



# RURAL NORTH VACAVILLE WATER DISTRICT

P.O. Box 5097, Vacaville, CA 95696

Phone: 707-447-8420

RNVWDGM@gmail.com

www.rnvwd.com

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## BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, January 13, 2015, at 7:00 pm

Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
- IV. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the minutes from the December 9, 2014 regular meeting.
  - b) Approval of the Financial Reports for month ending November, 2014.
- V. General Manager's Report
- VI. Continuing Business
  - a) None

VII. New Business

a) None

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for February 10, 2015.

The Rural North Vacaville Water District, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings and/or participate in District-sponsored programs, services, and activities. If you have the need for an accommodation, such as interpreters or materials in alternative format, please contact the RNVWD at P.O. Box 5097, Vacaville CA 95696. Phone: (707) 447-8420.



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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, February 10, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
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  - a) Approval of the minutes from the January 13, 2015 regular meeting.
  - b) Approval of the Financial Reports for month ending December, 2014.
- V. General Manager's Report
- VI. Continuing Business
  - a) None

VII. New Business

- a) Review Rate Study Proposals
- b) Review Arsenic Treatment Proposals
- c) Consider for Approval General Manager Extra Services for Line Extension, New Connections and Arsenic Removal.

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for March 10, 2015.

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, March 10, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
- IV. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the February 10, 2015 regular meeting.
  - b) Approval of the Financial Reports for month ending January, 2015.
- V. General Manager's Report

VI. Continuing Business

- a) Committee Report Rate Study and Rate Increase options, (recommendations)
- b) Committee Report on Arsenic Treatment. (informational)

VII. New Business

- a) Consider for Approval Revised Reserve Policy (action)
- b) Consider for Approval 10 year Capital Improvement Plan, CIP (action)
- c) Consider for Approval the Expiration and Non-Renewal of Water Right Reservations (action)
- d) Consider for Approval the Fiscal Year 13/14 Auditor's Report

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for April 14, 2015.

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, April 14, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
  
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
  
- III. Approval of Agenda
  
- IV. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the March 10, 2015 regular meeting.
  - b) Approval of the Financial Reports for month ending February, 2015.
  
- V. General Manager's Report

VI. Continuing Business

- a) Committee Report: Prop 218 Notice of Public Hearing sent to customers (informational)
- b) Committee Report: Well # 2 water quality Arsenic testing (informational)

VII. New Business

- a) Consider for Approval "CEQA Notice of Exemption" for update of LAFCO Sphere of Influence, (SOI).
- b) Consider for Approval Wells Fargo issuance of District Visa credit card.
- c) Consider for Approval a Resolution calling for an election for board office holders whose terms are expiring this year.
- d) Consider for Approval revisions to the Rules and Regulations.
- e) Consider for Approval a Resolution for Annexation of 7673 Olivas Lane.
- f) Consider for Approval a Resolution to close Fund 160 at Solano County
- g) Consider for Approval a Resolution that reservations converted to water rights can have balance of assessments put on tax rolls by NBS for remaining years.
- h) Consider for Approval the sale of a Reservation from Burton to Welch
- i) Consider for Approval an amendment to the General Manager agreement to add an insurance provision.

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for May 12, 2015.

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### **BOARD OF DIRECTORS SPECIAL MEETING AGENDA**

**Monday, May 4, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

**Notice of Special Board of Directors Meeting to meet with interested District customers to discuss the proposed Rate Increase. There are no action items at this Board Meeting. The Agenda is to review the rate review study by SUSP, the Capital Improvement Plan CIP, and the proposed changes to the Tier levels, Base Charge, Tier Rates, and Capital Recovery Charge CRC, and to listen to customer comments and open discussion.**

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, May 12, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
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  - a) Approval of the Board Meeting Minutes from the April 14, 2015 regular meeting.
  - b) Approval of the Financial Reports for month ending March, 2015.
- V. General Manager's Report

VI. Continuing Business

a) Discuss May 4<sup>th</sup> outreach meeting with customers. Consider for Approval an initial phasing plan for implementation of the water rate increases if approved at the June 9, 2015 Board meeting (Action Item)

VII. New Business

a) Consider for Approval the payment of outstanding amounts requested by Cal Water for the Engineering of the Crawford proposed Line Extension, other prior year Cal Water claims for unpaid invoices and current year disputed Underground Service Alert invoice, (Action Item)

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for June 9, 2015.

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, June 9, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda
  
- II. Conduct a Public Hearing on adoption of the 2015/2019 water rates per the April 2015 Public Notice, consider protests against the proposed increases in water rates and consider for approval a resolution approving an increase in the district's rates for water service if no majority protest exists.(Action Item)
  
- III. Public Comment.  
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
  
- IV. Consent Items  
*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*
  - a) Approval of the Board Meeting Minutes from the May 12, 2015 regular meeting.
  - b) Approval of the Financial Reports for month ending April, 2015.
  
- V. General Manager's Report

VI. Continuing Business

a) Well # 2 water quality test results and planning of improvements for reduction in arsenic levels. (Informational Item)

VII. New Business

a) Select two board members to form a committee to review with the GM the proposed 2015/2016 budget. (Action Item)

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for July 14, 2015.

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, July 14, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

I. Call to Order / Roll Call / Approval of the Agenda

II. Public Comment.

This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.

III. Consent Items

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

a) Approval of the Board Meeting Minutes from the June 9, 2015 regular meeting.

b) Approval of the Financial Reports for month ending May and June, 2015.

IV. General Manager's Report

V. Continuing Business

a) Well # 2 planning of improvements for reduction in arsenic levels. (Informational Item)

VI. New Business

- a) Consider for Approval the FY 2015/2016 Budget (Action Item)
- b) Consider for Approval a Resolution to place delinquent accounts on the tax rolls. (Action Item)
- c) Consider for Approval revised Rules and Regulations (Action Item)
- d) Consider for Approval revised District Schedule of Fees (Action Item)

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for August 11, 2015.

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, August 11, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

I. Call to Order / Roll Call / Approval of the Agenda

II. Public Comment.

This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.

III. Consent Items

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

a) Approval of the Board Meeting Minutes from the July 14, 2015 regular meeting.

b) Approval of the Financial Reports for month ending July, 2015.

IV. General Manager's Report

V. Continuing Business

a) Consider for Approval, Well # 2 planning of improvements, Zone testing, for reduction in arsenic levels, NV5 proposal. (Action Item)



VI. New Business

- a) Consider for Approval the application for a District of Distinction certification (Action Item)
- b) Consider for Approval Revised BYLAWS (Action Item)
- c) Consider for Approval Elimination of Tier Levels and water usage rate adjustment. (Action Item)
- d) Consider for Review elimination of water sales from district hydrants (Informational Item)

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for September 8, 2015.

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**Tuesday, September 8, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

I. Call to Order / Roll Call / Approval of the Agenda

II. Public Comment.

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III. Consent Items

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a) Approval of the Board Meeting Minutes from the August 11, 2015 regular meeting.

b) Approval of the Financial Reports for month ending July, 2015.

IV. General Manager's Report

V. Continuing Business

a) Consider for Review, Well # 2 planning of improvements, Zone testing, for reduction in arsenic level. A proposal is pending from Luhdorff & Scalmanini the original well hydrogeologist. (Informational Item)

b) Consider for Review water sales from district hydrants (Informational Item)

VI. New Business

a) Consider for Approval transfer of Assessment from parcel 105-100-040 to parcel 105-100-130. Both parcels are in the district, both have water rights and both owned by the same person. The property owner intends to sell parcel 105-100-130 which currently has a fully paid assessment. Terms of a proposed transaction include the buyer of 105-100-130 paying for water assessments over the remaining years so an assessment is proposed by property owner to be transferred from 040 to 130. (Action Item)

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for October 13, 2015.

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, October 13, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

I. Call to Order / Roll Call / Approval of the Agenda

II. Public Comment.

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III. Consent Items

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a) Approval of the Board Meeting Minutes from the September 8, 2015 regular meeting.

b) Approval of the Financial Reports for month ending August, 2015.

IV. General Manager's Report

V. Continuing Business

a) Consider for Review, Well # 2 planning of improvements, Zone testing, for reduction in arsenic level. A proposal is pending from Luhdorff & Scalmanini the original well hydrogeologist. (Informational Item)

b) Consider for Approval, revised rate for water use from District Hydrants (Action Item)

VI. New Business

a) Consider for Review, to increase the uniform Tier 1, 2, & 3 water usage rate from \$1.65 to \$2.00 per ccf in accordance with the approved 5 year rate plan. (Informational Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for November 10, 2015.

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, November 10, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
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I. Call to Order / Roll Call / Approval of the Agenda

II. Public Comment.

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a) Approval of the Board Meeting Minutes from the October 13, 2015 regular meeting.

b) Approval of the Financial Reports and Adjustments for month ending September, 2015.

IV. General Manager's Report

V. Continuing Business

a) Consider for Review, Well # 2 planning of improvements, Zone testing, for reduction in arsenic level. A proposal is pending from Luhdorff & Scalmanini the original well hydrogeologist. (Informational Item)

VI. New Business

- a) Consider for Approval, an increase in the uniform Tier 1, 2, & 3 water usage rate from \$1.65 to \$2.00 per ccf in accordance with the approved 5 year rate plan. (Action Item)
  
- b) Consider for Approval, the appointment of Doug Thomson, to fill the remaining term of Reed McLaughlin who has given notice of resignation. (Action Item)
  
- c) Designate a JPIA Director Representative and Alternate Representative. Director Representative must be a member of the RNVWD board of directors, (Action Item)
  
- d) Administer the Certificate of Election and Oath of Office for Directors, Bob Whitehouse, and Don Pippo. New Directors take office on the first Friday in December and their first board meeting will be December 8, 2015. Michael Bianco will take Oath of Office at the December board meeting. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for December 8, 2015.

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## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Tuesday, December 8, 2015, at 7:00 pm**

**Vacaville Fire Protection District, Fire Station #67  
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order / Roll Call / Approval of the Agenda/ "Administer the Oath of office for Michael Bianco"
- II. Public Comment.  
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  - a) Approval of the Board Meeting Minutes from the November 10, 2015 regular meeting.
  - b) Approval of the Financial Reports and Adjustments for month ending October, 2015.
- IV. General Manager's Report
- V. Continuing Business
  - a) Consider for Review, Well # 2 planning of improvements, Zone testing, for reduction in arsenic level. A proposal is pending from Luhdorff & Scalmanini (L&S) the original well hydrogeologist. (Informational Item)



VI. New Business

a) Consider for Approval an update to the Rules and Regulations. (Action Item)

b) Consider for Approval the selection of a new Board Secretary. (Action Item)

VII. Board Member Comments

VIII. Adjourn – The next regular meeting is scheduled for January 12, 2016.

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