

“EXHIBIT A”

**RURAL NORTH VACAVILLE WATER DISTRICT
COUNTY OF SOLANO, STATE OF CALIFORNIA**

BYLAWS

Adopted August 27, 1996, by Resolution No. 02-1996
Amended December 11, 2007, by Agenda No VI
Revised July 8, 2014, by Resolution No. 2014-24
Revised August 11, 2015, Agenda Item New Business (b)
Revised September 13, 2016 Resolution 2016-33
Revised November 13, 2018 Agenda Item 6.c
Revised December 10, 2019 Agenda Item 6.c
Revised August 11, 2020 Resolution 2020-46 Exhibit A
Revised March 12, 2024 Agenda Item 8i
Revised April 9, 2024 Agenda Item 8g

ARTICLE I

DIRECTORS, TERMS OF OFFICE, QUALIFICATIONS, ETC

1. **Membership of Board.** The Board shall consist of five (5) Members, each of whom shall be a registered voter and resident of the Rural North Vacaville Water District. Members shall not share a close familial relationship, such as spouses, parent / child, or siblings.
2. **Term of Office.** The term of office of each elected Member of the Board shall be four (4) years.
3. **Replacement of Board Member.** The Board, by majority vote, may appoint a qualified replacement to fill the remaining term of a Board Member who resigns or is otherwise ineligible to continue as a Member of the Board consistent with Board Policy #1011.

ARTICLE II

POWERS OF THE BOARD

1. The Board of Directors may exercise all of the powers conferred upon it by the Community Services District Law, Title 6, Division 3, of the Government Code. The Board may adopt rules and regulations not inconsistent with the law as may be necessary for the exercise of the powers conferred and the performance of duties imposed upon the Board.
2. Pursuant to the procedures and requirements of Article XIID of the California Constitution, and applicable statutory law, the Board shall set the rates charged for District water.
3. Pursuant to the procedures and requirements of Article XIID of the California Constitution, and applicable statutory law, the Board shall have the authority to impose special assessments as may be necessary to cover unplanned or unanticipated contingencies.

4. Subject to state law, the Board shall have the authority to levy fines to ratepayers who violate District rules.
5. The Board of Directors shall have the authority to adopt rules and regulations for the conduct of the business affairs of the District and to amend such rules and regulations as long as the rules and regulations are not contrary to state or federal law or regulation or the bylaws of the District.

ARTICLE III MEETINGS OF BOARD OF DIRECTORS

1. **Regular Meetings.** Regular meetings of the Rural North Vacaville Board of Directors will be held every month on the second Tuesday of the month at 4135 Cantelow Road, Vacaville, CA, Fire Protection District Fire Station 67 at 7:00pm
2. **Special Meetings.** Special meetings may be called at any time by the President or any two Directors. Whether the meetings are called by the President or by the Directors, notice thereof shall be made to each Board Member. Such notice shall be at least 48 hours prior to the special meeting and shall include the time, place and the business to be transacted.
3. **Meeting Agenda:** The meeting agenda will be prepared and posted at least 72 hours prior to each regular meeting and 24 hours prior to each special meeting. The agenda will be posted at the place of the meeting and any other public location as agreed to by the Board, as well as the District's website. Prior to the President posting the agenda any Director may add agenda items.
4. **Adjournment of meetings.** A Board meeting may be adjourned to continue at a future date by a majority vote of the Board Members. The purpose of the adjournment will be to continue and complete the present meeting. If the meeting is continued for more than 5 days, a new agenda will be prepared and posted.
5. **Quorum.** A majority of the Members of the Board of Directors shall constitute a quorum for the transaction of business. Unless otherwise required by law, a majority of a quorum may make decisions and transact business on behalf of the Board.
6. **Meetings to be Open to the Public.** All of the sessions of the Board of Directors, whether regular or special, shall be open to the public. Each Speaker shall be limited to 5 minutes.
7. **Executive Sessions.** The Board of Directors may hold executive sessions during a regular or special meeting to consider any matter permitted under the Ralph M. Brown Act.
8. **Meeting Procedure.** Meetings will be conducted using Rosenberg's Rules of Order (Copy attached hereto as Attachment No. 1)

ARTICLE IV OFFICERS

1. **Number.** The officers of the District shall be a President, Vice-President, and such other officers as may be determined by the Board from time to time to perform such duties as may be designated by the Board.
2. **President.** The President: (a) shall preside at all meetings of the Rural North Vacaville Board of Directors, (b) is responsible for preparing and publishing an agenda for each regular and special meeting of the Board and will post it as prescribed by law, (c) may sign any deeds, notes, bonds, contracts or other instruments authorized by the Board to be executed, (d) shall represent the Board in dealing with individuals, groups, or other agencies involved in or concerned with District affairs, under Board policy, (e) shall perform in general all duties incident to the office of President and such duties as may be prescribed by the Board from time to time, (f) shall be responsible for the keeping the minutes of the Board meetings, (g) see that all notices are duly given in accordance with these bylaws or as required by law, and (h) be custodian of the District records
3. **Vice-President.** The Vice-President (a) shall be the vice-chairman of the Rural North Vacaville Water District, and (b) shall preside at all meetings of the Board in the absence of the President.
4. **Insurance.** The District shall procure and maintain insurance, including such insurance as is necessary to protect the Directors and employees of the District.
5. **Compensation.** The Board Members may receive compensation and be reimbursed for reasonable expenses incurred while representing the District, in accordance with a Reimbursement Policy adopted by resolution of the Board of Directors.

ARTICLE V ELECTION OF OFFICERS

1. RNVWD Board of Directors shall elect Officers to take office on the first day of January of even numbered years to serve a term of two (2) years. A majority vote of Board Directors shall elect a President and Vice-President.
2. Officers of the Board of Directors may resign, be removed or replaced at any time by majority vote of the five Members of the Board.

ARTICLE VI

The fiscal year for the RNVWD shall begin on July 1st and end June 30th of each year.

ARTICLE VII ANNUAL BUDGET

The Board shall adopt and publish an annual budget setting forth the estimated cost for all activities and programs of the District.

ARTICLE VIII CONTRACTS

1. No contract to purchase, sell, lease or convey, nor the conveyance of any real estate owned by the District nor contract to assign or the assignment of any leasehold Interest owned by the District shall be made unless authorized by the Board of Directors at a regular or special meeting.
2. The Board can contract with, or employ, individuals, firms, corporations or other such entities as necessary.

ARTICLE IX BYLAWS

The Bylaws of the District may be amended, added to, or repealed by a majority vote of the Board of Directors at any meeting of the Board of Directors, providing notice of the proposed change or changes is given in the notice of the regular or special meeting.

ARTICLE X CONFLICTS OF INTEREST

Directors and Officers of the District shall not have an interest in any contract made by the District and shall not be purchasers at any sale nor vendors of any purchase made by the District.

ARTICLE XI NEWSLETTERS

The Board may publish, at its discretion, a newsletter to inform members of the District of items of interest.

ARTICLE XII
TRAINING COMPLIANCE

Each Board member shall attend within the first twelve months in office and remain current with the ethics compliance training requirement of AB 1234, the harassment prevention training requirement of AB 1825. -

Passed and adopted by the Board of Directors for the Rural North Vacaville Water District at its regular meeting on March 11, 2024, by the following vote:

AYES: Directors Patrick Sweeney, Bob Whitehouse, Ken Swenson, Steven Strickland

NOES: Directors

ABSTAIN: Directors

Patrick Sweeney
Patrick Sweeney (Apr 10, 2024 08:43 PDT)

Patrick Sweeney, President Board
of Directors
Rural North Vacaville Water
District

ATTEST:

Dale Motiska
Dale Motiska (Apr 16, 2024 09:50 PDT)

Dale Motiska, General Manager Rural
North Vacaville Water District