



RURAL NORTH VACAVILLE WATER DISTRICT

P.O. Box 5097, Vacaville, CA 95696

Phone: 707-447-8420

RNVWDGM@gmail.com

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, January 10, 2012, at 7:00 p.m.

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
- IV. Consent Items
The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the minutes from the December 13, 2011 regular meeting.
 - b) Approval of the minutes from the December 15, 2011 special meeting.
 - c) Update the 2010-2011 water system status report summary.
- V. General Manager's Report
Receive
 1. Monthly Status - Fund report FY2010-11
 2. Delinquency Report August update
 3. Budget vs. Actual - Tracking
 4. Excessive water user report

- VI. Continuing Business
 - a) Report on RNVWD web page.
 - b) Update process to take over accounting from Solano County & billing services from CWSC.

- VII. New Business
 - a) Adopt the transfer of 1 supplemental connection from Pippo to St Mary's Catholic Church APN 105-160-230, which is within the district.

- VIII. Board Member Comments

- IX. Adjourn – The next regular meeting is scheduled for February 14, 2012.

The Rural North Vacaville Water District, in compliance with the Americans with Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings and/or participate in District-sponsored programs, services, and activities. If you have the need for an accommodation, such as interpreters or materials in alternative format, please contact the RNVWD at P.O. Box 5097, Vacaville CA 95696. Phone: (707) 447-8420.



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BOARD OF DIRECTORS SPECIAL MEETING AGENDA

Tuesday, January 17, 2012, at 7:00 p.m.

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call
- II. Public comments
- III. Approval of Agenda
- IV. Review and outline job requirements for hiring the next RNVWD General Manager.
- V. Board member comments.
- VI. Adjourn to the next regular meeting on Tuesday, February 14, 2012 or next special meeting, if required.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, February 14, 2012, at 7:00 p.m.

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.
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- III. Approval of Agenda
- IV. Consent Items
The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the minutes from the January 10, 2011 regular meeting.
 - b) Update the 2010-2011 water system status report summary.
- V. General Manager's Report
Receive
 1. Monthly Status - Fund report FY2010-11
 2. Delinquency Report January '12 update
 3. Budget vs. Actual - Tracking
 4. Excessive water user report

- VI. Continuing Business
 - a) Selection and adoption of a webmaster for the RNVWD web page.
 - b) Reappointment of Trish Landis as a Board Member of the Rural North Vacaville Water District. effective February 7, 2012.
 - c) Adopt the transfer of 1 supplemental connection from Pippo to St Mary's Catholic Church APN 105-160-230, which is within the district.
 - d) Update of the status of the Crawford/Nelson connection issues

- VII. New Business
 - a) Review and adoption of CWSC suggested equipment maintenance needs.

- VIII. Board Member Comments

- IX. Adjourn – The next regular meeting is scheduled for March 13, 2012.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, March 13, 2012, at 7:00 p.m.

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
- IV. Consent Items
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 - a) Approval of the minutes from the January 10 and February 14 2011 regular meetings.
 - b) Update the 2010-2011 water system status report summary.
- V. General Manager's Report
Receive
 1. Monthly Status - Fund report FY2010-11
 2. Delinquency Report March '12 update
 3. Budget vs. Actual - Tracking
 4. Excessive water user report

- VI. Continuing Business
 - a) Selection and adoption of a webmaster for the RNVWD web page.

- VII. New Business
 - a) Review options for the RNVWD to take ownership of unwanted water connections.
 - b) Adopt one-time exemption for V. Escondido, Acct. #35401 for excessive use of water due to water line break.

- VIII. Board Member Comments

- IX. Adjourn – The next regular meeting is scheduled for April 10, 2012.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, April 10, 2012, at 7:00 p.m.

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.
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- III. Approval of Agenda
- IV. Consent Items
The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the minutes from the March 13, 2012 regular meetings.
 - b) Update the 2010-2011 water system status report summary.
- V. General Manager's Report
Receive
 1. Monthly Status - Fund report FY2011-12
 2. CWSC Invoicing update
 3. Budget vs. Actual - Tracking

- VI. Continuing Business
 - a) Webmaster status of the RNVWD web page.
 - b) Reappoint Trish Landis to Board of Directors.

- VII. New Business
 - a) Review options for the RNVWD phone line.

- VIII. Board Member Comments

- IX. Adjourn – The next regular meeting is scheduled for May 8, 2012.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, May 8, 2012, at 7:00 p.m.

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
- IV. Consent Items
The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the minutes from the April 10, 2012 regular meetings.
 - b) Update the 2010-2011 water system status report summary.
- V. General Manager's Report
Receive
 1. Monthly Status - Fund report FY2011-12
 2. CWSC Invoicing update
 3. Budget vs. Actual - Tracking

- VI. Continuing Business
 - a) Solano County Audit status report
 - b) Webpage update
 - c) Billing update

- VII. New Business
 - a) Review Draft 2012-13 Budget.
 - b) Review Susan Magliano-Bassoff status

- VIII. Board Member Comments

- IX. Adjourn – The next regular meeting is scheduled for June 12, 2012.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, June 12, 2012, at 7:00 p.m.

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
- IV. Consent Items
The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the minutes from the May 8, 2012 regular meeting and the May 15, 2012 special budget meeting.
 - b) Update the 2010-2011 water system status report summary.
- V. General Manager's Report
Receive
 1. Monthly Status - Fund report FY2011-12
 2. Budget vs. Actual - Tracking

- VI. Continuing Business
 - a) Adopt Rural North Vacaville Water District's 2012-2013 preliminary budget as final.
 - b) Webpage update
 - c) Billing update
 - d) GM hiring status review

- VII. New Business
 - a) none

- VIII. Board Member Comments

- IX. Adjourn – The next regular meeting is scheduled for July 10, 2012.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, July 10, 2012, at 7:00 p.m.

Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
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The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the minutes from the June 12, 2012 regular meeting.
 - b) Update the 2010-2011 water system status report summary.
- V. General Manager's Report
Receive
 1. Monthly Status - Fund report FY2011-12
 2. Budget vs. Actual - Tracking

VI. Continuing Business

- a) Adopt Resolution 2012-06, adopting the Rural North Vacaville Water District's final budget for fiscal year 2012/2013.
- b) Webpage update
- c) Billing update
- d) GM hiring status review

VII. New Business

- a) Adopt resolution 2012-07 to relocate the RNVWD files from the offices of Solano County Resource Management to the RNVWD secured storage facility.
- b) Public review and adoption of Resolution 2012-08 to direct the General Manager of the district to file the report of delinquent charges as of July 31, 2012 to the Solano County Auditor, to place the delinquent charges on the tax roll.
- c) Approve a contract with Trites Backflow Services for meter reading and backflow prevention assembly services.
- d) Adopt a one-time exemption for water overuse due to a leak at 4088 Norman Court (Acct. #1401, Rotenkolber).

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for August 10, 2012.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, August 14, 2012, at 7:00 p.m.

Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
- IV. Consent Items
The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the minutes from the July 10, 2012 regular meeting.
- V. General Manager's Report
Receive
 1. Fund Status report for FY2011-12
 2. Year-end reserve account status
 3. Final delinquency list as posted with the Solano County tax roll.
 4. Monthly status report - July 2012

- VI. Continuing Business
 - a) Billing update
 - b) Review & adopt the Trites Backflow Services contract for meter reading and backflow prevention assembly services.
 - c) Review applicants, select and approve the hiring of a new GM

- VII. New Business
 - a) Review and approve the purchase of a hand-held reader to set up replacement ERTs
Quoted cost: \$5,367.68.

- VIII. Board Member Comments

- IX. Adjourn – The next regular meeting is scheduled for August 10, 2012.

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, October 9, 2012, at 7:00 p.m.

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call 7:00 p.m.
- II. Public Comment.
This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker.
- III. Approval of Agenda
- IV. Consent Items
The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.
 - a) Approval of the minutes from the September 11, 2012 regular meeting.
- V. General Manager's Report
- VI. Continuing Business
 - a) Billing update, status of transition from Cal Water
 - b) Backflow annual testing
 - c) Post and Hart Annexations LAFCO
 - d) Fencing at Well #1

- e) Risk Management Insurance
- f) Cal Water Outstanding Invoices, Holmes status

VII. New Business

- a) Sale and transfers of connections by property owners with delinquent accounts.
- b) Backflow preventers repair and replacement standards
- c) Filing of Liens for all delinquent accounts
- d) Well #2 status update
- e) Teschke Consulting proposal
- f) NBS contract update
- g) Tier Rate Structure Clarification
- h) Burton / Parpia transfer and assessment correction
- i) Unintended or accidental water releases

VIII. Board Member Comments

IX. Adjourn – The next regular meeting is scheduled for November 13, 2012.

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BOARD OF DIRECTORS SPECIAL MEETING AGENDA

Thursday, December 15, 2011, at 5:00 p.m.

**Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville CA 95688**

- I. Call to Order/Roll Call
- II. Public comments
- III. Approval of Agenda
- IV. Review & adopt Resolution #2011-4 for annexation of APN 123-010-270 (Becker) to the RNVWD.
- V. Review & adopt Resolution #2011-5 for the proposal by Wells Fargo Bank to hold and maintain the checking account for incoming billing from the RNVWD account holders.
- VI. Review and approve purchase of 40 ERT reader units to replace faulty units (estimated cost \$100 each, including installation).
- VII. Approve General Manager contract extension for 6 additional months (Jan. 2012 thru June 2012).
- VIII. Board member comments
- IX. Adjourn to the next regular meeting on Tuesday, January 10, 2012 or next special meeting, if required.

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