, Environmental Quality Reports, Property Abandonment, Records Management Deposition/Destruction Certification, Underground Utility – Supporting Documents, Utility Services - Connection Records (Action item)

d) Update Training for Board Members: AB 1234 Ethics Training (every two years) – required by State of CA., due before January 2017: Chris Calvert, Robert Whitehouse, Jim Mortensen, Gordon Stankowski. AB 1825 Sexual Harassment Training (every two years) – required by State of CA., due before January 2017: All board members and General Manager need to take. (Discussion item)

e) Consider for Review the District Financing of Water Rights for sale by the District and direct the General Manager to prepare a Resolution of the terms and conditions of the sale and financing for board review and approval at the next board meeting. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for September 13, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, September 13, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
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- I. Call to Order / Roll Call / Approval of the Agenda
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 - a) Approval of the Board Meeting Minutes from the August 9, 2016 regular meeting.
 - b) Approval of the Financial Reports for July 2016 and Adjustments for August 2016.
- IV. General Manager's Report
- V. Continuing Business
 - a) Consider for Approval a Resolution to Update the By-Laws (Action Item)
 - b) Consider for Approval a Resolution that would provide for the District Financing of "Water Rights" that are currently for sale by the District. (Action Item)

VI. New Business

- a) Consider for Approval a Board Policy for Resolution requirements. (Action Item)
- b) Consider for review the Well #2 Arsenic remediation report from Luhdorff and Scalmanini (Discussion Item)
- c) Consider for review the GSA summary status report on Groundwater Sustainability for Solano Basin and the development of a Joint Powers Agreement JPA. (Discussion Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for October 11, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, October 11, 2016 at 7:00 pm

Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688

I. Call to Order / Roll Call / Approval of the Agenda

II. Public Comment.

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a) Approval of the Board Meeting Minutes from the September 13, 2016 regular meeting.

b) Approval of the Financial Reports for August 2016 and Adjustments for September 2016.

IV. General Manager's Report

V. Continuing Business

a) Status of Board Member Training **(Discussion Item)**

b) Well #2 Arsenic removal pending a report from Luhdorff and Scalmanini **(On Hold)**

c) Groundwater Sustainability Advisory Group, (GSAG), Board of Directors , (BOD), Packet for a future proposed Joint Powers Agreement (JPA). **(Discussion Item)**

VI. New Business

- a) Consider for Approval Resolution 2016-35 for the Annexation to the District of the Pitcavage property; 4096 Mountain View Lane; APN # 105-020-730 including the sale of a water right to Pitcavage in accordance with prior board approved Resolution 2016-34 **(Action Item)**
- b) Consider for Approval an Updated District Fee Schedule **(Action Item)**

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for November 8, 2016.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, November 8, 2016 at 7:00 pm

**Vacaville Fire Protection District, Fire Station #67
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- I. Call to Order / Roll Call / Approval of the Agenda
- II. Public Comment.
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 - a) Approval of the Board Meeting Minutes from the October 11, 2016 regular meeting.
 - b) Approval of the Financial Reports for September 2016 and Adjustments for October 2016.
- IV. General Manager's Report
- V. Continuing Business
 - a) Status of Board Member Training (Discussion Item)
 - b) Status of Well #2 Arsenic remediation report from Luhdorff and Scalmanini (December Board Meeting, not ready)

VI. New Business

a) None

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for December 13, 2016.

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**Vacaville Fire Protection District, Fire Station #67
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I. Call to Order / Roll Call / Approval of the Agenda

II. Public Comment.

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a) Approval of the Board Meeting Minutes from the October 11, 2016 regular meeting.

b) Approval of the Financial Reports for September & October 2016 and Adjustments for October & November 2016.

IV. General Manager's Report

V. Continuing Business

a) Status of Board Member Training (Discussion Item)

b) Status of Well #2 Arsenic remediation with preliminary report from Luhdorff and Scalmanini (Informational Item)

VI. New Business

- a) Consider for Approval a proposal from California CAD Solutions for the GPS (Global Positioning System) and GIS (Geographical Information System) mapping of all the District Valves, Hydrants, Meters, Air Releases, Service Connections, Main transmission lines, etc. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for January 10, 2017.

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